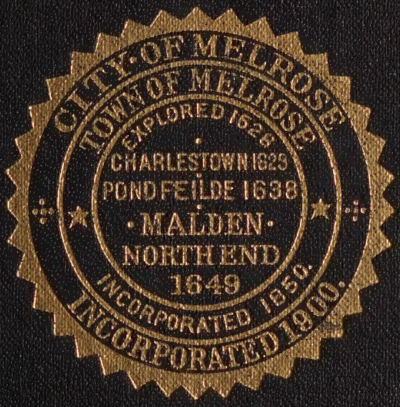
CITY OF MELROSE

MASSACHUSETTS

Annual Reports

1960



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CITY OF MELROSE

MASSACHUSETTS

Annual Reports

1960

PUBLISHED IN ACCORDANCE WITH ORDER NO. 13601-A OF THE BOARD OF ALDERMEN UNDER THE DIRECTION OF THE CITY CLERK AND THE SPECIAL COMMITTEE ON EDITING THE CITY REPORT

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8/61 City Clerk-Gift

GOVERNMENT OF THE CITY OF MELROSE

MAYOR

LAWRENCE W. LLOYD
169 Laurel Street

President of the Board of Aldermen

PAUL S. VAITSES, JR.
97 Larchmont Road

City Clerk

RAYMOND H. GREENLAW
5 Taylor Street

Aldermen-at-Large

Walter W. Bruce, 260 W. Wyoming Avenue
Francis H. Carr, Jr., 57 Maple Road
Paul S. Vaitses, Jr., 97 Larchmont Road
Gardner B. Wardwell, 15 Chestnut Street

Ward Aldermen

1. Frank B. McLaughlin, 15 Stevens Road
   (Resigned November 22, 1960)
2. David S. Hall, 66 Cranmore Lane
3. John F. O'Neil, 271 West Wyoming Avenue
4. Arthur E. Flint, 64 Stratford Road
5. Richard H. McIntosh, 86 Derby Road
6. John A. Lavender, Jr., 45 East Foster Street
7. Joseph G. Sawtelle, Jr., 15 Leah Street

STANDING COMMITTEES
of the
BOARD OF ALDERMEN
1960

Appropriations

Alderman Walter W. Bruce, Chairman
Alderman Gardner B. Wardwell, Vice-Chr.
Alderman Arthur E. Flint, Vice-Chr.
Aldermen McLaughlin, McIntosh, Lavender,
O'Neil, Hall, Carr, and Sawtelle

Finance

Alderman David S. Hall, Chairman
Aldermen Bruce, O'Neil, Lavender, Carr,

Highways

Alderman John A. Lavender, Jr., Chairman
Aldermen Carr, Bruce, O'Neil, Hall

Legal and Legislative Matters

Alderman John F. O'Neil, Chairman
Aldermen Lavender, Carr, Bruce, Hall

Education, Health and Public Welfare

Alderman Joseph G. Sawtelle, Jr., Chrm.
Aldermen McLaughlin, McIntosh
Wardwell, Flint

Protection and License

Alderman Frank B. McLaughlin, Chairman
Aldermen McIntosh, Flint, Sawtelle,
Wardwell

Public Service

Alderman Richard H. McIntosh, Chairman
Aldermen Wardwell, McLaughlin, Flint,
Sawtelle

Clerk of Committees

Robert S. Love — 15 Sewall Woods Road

CITY OFFICERS AND OFFICE HOURS

Acting under the authority of Section one hundred and ten A of Chapter forty-one of the General Laws, inserted therein by Chapter two hundred and sixty-five of the Acts of nineteen hundred and forty-seven, the offices hereinafter named shall be open to the public for the transaction of business from 8 A.M. to 4:30 P.M. daily except Saturdays, Sundays, and legal holidays

The offices of the city clerk, city collector, engineer and superintendent of public works, board of assessors, board of health, board of public welfare, city treasurer, city auditor, building commissioner and veterans' services.

Except during the months of July and August and on legal holidays, the aforesaid offices shall be open on the first and third Mondays of every month from 7 P.M. to 9 P.M. and on all other Monday evenings from 7 P.M. to 8 P.M. (Revised Ordinances, Chapter2, Section 2–3.)

CITY OFFICERS
BOARD OF APPEAL

W. Jarvis Lowe, Chairman	Term expires 1962
Melvin R. Jenney	Term expires 1962
S. Francis Kimberley	Term expires 1961
Leo Moulaison	Term expires 1961
E. Franklin Reed	Term expires 1965

Edwin H. King, Clerk

ASSESSORS

Norman D. MacDonald, Chairman	(Holdover)
Henry L. Restall (Resigned Sept. 30, 1960)	
Lewis C. Hennigar	Term expires 1961
Frank B. McLaughlin	Term expires 1962

Lawrence E. Lovejoy, Executive Secretary and Director of Assessments

BUILDING DEPARTMENT
Building Commissioner

Francis A. Zins

Plumbing and Gas Inspector

Everett G. Dow

CEMETERY COMMITTEE

William J. McClintock, Chairman

Joseph Casey — Arthur D. King

Howard O. Milton, Superintendent

CITY AUDITOR

Arthur M. Goddard

CITY CLERK DEPARTMENT

City Clerk

Raymond H. Greenlaw

Assistant City Clerk

Paul J. Barter

CITY PHYSICIAN

Vacant

CITY SOLICITOR

Thomas J. McArdle

CITY TREASURER AND COLLECTOR

Stanley G. Bunker

CIVIL DEFENSE DEPARTMENT

Robert R. Wilson, Director

CONSTABLES

Robert A. Lloyd — George D. MacWilliams

Guy A. Storer

CONTRIBUTORY RETIREMENT BOARD

Arthur M. Goddard, Chairman	Statutory
Robert L. Hutchinson	Term expires 1961
Walter Jones	Term expires 1962

DOG OFFICER

Dr. I. Lawrence Halpert

ENGINEER AND SUPERINTENDENT OF PUBLIC WORKS

Glen S. Weeks

FENCE VIEWERS

Clyde O. Bailey — Robert R. Wilson

FIRE DEPARTMENT

Chief

Sidney C. Field

Deputy Chief

Office Vacant

Fire Warden

Sidney C. Field

HEALTH DEPARTMENT

Board of Health

Dr. John G. Goulding, Chairman	Term expires 1963
Lawrence E. Simpson	Term expires 1961
Paul E. Troy	Term expires 1962

Helen F. Adams, Agent

Sanitary Inspector

John J. Devine

Schools Physicians

Dr. John S. Graf
Dr. Thomas M. Hearne
Dr. George R. Murphy

INSPECTOR OF ANIMALS AND SLAUGHTERING

Cornelius Thibeault, D.V.S.

INSPECTOR OF WIRES

Stanley A. Riggs

MAYOR'S SECRETARY

Blanche E. Nickerson

TRUSTEES OF MEMORIAL BUILDING

Dr. Harold L. Margeson, Chairman	Term expires 1962
Joseph T. Cefalo	Term expires 1961
Leslie B. Ellis	Term expires 1963
Arvid F. Moberger	Term expires 1963
Errol H. Twitchell	Term expires 1961

Blanche E. Nickerson, Secretary

PARK COMMISSION

Harold W. Poole, Chairman	Term expires 1961
John T. Brady	(Holdover)
John H. Kelly	Term expires 1963
Edgar A Perry	Term expires 1962
Kenneth G. Swindell	Term expires 1964

Francis J. Meehan, Superintendent
Elburt P. Fletcher, Recreation Director

PERSONNEL BOARD

Nicholas P. Flynn, Chairman	Term expires 1962
Kenneth I. Faulkner	Term expires 1961
Alden M. Perkins	Term expires 1962
Paul A. Peters	Term expires 1963
Albert A. Vogt, Jr.	(Holdover)

E. Gertrude Gilbert, Secretary

TRUSTEES OF PINE BANKS PARK

Parker Converse, President
Eaton H. Perkins, Vice-President
Charles F. Kezer, Secretary
Dana F. Batting, Treasurer
Allen Stevens
John P. Donnelly, ((Mayor of Malden)
Lawrence W. Lloyd (Mayor of Melrose)
George F. Cray, Superintendent

PLANNING BOARD

Merion E. Hartzell, Chairman	Term expires 1963
John H. Lane, Clerk	Term expires 1965
Robert S. Clark, Vice Chairman	Term expires 1964
John E. Buddington	Term expires 1961
Claude L. Hanley	Term expires 1961
Paul H. Messer	Term expires 1965
George W. Newhall	Term expires 1962
Daniel F. Tully	Term expires 1963
Anna T. Wuest	Term expires 1964

PROPERTY VALUATION BOARD

Stanley G. Bunker, Chairman
Francis A. Zins, Clerk
Norman D. MacDonald

TRUSTEES OF PUBLIC LIBRARY

Ernest F. Perkins, Jr. Chairman	Term expires 1963
William L. Carney	Term expires 1961
Elizabeth C. Hayes	Term expires 1962
Edwin W. Lundquist	Term expires 1962
Elisabeth M. Perkins	Term expires 1961
Howard B. Wilder	Term expires 1963

Helen Anderson, Librarian

BOARD OF PUBLIC WELFARE

William J. Neely, Chairman	Term expires 1963
Woodbury L. Cogswell	Term expires 1962
Gertrude M. Curtin	Term expires 1961
Charles F. Kezer	Term expires 1961
Carol F. Offenbach	Term expires 1963

Mary J. Melville, Agent

MELROSE REDEVELOPMENT AUTHORITY

Jay J. Martin, Jr., Chairman	Term expires 1963
Ray C. Young, Clerk	Term expires 1964
Herbert R. Corey	Term expires 1962
Joseph E. Kehoe	Term expires 1960
Christopher J. McCarthy	Term expires 1961

REGISTRARS OF VOTERS

BOARD MEMBERS

John F. Flynn, Chairman	Term expires 1961
Edward J. Murphy	Term expires 1962
Paul H. Provandie, II	Term expires 1963
Raymond H. Greenlaw, Clerk	Ex-officio

ASSISTANT REGISTRARS OF VOTERS

Elizabeth N. Bailot
Shirley E. Barter
Vivian R. Denning
Helena E. Dolaher
Mary E. Galvin
Margaret M. Garvey
Shirley M. Gove
Josephine T. Healey
Gladys Y. Hyatt
George W. Jepson, Jr.
Ora E. Lovejoy
Doris M. Macy
Mary A. McHatton
Mary M. McSweeney
Grace F. Mitchell
Marjorie M. Washburn

SCHOOL DEPARTMENT

School Committee Members

Ronald H. Winde, Jr., Chairman	Term expires 1964
Don G. Allen	Term expires 1964
Wilbur H. Burnham, Jr.	Term expires 1964
Ann D. Carter	Term expires 1962
Joel M. Johnson, Jr.	Term expires 1964
Roger C. Pierce	Term expires 1964
Howard R. True	Term expires 1962
B. Natalie Urban	Term expires 1962
Randall E. Webber	Term expires 1962

Superintendent of Schools

Harold T. Rand

SEALER OF WEIGHTS AND MEASURES

Oscar D. Knight

VETERANS' SERVICES

Veteran's Agent

H. Leslie Trickey

Inspector of Veterans Graves

Henry F. Weiler

Advisory Board for Veterans' Services

Frank C. Gardner Richard H. McIntosh

Howard W. Poole

WORKMEN'S COMPENSATION AGENT

Charles A. Woodman

REPORT OF BOARD OF APPEAL

To His Honor, the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Mass.

Gentlemen:

The Board of Appeal submits, herewith, its annual report for the year 1960.

The annual organization meeting of the Board was held on January 6, 1960, at which time W. Jarvis Lowe was re-elected chairman of the Board for his fourth term, and Edwin H. King was re-elected secretary for the ensuing year. Other members of the board are Frank S. Kimberley, architect; Melvin S. Jenney, attorney; Harry Brettell, builder; and E. Franklin Reed, Boston & Maine Railroad Vice President.

The Board heard twenty-nine cases during the year. Of this number 17 were granted, falling into the following categories:

(a) Lot restriction variances	2
(b) Extension of non-conforming use	6
(c) Single dwelling conversion	1
(d) Roof line sign violation	3
(e) Apartment variances	5
Total	17

A summary of the cases heard and decisions rendered follows:

Appeals granted	17
Appeals denied	10
Appeals withdrawn	2
Total	29

Respectfully submitted,

BOARD OF APPEAL

By Edwin H. King
Secretary

REPORT OF BOARD OF ASSESSORS

To His Honor, the Mayor and
The Honorable Board of Aldermen

Gentlemen:

The Board of Assessors respectfully submits the following report of the Assessing Department for the year ending December 31, 1960:

Taxable Valuation of the City:

Real Estate	$ 48,761,600.00	
Personal Property	3,719,900.00	
Total	$ 52,481,500.00	

Tax Rate $69.80 per $1,000.00

BUDGET

City Appropriations:

To be included in the tax levy	$ 4,695,017.46	
From Available Funds	343,080.13	
Total Appropriations		$ 5,038,097.59
State Assessments - 1960 Estimates:		
State Audit of Municipal Accounts	$ 396.34	
State Examination of Retirement System	145.73	
Smoke Inspection Service	673.83	
Metropolitan Parks	53,082.22	
Metropolitan Sewerage	62,853.60	
Metropolitan Water	54,861.60	
Total 1960 State Estimates		$ 172,013.32
State Assessment - 1959 Underestimate		
Smoke Inspection Service		1.54
County Assessments - 1960 Estimates:		
County Tax	$ 167,111.92	
Tuberculosis Hospital	35,850.85	
Total 1960 County Estimates		202,962.77
County Assessment - 1959 Underestimate		
County Tax		3,806.41
Court Judgments		1,472.52
Contributory Retirement		68,727.72
Overlay Deficit - 1957		883.88
Overlay Deficit - 1958		1,006.73
Overlay Deficit - 1959		896.49
Overlay - 1960		87,871.47
TOTAL - ALL APPROPRIATIONS AND ASSESSMENTS		$ 5,577,740.44

RECAPITULATION OF 1960 TAX RATE

LESS DEDUCTIONS

Estimated Receipts - City - 1960	$	
Motor Vehicle & Trailer Excise	392,412.80	
Licenses	6,794.40	
Fines	1,085.25	
Special Assessments	47,523.88	
General Government	15,564.89	
Protection of Persons and Property	4,798.77	
Health and Sanitation	17,065.20	
Highways	4,054.97	
Charities	39,026.89	
Old Age Assistance	213,103.65	
Veterans Services	15,427.19	
Schools	19,650.56	
Libraries	8.00	
Recreation	3,589.93	
Public Service Enterprises	223,733.52	
Cemeteries	16,078.97	
Interest	31,534.62	
State Assistance for School Construction	12,302.81	
Farm Animal Excise	10.20	
TOTAL 1960 ESTIMATED CITY RECEIPTS		$ 1,063,766.50
Estimated State Receipts - 1960		
Income Tax	$ 285,112.32	
Corporation Taxes	178,284.46	
Old Age Tax (Meals)	13,304.30	
TOTAL 1960 ESTIMATED STATE RECEIPTS		476,701.08
Estimated State Receipts - 1959 Overestimates		
Metropolitan Parks	$ 4,207.48	
Metropolitan Sewerage	8,888.55	
TOTAL 1959 STATE OVERESTIMATES		13,096.03
Available Funds		343,080.13
TOTAL - ALL DEDUCTIONS		$ 1,896,643.74
AMOUNT TO BE RAISED BY TAXATION		$ 3,681,096.70

HOW RAISED

BY POLLS 8944 @ $2.00	$ 17,888.00	
PERSONAL TAX 3,719,900 @ $69.80 per thousand	259,649.02	
REAL ESTATE TAX 48,761,600 @ $69.80 per thousand	3,403,559.68	
TOTAL RAISED		$ 3,681,096.70

REPORT OF BOARD OF ASSESSORS

Number of Persons, Partnerships and Corporations assessed	7,311
Number of Persons assessed for Poll Tax	8,944
Number of Motor Vehicle Excises levied	12,128
Number of Horses assessed upon	13
Number of Dwellings assessed upon	7,050

VALUATION OF EXEMPTED PROPERTY

	PERSONAL	REAL ESTATE
City Property Publicly Used	$ 410,200.00	$6,092,650.00
City Property Not So Used		66,625.00
Benevolent Institutions	265,000.00	1,046,700.00
Cemeteries	500.00	23,400.00
Charitable Institutions	5,500.00	69,900.00
Houses of Religious Worship	39,500.00	1,806,600.00
Literary Institutions	12,500.00	202,600.00
Organizations of War Veterans	3,000.00	62,100.00
Parsonages		92,600.00
Commonwealth of Massachusetts		234,400.00
	$ 736,200.00	$9,697,575.00

The following additional assessments were committed:

Motor Vehicle Excise	(12,128)		$ 484,152.34
Farm Animal Excise	(1)		12.14
Apportioned Sewer Assessments		$ 12,085.67	
" Sidewalk "		2,376.00	
" Street "		16,275.37	
" Water Liens		12,044.31	
Committed Interest		12,757.94	$ 55,539.29
Unapportioned Sewer Assessments		17,116.73	
" Sidewalk "		11,358.65	
" Street "		50,596.85	$ 79,072.23
Additional Polls	(28)		$ 56.00
Recovered from Estates of Deceased Persons	(3)		$ 1,255.28

During the year 29,679 Items were committed to the Collector.

Respectfully Submitted:

Norman L. MacDonald

Lewis C. Hennigar

Frank B. McLaughlin

ADDENDUM

Year	Census	Dwellings	Polls	Value Buildings	Value Land	Total Val. Real Estate	Value Personal Estate	Total Valuation	Rate per $1.000	City Appropriation	Sewerage Tax	Other State Levies	State Tax	County Tax	Overlay	Total Tax Levy	Year
1940	25,232	5,858	8,191	27,749,950	8,047,250	35,797,200	2,727,800	38,525,000	33.60	1,512,704.20 †57,768.78	28 982.80	81,387.41	92,480.00	49,678.46 18,998.84	29,317.13	1,871,317.62 *560,495.62	1940
1941	25,511	5,926	8,281	27,859,050	7,939,600	35,798,650	2,723,450	38,522,100	31.60	1,475,192.60 †58,077.51	33,226.90	72,049.39	100,485.00	57, 506.55 17,281.83	29,226.58 2,024.83	1,845,071.19 *611,210.83	1941
1942	25,896	5,875	8,486	28,453,600	7,971,250	36,424,850	2,676,750	39,101,600	30.60	1,445,152.91 †104,482.00	30,823.77	71,335.63	91,350.00	48,063.67 17,498.85	27,207.70 580.71	1,836,495.24 *623,014.28	1942
1943	26,649	5,887	8,838	28,698,600	7,931,900	36,630,500	2,729,200	39,359,700	28.40	1,385,174.55 †79,284.55	31,938.34	64,856.13	30,450.00	43,324.31 10,571.89	17,553.72	1,663,153.49 *527,662.01	1943
1944	27,412	5,885	9,195	28,624,500	8,035,950	36,660,450	2,715,900	39,376,350	29.60	1,402,782.15 †199,898.08	29,159.69	80,378.72	76,351.00	51,223.86 12,302.59	18,051.80	1,870,147.89 *686,339.93	1944
1945	27,971	5,881	9,329	28,671,500	7,909,800	36,581,300	2,806,050	39,387,350	29.60	1,499,942.80 †191,089.38	29,762.25	71,522.56	42,908.00	53,313.34 12,375.71	16,286.28 250.00	1,867,450.25 *682,926.69	1945
1946	27,938	5,880	9,324	28,702,200	7,908,350	36,610,550	2,913,000	39,423,550	31.60	1,560,615.98 †182,790.95	34,052.28	39,113.24	31,600.00	62,376.97 10,001.77	17,480.45 312.40	1,938,344.04 *673,981.86	1946
1947	27,761	5,901	9,089	28,973,700	7,916,800	36,890,500	3,093,950	39,984.450	36.00	1,863,980.44 †257,748.14	43,122.85	43,305.96	31,600.00	76,511.38 14,344.76	15,772.18 94.00	2,346,479.71 *888,909.51	1947
1948	27,754	5,977	9,015	29,736,800	7,961,800	37,698,600	3,365,750	41,064,350	42.00	2,336,368.14 †553,127.10	47,646.33	42,435.28	0.00	68,879.51 14,344.76	18,248.39 1,153.11	2,982,202.62 *1,239,469.92	1948
1949	27,928	6,076	9,015	30,599,200	8,041,750	38,640,950	3,630,800	42,271,750	42.00	2,275,091.66 †505,779.95	50,536.79	53,625.77	0.00	86,952.17 19,326.54	25,008.40 625.80	3,016,947.08 *1,223,503 58	1949
1950	27,973	6,156	8,981	31,168,500	8,079,400	39,247,900	3,360,600	42,608,500	42.00	2,453,410.37 †425,385.17	61,384.35	65,614.32	0.00	114,034.08 21,887.19	25,000.00 529.67	3,167,245.15 *1,359,726.15	1950
1951	28,226	6,279	9,019	31,996,700	8,149,350	40,146,050	3,554,250	43,700,300	46.00	2,796,487.39 †200,763.66	60,072.82	54,889.62	0.00	98,478.29 28,422.61	27,000.00 8.40	3,266,122.79 *1,237,870.99	1951
1952	28,313	6,409	9,021	33,242,450	8,234,300	41,476,500	3,219,150	44,695,900	53.80	3,079,186.82 †277,726.82	54,215.99	80,488.60	0.00	123,755.80 †33,788.56	35,450.43 2,061.83	3,686,674.40 *1,263,992.98	1952
1953	28,335	6,506	8,981	34,482,100	8,335,050	42,817,150	3,243,400	46,050,550	52.80	3,128,765.89 †462,019.15	59,101.92	67,226.70	0.00	108,738.00 39,235.21	42,223.07 4,559.03	3,911,868.97 *1,461,909.93	1953
1954	28,538	6,596	8,942	35,242,950	8,345,150	43,588,100	3,342,400	46,920,500	54.40	3,384,078.17 †228,380.89	51,220.61	98,098.80	0.00	109,487.12 34,862.71	41,385.08 523.38	3,948,036.76 *1,377,677.56	1954
1955	29,239	6,720	9,031	36,344,450	8,398,200	44,742,650	3,358,200	48,100,850	55.40	3,489,274.98 † 280,787.04 H 85,661.95	55,468.84	94,415.14	0.00	108,479.00 32,504.32	52,012.81 5,432.79	4,204,036.87 *1,521,187.78	1955
1956	29,304	6,830	8,970	37,211,050	8,431,750	45,642,800	3,392,650	49,035,450	58.00	3,702,814.17 †1,097,855.28 H 10,735.90	65,638.60	106,843.07	0.00	132,666.91 30,757.95	56,604.91 1,327.16	5,213,243.95 *2,351,247.85	1956
1957	29,713	6,910	9,005	38,144,600	8,163,200	46,757,800	3,584,400	50,342,200	59.80	3,933,387.92 † 474,735.70	75,344.24	108,453.50	0.00	137,917.14 32,206.14	64,641.21 145.80	4,826,831.65 * 1,798,356.09	1957
1958	29,933	6,973	8,976	38,825,900	8,659,700	47,485,600	3,608,700	51,094,300	63.60	4,593,888.95 † 105,919.85	105,919.85	105,753.93	0.00	166,073.93 28,849.77	71,190 .17 1,467.23	5,073,143.83 * 1,805,594.35	1958
1959	30,238	6,990	8,925	39,332,800	8,702,600	48,035,400	3,675,750	51,711,150	66.30	4,518,908.36 † 434,424.92	118,269.79	104,559.08	0.00	160,225.49 38,962.00	78,089.90 262.00	5,453,701.54 *2,007,402.29	1959
1960	30,570	7,050	8,944	40,020,000	8,741,600	48,761,600	3,719,900	52,481,500	69.80	4,765,217.70 † 343,080.13	62,853.60	109,161.26	0.00	170,918.33 35,850.85	87,871.47 2,787.10	5,577,740.44 *1,896,643.74	1960

† from Available Funds * Receipts

ANNUAL REPORT
OF THE
BOARD OF HEALTH

of the

CITY OF MELROSE

for the

Year Ending December 31st.
1960

Organization of Board
Dr. John G. Goulding, Chairman
Paul E. Troy, Atty., Lawrence E. Simpson, Members
Helen F. Adams, Agent

School Physicians
Thomas M. Hearne, M.D. George R. Murphy, M.D.
John S. Graf, M.D.

Public Health Nurses
Mary S. Tagliente, P.H.N. Supervisor
Jane H. Lord, P.H.N., Katherine Hatheway, P.H.N.

Dentist
Ezra J. Kennison, D.M.D.

Dental Hygienist
Mabel D. Burbine

Inspectors

Sanitary
Animals John J. Devine
Cornelius Thibeault, D.V.S.

REPORT OF BOARD OF HEALTH

To the Honorable Mayor and Board of Aldermen,
City of Melrose 76, Massachusetts.

Gentlemen:

We herewith submit our annual report of the state of health conditions in the City of Melrose together with our recommendations for improvement.

PERSONNEL -

On November 1, 1960, Miss Mary Tagliente was added to the Health Department as Supervising Public Health Nurse to replace Miss Patricia A. Ryder who resigned from the position on November 11. The complement of the Department remains at six but the increased growth of our school population in recent years makes it imperative that we add at least one more nurse.

DENTAL CLINIC -

At the beginning of the school year in September 1960, we instituted a new dental program in our schools. Our school dentist now spends every school day examining and treating the teeth of our school children who cannot be given this care in any other dental facility. Dr. Ezra Kennison has the full time assistance of a dental hygienist which greatly increases the number of patients that can be treated.

Our dental fluoride program had to be discontinued after ten years because it had become impossible to obtain a sufficient number of hygienists to care for all of our school children. Fluoridation of the water supply would be the best way to cope with this situation.

SCHOOL HEALTH -

The school health program covered physical examinations and nursing services in the 10 public and 2 parochial schools with an enrollment of 5,276 pupils. The cooperative efforts of nurses, teachers and parents resulted in an excellent health record for our school population.

A list of handicapped children (e.g. cerebral palsy, heart disease, etc.) is kept at the Health Department and the nurses make frequent visits to these children to assist them in compensating for their defects so they may lead more normal lives.

SANITATION -

80 complaints of nuisances were received by this department and all were investigated by the Sanitary Inspector. Improper garbage disposal,unclean premises and rodent infection were the most frequent complaints. Vigilant and diligent effort by our Sanitary Inspector keeps these complaints at such a low figure.

Mosquito spraying this year was very successful and very few complaints were received regarding this pest.

All proposed sub-division sites were examined by the Board of Health with reference to water, sewer and surface drainage as prescribed by General Laws.

All milk sold in this city is pasteurized, thus protecting the community from the several milk borne diseases. All milk supplies continue to be of high grade.

Our bakeries received semi-annual inspections and objectionable practices were called to the owners' attention. In a few instances, re-inspections have been necessary where definitive corrective measures had to be instituted.

Sanitary inspections of restaurants, drug stores and stores selling food and soft drinks consumed on the premises were made and in general found to meet standard requirements. Those that failed in any way quickly rectified the situation.

COMMUNICABLE DISEASES -

POLIOMYELITIS AND DIPHTHERIA - Not a single case of poliomyelitis or diphtheria was reported in this city during 1960.

SCARLET FEVER - We had 31 cases of scarlet fever reported this year as compared to 62 in 1959.

WHOOPING COUGH - The number of cases declined to the lowest figure in the past ten years with only 3 cases being reported.

GERMAN MEASLES - The State wide epidemic of german measles did not skip our city but gave us a total of 860 cases as compared to 193 cases in 1959.

CHICKENPOX - There was a high incidence of this disease with a total of 339 cases reported in 1960 as compared to 142 in 1959.

RABIES CONTROL - The program for the control of rabies was held on May 21st. at a charge of 50¢ per dog. 316 dogs were immunized. The net cost to the city per dog for the immunization was approximately 51¢.

TUBERCULOSIS - 5 new cases were reported during the year. The average age of the new cases was 58 years, the oldest being 86 years and the youngest 32 years. No deaths occurred from tubercular infection in this city during 1960.

RECOMMENDATIONS -

Laboratory facilities for the Sanitary Inspector are sorely needed. A properly equipped room for the well baby and immunization clinics is also a need of this department.

This department is deeply appreciative of the kind assistance and cooperation it has received from all other branches of the City's government, executive legislative and departmental. Our efforts were made easier and more effective because of it.

Respectfully submitted,

John G. Goldthwaite, Board of
Paul E. Ivers, Health of
Lawrence E. Simpson, Melrose

TABLE I

FINANCIAL STATEMENT

		Totals 1960		Totals 1959
Total Appropriation		$49,730.28		$50,553.14
EXPENDITURES				
Salaries and Wages		$31,390.49		$30,045.68
Other Expenses		$ 2,021.91		$ 1,841.00
Telephone	$ 275.00		$ 213.08	
Car Allowance-Public Health Work	1,474.50		1,311.34	
Advertising	.		10.12	
Printing	148.39		137.12	
Postage & Express	32.46		33.42	
Office Supplies	91.56		135.92	
Tuberculosis		$ 1,274.00		$ 1,853.32
Quarantine & Contagious Disease		$ 164.36		$ 110.00
Immunization of Dogs		$ 320.88		$ 277.00
Transportation-Forsyth Dental Clinic		$ 728.50		$ 681.50
Dental Clinic		$ 5,923.80		$ 7,306.31
Salaries and Wages	$ 4,989.63		$ 6,648.68	
Administrative Expense	934.17		657.63	
Care of Premature		$ 168.00		$ 408.00
Laboratory & Educational Expense		$		$ 151.46
Out of State Travel		$ 76.80		$ 52.85
Mosquito Suppression		$ 1,348.51		$ 1,946.16
Polio Clinic		$ 110.00		$ 111.25
New Furniture		$ 998.50		$
Total Expenditures		$44,525.75		$44,784.53
Revenues of Board of Health*		$ 1,734.83		1,847.17
Licenses	$ 195.50		$ 208.00	
Reimbursements	1,381.33		1,462.17	
Dog Clinic	158.00		177.00	

*Not available for use

TABLE II

DEATHS IN MELROSE, CLASSIFIED AS TO CAUSE
(INCLUDING MELROSE-WAKEFIELD HOSPITAL)

		MALES	FEMALES
I	Infections and Parasitic Diseases.....	0	0
II	Cancer & Other Tumors.....	24	42
III	Diseases of Nutrition, Rheumatism, etc.....	1	1
IV	Diseases of the Blood & Blood Forming Organs.....	1	0
V	Chronic Poisoning & Intoxication.....	0	0
VI	Diseases of the Nervous System and Sense Organs.....	27	39
VII	Diseases of the Circulatory System.....	95	82
VIII	Diseases of the Respiratory System.....	8	12
IX	Diseases of the Digestive System.....	8	5
X	Diseases of the Genito-urinary System.....	1	0
XI	Diseases of Pregnancy, Childbirth and the Puerperium	0	0
XIII	Diseases of the Bones and Organs of Movement.....	0	0
XIV	Congenital Malformations.....	0	2
XV	Diseases Peculiar to the First Year of Life.....	13	1
XVII	Violent or Accidental Deaths.....	8	11
XVIII	Ill-defined & Unknown Causes.....	2	4
	Total.....	180	199

There were 22 stillbirths in 1960 in Melrose

Deaths of all persons in Melrose.....Males.....180
(exclusive of 22 stillbirths) Females.....199

There were 9 stillbirths to Melrose residents in 1960

Deaths of all Melrose residents.....Males.....152
Females.....160

Of these deaths, children under one year..... 9
Persons over 70 years of age.....207

TABLE III

INFANT MORTALITY TO ALL MELROSE PARENTS

Year	Live Births	Deaths of Infants under one year	Infant mortality per 1000 Live Births
1960	514	9	17.5

Children born in Melrose to Melrose parents..... 267
Children born elsewhere to Melrose parents..... 247
Children born in Melrose to non-residents..... 891

Total.....1405

POPULATION JANUARY 1, 1960 - 30,590

TABLE IV

CASES & DEATHS OF CERTAIN DISEASES FOR THE TEN YEARS

Year	Polio-myelitis		Diph-theria		Scarlet Fever		Typhoid Fever		Measles		Whooping Cough		Tuberculosis Pul.& Miliary		Tuberculosis Menin-geal		Other Forms	
	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths
1951	2	0	0	0	12	0	1	0	66	0	2	0	12	3	0	0	0	0
1952	5	1	1	0	15	0	0	0	608	0	9	0	5	3	0	0	1	0
1953	6	0	0	0	11	0	0	0	8	0	7	0	4	4	0	0	1	0
1954	4	0	2	0	17	0	0	0	177	0	33	0	3	2	0	0	0	1
1955	23	1	0	0	21	0	0	0	983	0	8	0	10	2	0	0	0	1
1956	1	0	0	0	26	0	0	0	10	0	10	0	5	1	0	0	1	0
1957	0	0	0	0	26	0	0	0	16	0	10	0	6	0	0	0	0	0
1958	0	0	0	0	13	0	0	0	875	0	14	0	8	0	0	0	0	0
1959	1	0	0	0	62	0	0	0	16	0	6	0	4	2	0	0	0	0
1960	0	0	0	0	31	0	0	0	101	0	3	0	4	0	0	0	1	0

REPORT OF THE SUPERVISOR OF NURSING

Board of Health,
Melrose 76, Massachusetts.

Gentlemen:

As Supervising Public Health Nurse, I herewith submit the following report for the year 1960:

SCHOOL HEALTH PROGRAM -

Visits to Schools	929
Visits to Dental Clinic	59
Hearing Tests	518
Hearing Re-Tests	224
Vision Re-Tests	40
Classroom Visits	2,564
Pupils Interviewed	10,169
Teacher-Nurse Conferences	2,687
Talks In Classrooms	4
Physical Examinations by School Physicians	933
Special Physical Examinations by School Physicians	14
School Home Visits for Correction of Defects	297
Referrals to the Lions Club for re-checks on Vision Losses and Furnishing of glasses	3

IMMUNIZATION CLINICS -

Monthly clinics were held for infants and pre-school children:

82 received the triple antigen against diphtheria-whooping cough and tetanus.
22 received booster doses.

114 received 3 doses of poliomyelitis vaccine.
69 received booster doses.

This clinic is available to those families financially unable to see the private physician. We are guided by the State's schedule for "determination of need".

TUBERCULOSIS PROGRAM -

A total of 54 tuberculosis cases were registered to whom 243 visits were made by the nurses. 114 visits were made to contacts and suspects. 193 visits were made to give hypodermic injections to inactive tuberculosis patients at home.

HANDICAPPED CHILDREN -

The annual census showed 106 children on the register in 1960. Handicaps included were: congenital defects, epilepsy, mental retardation, asthma, rheumatic fever, etc. 96 visits were made by the public health nurses. The School Department employs a visiting teacher to instruct children who are unable to attend school. Lip reading classes are provided for the hard of hearing. The Board of Health supervises, in order to ascertain that all rehabilitation facilities are made available to the parents either through the private physician or clinics.

DENTAL PROGRAM -

The dentist reported:

168 pupils examined
322 pupils treated
153 pupils completed
1547 fillings
61 oral prophylaxis
131 extractions
7 plastic fillings
4 X-rays (in his own office)
25 miscellaneous treatments
2547 sodium fluoride treatments

INSPECTIONS FOR RENEWAL OF LICENSES -

Kindergartens.....7
Convalescent or Nursing Homes.....1
Boarding Homes for the Aged.....1
Lodging Houses.....4

MISCELLANEOUS -

40 interviews were held with persons representing Social or Health Agencies. 12 meetings were attended. 10 In-service educational conferences attended and 6 talks on public health were given.

I wish to thank my staff nurses also the civic, social and health organizations for their generous cooperation and assistance rendered during 1960.

The School Department
Saint Mary's Parochial School
The Salvation Army
The Lion's Club
The Melrose-Wakefield Hospital
The Red Cross Ames Fund
The Department of Public Welfare
The District Health Office

Respectfully submitted,

Mary S. Tagliente, P.H.N.
Supervising Public Health Nurse.

REPORT OF THE SANITARY INSPECTOR

To the Board of Health,
Melrose 76, Massachusetts.

Gentlemen:

The Sanitary Inspector herewith submits his annual report from January 1, 1960 to December 31, 1960:

INSPECTION OF MILK

INSPECTION:
- Pasteurizing Plants..... 44
- Ice Cream Plants..... 9

SAMPLES COLLECTED:
- Market Milk.....199
- Grade "A" Milk..... 62
- Homogenized Milk.....248
- Special Milk..... 24
- Cream.....157
- Ice Cream..... 26

LABORATORY REPORT:
- Chemical analysis of milk and cream.....666
  (found below standard, 8)
- Bacteriological examination of milk and cream.....1352
  (found below standard, 55)
- Coliform count, milk and ice cream..... 734
  (found below standard, 72)
- Chemical analysis of ice cream..... 26
- Bacteriological examination of mix and ice cream..... 56
  (found below standard, 2)
- Phosphatase test..... 431
  (Positive test, 11)
- Total Solids..... 411
  (found below standard, 3)
- Water Samples..... 6

DAILY RETAIL SALES MILK PRODUCTS
(Dealers' Declaration)

Pasteurized Milk.....	16,898 qts.
Certified Milk.....	19 qts.
Cream.....	611 qts.

LICENSES AND PERMITS

Milk & Oleomargerine, stores and dealers.....	142
Ice Cream Manufacturing Permits.....	2
Ice Cream Sales Permits.....	85

GEOMETRICAL AVERAGE FOR THE YEAR 1960

MARKET AND HOMOGENIZED MILK

Dealer	Milk Fat	Plate Count
State Standard	3.35	10,000
Market:		
Bedford Farms	4.05	2,000
Brookside (First National Store)	3.90	1,700
Buttrick, David	4.15	500
Cummings, B. L., Inc	4.11	8,000
Fallon, W. J. & Son	3.90	3,000
Hoods, H.P.&Son	3.77	2,000
Happy Valley Dairy	4.06	4,000
Musgrave Farms	3.86	1,500
Quinn Farm Dairy	3.87	1,500
Seven Oaks Dairy	4.20	1,500
Spears, Clinton W.	3.83	1,500
Sunnyhurst Dairy, Inc	3.97	1,000
Weiss Farm	3.63	1,000
Whiting Milk Company	3.83	1,000
Ware Dairy	3.67	1,500
West Lynn Creamery	3.80	1,000
Homogenized Milk:		
Bedford Farms	3.96	1,700
Brox's Dairy (A.&P.Stores)	3.73	1,000
Brookside (First National Stores)	3.91	2,000
Buttrick, David	4.29	700
Cummings, B.L., Inc	3.98	6,000
Fallon, W. J. & Sons	3.82	4,000
Hanley & Son	4.06	650
Happy Valley Dairy	3.84	2,000
Hoods, H.P.&Son	3.82	2,500
Musgrave Farm	3.88	1,000
Seven Oaks Dairy	3.96	2,000
Spears, Clinton W.	3.78	2,000
Sunnyhurst Dairy, Inc	3.89	1,000
Ware Dairy	3.62	2,000
Weiss Farm	3.74	1,000
Whiting Milk Company	3.73	1,500
West Lynn Creamery	3.72	2,000
United Farmers of New England	3.82	1,600
Quinn Farm Dairy	3.83	2,500

INSPECTION OF FOOD

INSPECTIONS:	
Common Victuallers	171
Stores-Lord's Day and Food	85
Stores-Drug	67
Bakeries	31
Nuisance Complaints	80
Number of investigations made concerning complaints	210
Animal Permits granted	12
Animal Permit Inspections	29
Cesspool Inspections	5
Septic Tank Permits granted	1
Methyl and Wood Alcohol Licenses issued	28
Bacteriological examinations of eating utensils	431
Common Victuallers and Soda Fountains found above standard plate count of 100	93
Motel Inspections	4

Foods Condemned as Unfit for Human Consumption:
- 25 lbs. Sugar
- 20 lbs. Salt Pork
- 32 lbs. Assorted Meat
- 18 lbs. Fish

INSPECTION OF FOOD

AVERAGES FOR THE YEAR 1960

	Bacterial Count			Scoring
	Dishes	Glasses	Silverware	Grade %
Federal Standard (not over).....	100	100	100	
COMMON VICTUALLERS' LICENSES:				
Bellevue Golf Club.....	30	49	14	88
Brighams Inc.....	190	37	45	89
Franklin Square Restaurant.....	94	230	12	80
F. W. Woolworth.....	52	170	57	80
Garvey Inc.....	77	P.S.	43	82
George's Submarine Shop.....	P.S.	P.S.	8	87
Golden Gate Restaurant.....	14	220	16	80
Greggs Ice Cream Parlor.....	23	11	39	86
Tom's Lunch.....	400	130	170	76
Jerry's Lunch.....	57	77	49	88
The Lobster Shop.....	15	87	91	86
Lou's Lunch.....	32	50	400	82
Melrose Donut Shop.....	94	77	20	88
Melrose Wakefield Hospital Auxiliary....	15	12	54	86
Mt.Hood Golf Club.....	30	18	80	86
Perrillo's Submarine Sandwich Shop.....	P.S.	P.S.	P.S.	85
Pine Banks Refreshment Stand.....	120	270	49	77
Pondview Restaurant.....	12	25	16	89
Regent Delicatessen.....	56	83	32	88
Melrose Cafeteria.....	29	330	66	82
Stearns & Hill.....	34	47	105	84
Commercial Filters Corp.....	47	36	160	88
FOUNTAIN SERVICE STORES:				
Austin Pharmacy.....		7	4	
Bell's Pharmacy.....		5	10	
LeBlanc Pharmacy.....		5	10	
Emerson Pharmacy.....		4	4	
Franklin Spa.....		33	46	
Grove Pharmacy.....		2000	210	
Haslam Drug.....		4	3	
Rogers Pharmacy.....		2000	2000	
York Pharmacy.....		54	12	
Transitron Inc.....		8	14	

Respectfully submitted,

John J. Devine
Sanitary Inspector.

REPORT OF THE INSPECTOR OF ANIMALS

The Board of Health,
City of Melrose,
Massachusetts.

Gentlemen:

As Inspector of Animals for the City of Melrose, I herewith submit the following report for the year ending December 31, 1960.

One Hundred Seven (107) dogs were examined and quarantined for rabies observation as having inflicted injury by biting or scratching persons. There were no cases of rabies in the City this year.

Barns housing horses were inspected and found to be in good condition.

There are no cattle within the City.

Respectfully submitted,

Cornelius Thibeault, D.V.S.
Inspector of Animals.

REPORT OF BUILDING DEPARTMENT

To His Honor, the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Building Department respectfully submits, herewith, its annual report for the year 1960.

The building, plumbing, and gas permits issued during the year are classified below:

No.	Classification	Estimated Cost
45	Single dwellings	$ 441,100.00
83	Reshingles	30,983.00
56	Alterations (Dwelling)	61,833.00
21	Alterations (Other)	84,100.00
15	Demolitions	--
7	Garages	8,250.00
5	Apartment buildings	374,300.00
1	Addition to Church	35,000.00
3	Business buildings	40,500.00
4	Swimming pools	9,000.00
2	Restore fire damage	3,700.00
2	Tool and utility houses	352.00
2	Foundations only	1,500.00
1	Relocation	--
2	Tank installations	2,252.00
	Conversions:	
1	Single to 2-family dwelling	2,500.00
1	Two to 4-family dwelling	500.00
253	Building permits	$1,095,870.00

PLUMBING AND GAS DIVISION:

52	Permits to do plumbing in new buildings	$ 101,400.00
402	Permits to replace plumbing in old buildings	101,064.00
98	Permits for the addition of plumbing in old buildings	44,933.00
2	Permits for the conversion of dwellings	1,400.00
3	Permits for new sewer connections in old buildings that require plumbing	345.00
557	Plumbing permits	$ 249,142.00
320	Gas permits	$ 30,807.50

REPORT OF BUILDING DEPARTMENT

Number of plumbing fixtures installed	1,812
Number of visits of inspection for plumbing	1,154
Number of water tests for plumbing	63
Number of gas fits installed	31
Number of gas appliances installed	387
Number of permits to change gas piping	1
Number of visits and tests on gas work	453

A total sum of $3,583.90 was received by the Building Department from January 1 to December 31, 1960 for building, plumbing, and gas permit fees, code books, zoning maps, and Board of Appeal applications.

251 Building permits	$ 1,677.00
557 Plumbing permits	1,361.50
320 Gas permits	235.00
68 Zoning maps	17.00
14 Code books	3.40
29 Board of Appeal applications	290.00
Total fees	$ 3,583.90

Respectfully submitted,

Francis A. Sims
Building Commissioner

REPORT OF CEMETERY COMMITTEE

To the Honorable Mayor
and Board of Aldermen,
Melrose, Massachusetts

Gentlemen:

The Cemetery Committee hereby submits its report of the Cemetery Department for the year ending December 31, 1960.

The regular work on maintenance has been carried out, as usual, although the superintendent has been some what handicapped because of lack of extra men. The Cemetery is growing and with the new graves and new stones, this means more work, especially cutting and trimming grass.

We have removed fifteen old trees, thirty shrubs, and replaced with new ones.

We have also cleared up the North East Corner of Sylvan and Lebanon St. and are ready to plant grass seed inside our new stone wall. The South East Corner at the school has taken considerable fill to bring it up to grade.

Our sunken garden spot has taken several tons of fill and we now have this spot ready for seeding.

We wish to thank the Public Works Department for their splendid co-operation with us during the year.

Respectfully submitted,

The Cemetery Committee.

By Wm. J. McClinton

December 31, 1960

REPORT OF CEMETERY COMMITTEE

To the Cemetery Committee,
Melrose,
Massachusetts.

Gentlemen:

The following is the report of the Superintendent of Wyoming Cemetery for the year ending December 31, 1960:

Interments:

Adults	219
Children, 12 yrs or under	13
Cremated remains	17
Total for 1960	249

Sale of Lots:

Sold during the year	22
Total number Sold to January, 1961	2,767

Sale of Graves:

Sold during the year	69
Total number sold to January 1, 1961	5,215

Number of Lots under Perpetual Care	2,086
Number of Single Graves under Perpetual Care	3,630
Number of Lots available for sale January 1, 1961 Regular, Sections D, H, and 2.	15
Number of Lots available for sale January 1, 1961 in Sections 4, 5, and 6.	160
Old Lots placed in Perpetual Care	3

Respectfully submitted,

Harold O. Milton

Superintendent

DETAILS OF APPROPRIATIONS, TRANSFERS AND EXPENDITURES
CEMETERY DEPARTMENT

Year Ending December 31, 1960

	Appropriations and Transfers	Expenditures	To Revenue of 1960	To Lot & Gr. Fund	To 1961
Maintenance: Salaries & Wages:	$48,328.85	$48,308.63	20.22		
Maintenance: Other Expenses:	5,100.00	5,025.74	74.26		
Grave Liners:	3,000.00	2,982.50	17.50		
Road Construction: Balance from 1959	1,495.44				1,495.44
Pond Filling and Draining: from 1959	548.80				548.80
Trees and Landscaping: from 1959	257.00				257.00
Purchase of Loam and Fill:	4,000.00	334.38			3,665.62
New Equipment:	1,975.00	1,416.10	558.90		
	$64,705.09	$58,067.35	$670.88		$5,966.86
Cemetery Trust Fund, Income Account:					
Balance from 1959	$ 192.56				
Income, 1960	12,204.35				
Expenditures	11,623.36				$ 773.55

REPORT OF CEMETERY COMMITTEE

SUMMARY OF RECEIPTS & EXPENDITURES

Receipts for Departmental Expenditures:		
Appropriations and Transfers	$64,705.09	
Cemetery Trust Fund, Income Account	12,396.91	$77,102.00
Departmental Expenditures		
From Appropriations and Transfers	58,067.35	
From Cemetery Trust Fund, Income Account	11,623.36	
Unexpended Balance		
To Revenue of 1960	670.88	
To 1961: Appropriation Accounts	5,966.86	
Cemetery Trust Fund: Income Account	773.55	77,102.00
Total Net Cash Receipts	33,793.01	
Credits, Cemetery Trust Fund, Income Account	12,396.91	46,189.92
Net Expenditures: Appropriation Accounts	58,067.35	
Cemetery Trust Fund, Income Account	11,623.36	69,690.71
Expenditures Over Receipts	23,500.79	23,500.79
Total Pay Roll: Maintenance: Salaries & Wages	48,308.63	
Cemetery Trust Fund, Income Account	10,567.51	58,876.14

Interments		$9,840.00
Foundations		1,989.55
Lot Sales	1,615.00 Less Refund 190.00	1,425.00
Grave Sales		1,806.00
Perpetual Care	13,984.00 Less Refund 475.00	13,509.00
Annual Care		267.46
Miscellaneous		830.00
Grave Liners		4,126.00
Total Net Cash Receipts		$33,793.01

REPORT OF CITY AUDITOR

To His Honor the Mayor and the Honorable Board of Aldermen:

In compliance with the provisions of Chapter 3, Section 39 of the Revised Ordinances, I herewith submit the annual report of the City Auditor for the year ending December 31, 1960.

I have examined the several trust funds of the Treasurer-Collector and the trust funds of the Trustees of the Public Library together with all securities, coupons and savings accounts in the savings banks and trust companies. All income for the year was accounted for and all expenditures were properly supported by vouchers.

During the fiscal year 1960 all known obligations of the City were paid in full or adequate reserves established to provide for their ultimate payment. All serial loans and short term debt obligations were paid when due. Interest payments on all forms of outstanding debt were promptly made.

Respectfully submitted,

Arthur M. Goldberg

City Auditor.

FINANCES

The Assessed Valuation of the City January 1, 1960		
Real Estate	$48,761,600.00	
Personal Property	3,719,900.00	
	52,481,500.00	
Rate of Taxation per $1,000.00 of Valuation $69.80		
Appropriations:		
Budget and Revenue Orders	$4,695,017.46	
County Tax	167,111.92	
County Tuberculosis Tax	35,350.85	
Metropolitan Park Tax	53,082.22	
Metropolitan Sewer Tax	62,853.60	
Metropolitan Water Tax	54,861.60	
Smoke Inspection Tax	673.83	
State Audit of Municipal Accounts Tax	396.34	
State Examination of Retirement System	145.73	
Overlays for Abatements	90,658.57	
Court Judgments	1,472.52	
Contributory Retirement System	68,727.72	
State and County Underestimates	3,807.95	
		$5,234,660.31
Deduct: Estimated Receipts		
Income Tax	285,112.32	
Corporation Tax	178,284.46	
Old Age Meal Tax	13,304.30	
City Accounts	1,063,766.50	
State and County Overestimates	13,096.03	
		1,553,563.61
		3,681,096.70
Net Amount to be Raised by Taxation:		
Poll Tax	17,888.00	
Real Estate Tax	3,403,559.68	
Personal Property Tax	259,649.02	
		$3,681,096.70

BALANCE SHEET - DECEMBER 31, 1960

Assets

Cash:		
General		$669,535.99
Special: Cemetery- Sale of Lots and Graves		23,632.39
Advances for Petty:		
Collector	$150.00	
Park	30.00	
Cemetery	10.00	
School Athletic Program	100.00	
School Lunch Program	180.00	
School Visual Aid	50.00	
Library	25.00	545.00
Accounts Receivable:		
Taxes		
Levy of 1959 Poll	56.00	
Personal	155.69	
Real	868.38	
Levy of 1960 Poll	104.00	
Personal	3,788.39	
Real	65,499.04	70,471.50
Motor Vehicle and Trailer Excise		
Levy of 1959	3,260.43	
1960	36,397.90	39,658.33
Special Assessments		
Sewer Added to Taxes 1960	460.67	
Street " " " 1960	567.24	
Committed Interest 1960	352.27	1,380.18
Tax Titles and Possessions		
Tax Titles	1,942.32	
Tax Title Possessions	18,580.05	20,522.37

Liabilities and Reserves

Employees Payroll Deductions:		
Federal Withholding Taxes	$40,578.72	
State " "	10,118.12	$50,696.84
Recoveries		
Old Age	2,109.70	
Disability	1,300.38	3,410.08
Tailings		1,670.14
Proceeds of Dog Licenses and Sales Due County		30.75
Overestimates of 1960		
State Assessments		7,160.27
Guarantee Deposits:		
Private Sewers	917.99	
Driveways	475.00	
Individual Walks	91.00	
Water Inside Services	335.00	
Tax Title Possessions	1,530.00	3,348.99
Cemetery - Perpetual Care Bequests		4,791.00
Trust Funds - Income		
A. C. Marie Currier	6.98	
Andrew Burnett Memorial	303.16	
Levi S. Gould	483.91	
Norman F. Hesseltine	45.83	
Community Civics	84.52	
Colburn Memorial Award	495.00	
William E. Bailey	1,015.42	
William E. Barrett	15.31	
Horatio W. Perkins	215.16	
Sarah E. Cheever	1,067.02	
Cemetery Perpetual Care	773.55	
Cemetery Flower Fund	55.02	
Oscar Frost Fund	282.54	
Lizzie T. P. Smith	12.50	4,855.92

BALANCE SHEET - DECEMBER 31, 1960

Assets

Special Taxes		
Estates of Deceased Persons		$1,262.11
Departmental		
Memorial Building Rentals	$782.15	
Police	623.20	
Old Age Assistance	9,096.33	
Aid to Dependent Children	4,463.80	
Veterans Services	21,009.93	
Forestry	35.00	
Private Sewer	626.17	
Highway Repairing	498.28	
Traffic Beacons	837.71	
Driveways	22.66	
Water-Inside Services	249.60	
		38,244.83
Water		
Water Rates	30,607.48	
Added to Taxes 1960	1,095.40	31,702.88
Aid to Highways - State	2,611.50	
County	1,905.76	4,517.26
Overlay Deficits		
Levy of 1957	4.00	
1958	24.00	
1959	530.40	
1960	1,302.22	1,860.62
Underestimates of 1960		
County Assessment		11,642.06
Court Judgments		2,973.68

Liabilities and Reserves

Unexpended Appropriation Balances		$107,581.35
Sale of Tax Title Possessions Fund		7,876.23
Sale of Real Estate Fund		4,030.00
Sale of Lots and Graves and Accumulated Income		24,661.39
Receipts Reserved for Appropriation:		
Mt. Hood Memorial Park	$74,597.74	
Library Fines	1,612.04	
" Duplicate Book	326.68	
Parking Meters - Street	8,540.95	
" " - Off Street	4,288.78	89,366.19
Federal Grants		
Administration - Old Age	4,363.94	
Aid to Dependent Children	1,127.44	
Disability Assistance	2,670.80	
Assistance - Old Age	22,064.83	
Aid to Dependent Children	867.59	
Disability Assistance	2,915.00	34,009.60
Federal Assistance Education		
Public Law 874	6,097.34	
" " 864	7,170.35	
Smith Hughes and Barden Fund	316.00	13,583.69
Revenue Reserved Until Collected		
Motor Vehicle and Trailer Excise	39,658.33	
Tax Titles and Possessions	20,522.37	
Special Taxes	1,262.11	
Special Assessments	1,380.18	
Departmental	38,244.83	
Water	31,702.88	
		132,770.70

BALANCE SHEET - DECEMBER 31, 1960

Assets		Liabilities and Reserves		
		Reserve for State and County Aid to Highways		$4,517.26
		Reserve for Petty Cash Advances		545.00
		School Revolving Funds-Special Lunch Program	$11,614.45	
		Athletics	13,371.11	24,985.56
		Surplus Revenue (Excess and Deficiency)		393,465.98
		Reserve Fund, Overlay Surplus		4,592.26
	$917,949.20			$917,949.20

NON REVENUE ACCOUNTS

		Unexpended Balances		
Non Revenue Cash:		Winthrop School	2,580.93	
Cash in Bank	222,404.55	Beebe School - Fence	262.80	
Government Notes	99,393.33	Beebe School	714.96	
		High School Addition	318,239.19	
	321,797.88			321,797.88

DEFERRED REVENUE ACCOUNTS

		Apportioned Sewer Assessments Revenue	
Apportioned Assessments - Not Due		Due in 1961	12,042.19
Sewer	144,203.19	1962	11,394.00
Sidewalk	21,316.39	1963	10,933.00
Street	219,522.24	1964	10,251.00
		1965	10,022.00
		1966	9,982.00
		1967	9,967.00
		1968	9,947.00
		1969	9,917.00
		1970	9,907.00

BALANCE SHEET - DECEMBER 31, 1960

Assets

Liabilities and Reserves

DEFERRED REVENUE ACCOUNTS

Apportioned Sewer Assessments Revenue:		
Due in 1971	$9,870.00	
1972	6,303.00	
1973	6,261.00	
1974	5,586.00	
1975	5,406.00	
1976	2,625.00	
1977	1,746.00	
1978	751.00	
1979	684.00	
1980	609.00	$144,203.19
Apportioned Sidewalk Assessment Revenue:		
Due in 1961	2,567.39	
1962	2,281.00	
1963	1,408.00	
1964	1,185.00	
1965	1,175.00	
1966	1,170.00	
1967	1,170.00	
1968	1,165.00	
1969	1,160.00	
1970	1,160.00	
1971	983.00	
1972	931.00	
1973	926.00	
1974	921.00	
1975	916.00	
1976	834.00	
1977	536.00	
1978	324.00	
1979	252.00	
1980	252.00	21,316.39
Apportioned Street Assessment Revenue:		
Due in 1961	17,141.24	
1962	17,231.00	
1963	16,249.00	
1964	12,763.00	
1965	12,731.00	
1966	12,667.00	

BALANCE SHEET - DECEMBER 31, 1960

Assets		Liabilities and Reserves		
		DEFERRED REVENUE ACCOUNTS		
		Apportioned Street Revenue:		
		Due in 1967	$12,575.00	
		1968	12,515.00	
		1969	12,493.00	
		1970	12,465.00	
		1971	12,392.00	
		1972	12,382.00	
		1973	12,336.00	
		1974	12,315.00	
		1975	10,404.00	
		1976	7,657.00	
		1977	5,582.00	
		1978	4,149.00	
		1979	2,097.00	
		1980	1,378.00	$219,522.24
	$385,041.82			385,041.82
		DEBT ACCOUNT		
Net Funded or Fixed Debt		Serial Loans		
Outside Debt Limit	1,170,000.00	Outside Debt Limit		
		School Construction		1,170,000.00
		TRUST FUND AND INVESTMENT ACCOUNTS		
		In Custody of City Treasurer:		
Trust and Investment Funds:		Welfare Funds		
Cash and Securities		A. C. Marie Currier	26,008.31	
In Custody of City Treasurer	590,698.35	Andrew Burnett	2,000.00	
In Custody of Memorial Building Trustees	5,945.02	George Emerson	25,785.08	
In Custody of Library Trustees	48,999.59	School Funds		
		Community Civics	50.00	
		Levi S. Gould	1,000.00	
		Norman F. Hesseltine	100.00	
		Sarah E. Fitch	230.33	
		Margaret B. Wing	633.66	
		Omicron Delta	5,805.51	

BALANCE SHEET - DECEMBER 31, 1960

Assets		Liabilities and Reserves	
Trust Funds and Investment Accounts (Cont'd)			
	School Funds:		
	Stalker Scholarship	$13,506.36	
	Adelaide Colburn	6,000.00	
	Victor and Nellie Friend	5,370.85	
	Lizzie T. P. Smith	1,000.00	
	Library Funds		
	William E. Bailey	2,500.00	
	William E. Barrett	75.00	
	Horatio W. Perkins	500.00	
	Park Funds		
	Sarah A. Chever	1,500.00	
	Memorial Building		
	John C. F. Slayton	10,000.00	
	Cemetery Funds		
	Perpetual Care	340,171.40	
	Samuel McDaniels	100.00	
	Wyoming Flower Fund	3,419.25	
	Oscar F. Frost	1,184.63	
	Coyle Perpetual Flower	500.00	
	Other Funds		
	Stabilization	143,189.45	
	200th Anniversary	68.52	$590,698.35
	In Custody of Memorial Building Trustees		
	John C. F. Slayton - Income		5,945.02
	In Custody of Library Trustees		
	Sarah A. Chever	904.69	
	Jabez Dyer	1,492.03	
	Pond Field	48.28	
	Sarah E. Odlin	2,180.03	
	Stephen C. Deering	579.49	
	Felix A. Gendrot	43,191.03	
	Lizzie T. P. Smith	604.04	
			48,999.59
	645,642.96		645,642.96

CASH STATEMENT FOR YEAR ENDING DECEMBER 31, 1960

Cash, January 1, 1960		
Revenue	$637,554.58	
Non Revenue	925,496.28	
		1,563,050.86
Add: Receipts in 1960		
Taxes	3,580,969.10	
Estimated Receipts per Schedule A	1,734,009.27	
Tax Titles Redeemed	1,848.13	
Tax Titles Sales	2,700.00	
State and County Aid to Highways, Chap. 90	60,646.32	
Temporary Loans	1,400,000.00	
County Dog Tax Grant for Library	2,449.53	
Dog License Collections for County	3,476.00	
Trust Fund Receipts	1,844.25	
Cemetery Trust Funds	12,204.35	
Mt. Hood Memorial Park Receipts	56,389.24	
Library Fines and Duplicate Funds	6,498.75	
Parking Meter Fees - Street	9,044.11	
- Off Street	5,081.20	
Sale of Lots and Graves	3,568.00	
Perpetual Care Bequests	13,437.00	
Federal Grants for Welfare, and Recoveries	168,637.77	
Federal Grants for Welfare Administration	16,699.33	
Pension Refunds, Ch. 32, Section 91A	3,205.52	
School Lunch Receipts and Grants	89,926.44	
Athletic Receipts	19,799.39	
Adult Education Fees	745.00	
Summer School Fees	4,622.07	
Insurance Loss Receipts	2,958.00	
Voted from Sale of Lots and Graves	4,000.00	
Federal and State Withholding Taxes	465,087.02	
Federal Grants for Education	51,001.57	
Guarantee Deposits	9,240.93	
Receipts Applied to Refunds	19,405.99	
Tailings	1,000.98	
		7,750,495.26
		9,313,546.12
Deduct:		
Expenditures, per Schedule B	4,997,600.45	
C	3,324,611.80	
		8,322,212.25
Cash, December 31, 1960 -Revenue	669,535.99	
-Non Revenue	321,797.88	
		991,333.87

SCHEDULE A

ESTIMATED RECEIPTS

Year Ending December 31, 1960

Income Tax		$363,970.16
Corporation Tax		209,884.46
Old Age Meal Tax		13,187.96
Motor Vehicle and Trailer Excise		
Levy of 1956	$9.07	
1957	66.97	
1958	308.75	
1959	55,265.47	
1960	365,684.75	421,335.01
Licenses and Permits		
City Clerk - Garage	2,238.50	
Marriage	610.00	
Miscellaneous	660.50	
Health - Milk,Cream, etc.	185.50	
Cesspool	10.00	
Mayor - Amusement	57.00	
Building	1,609.50	
Gas	235.00	
Plumbing	1,361.50	
Fire	57.50	
Police	161.00	7,186.00
Fines	1,401.25	1,401.25
Special Assessments		
Sewer - Paid in Advance	2,815.77	
Added 1958	95.00	
" 1959	587.51	
" 1960	11,549.00	
Sidewalk - Paid in Advance	2,536.63	
Added 1959	25.00	
" 1960	2,376.00	
Street - Paid in Advance	8,219.34	
Added 1959	389.55	
" 1960	15,531.13	44,124.93
General Government		
Auditor	59.54	
Mayor	3.55	
Treasurer-Collector - Costs	2,173.70	
Tax Title Costs	9.00	
Municipal Liens	1,392.00	
Betterment Releases	50.00	
Receipts	304.51	
Paraplegiac Veterans	1,882.92	
City Clerk - Mortgages	41.00	
Miscellaneous Receipts	1,140.25	
Fees	594.25	
Security Agreements	2,090.00	
Board of Appeal	290.00	
Election and Registration	529.00	
Planning Board	4.00	
Personnel Board	31.59	
Public Works	2,039.44	
Taxes on Estates	1,225.28	
Workmens Compensation	121.71	
Property Valuation Board	169.47	14,151.21
Protection of Persons and Property		
Police Ambulance	2,562.10	
Fire Receipts	4.40	
Civil Defense Receipts	150.00	
Wire Receipts	145.29	
Weights and Measures	329.80	
Building	20.65	
Forestry	1,034.12	4,246.36

REPORT OF CITY AUDITOR

SCHEDULE A

ESTIMATED RECEIPTS

Year Ending December 31, 1960.

Health and Sanitation		
Health - Miscellaneous	$366.00	
Bus Fares	238.76	
Tuberculosis	958.57	
Private Sewer	11,213.81	$12,777.14
Highways		
Highway Repairing	120.92	
Driveways	1,968.69	
Individual Walks	1,347.96	
Traffic Beacons	18.50	3,456.07
Charities		
General Relief	6,048.30	
Aid to Dependent Children	11,703.42	
Disability Assistance	16,250.78	
Recoveries	1,094.00	35,096.50
Old Age		
Recoveries	19,167.35	
Old Age Assistance	189,162.42	208,329.77
Veterans Services		
Veterans Benefits	14,566.46	14,566.46
School		
Rentals	300.00	
Tuition	22,554.83	
Receipts	11,222.10	
Vocational Education (State)	5,683.49	
Retirement	762.96	40,523.38
Library		
Sale of Books	4.00	4.00
Recreation		
Memorial Building	3,041.55	
Park Receipts	124.00	
Recreation Receipts	196.15	3,361.70
Public Service		
Water Rates	215,627.75	
Added 1958	3.28	
1959	995.60	
1960	10,948.91	
Inside Services	7,125.94	
Hydrant Rental	11,440.00	246,141.48
Cemeteries		
Miscellaneous Receipts	17,146.42	
Care of Lots	267.46	17,413.88
Interest - Taxes		
Taxes	1,712.88	
Assessments	45.17	
Motor Vehicle Excise	722.49	
Tax Titles	183.26	
Committed Interest 1958	29.95	
1959	321.57	
1960	12,270.49	15,285.81
Interest - Deposits	25,021.11	25,021.11
Farm Animal Excise	12.14	12.14
State Assistance - School Construction	32,532.49	32,532.49
TOTAL		$1,734,009.27

SCHEDULE B

APPROPRIATIONS AND EXPENDITURES FOR YEAR ENDING DECEMBER 31, 1960

	Available	Expended	Reserved to 1961	Balance
General Government				
Aldermen				
Salary - Clerk of Committees	$2,690.20	$2,690.10		$ .10
Other Expense	3,635.00	3,326.69	$75.00	233.31
Mayor				
Salaries and Wages	9,811.35	9,661.27		150.08
Other Expenses	1,600.00	1,537.99		62.01
Out of State Travel	150.00			150.00
Auditor				
Salaries and Wages	18,986.19	18,986.19		
Other Expenses	2,000.00	1,900.32	75.00	24.68
Out of State Travel	150.00	142.17		7.83
Accounting Machine	223.50	167.44		56.06
Treasurer-Collector				
Salaries and Wages	26,909.71	26,906.05		3.66
Other Expenses	7,713.00	7,640.49		72.51
Certification of Bonds	600.00	514.64		85.36
Capital Outlay	1,641.00	1,602.75		38.25
Out of State Travel	150.00	150.00		
Assessors				
Salaries and Wages	20,395.00	20,102.15		292.85
Other Expenses	3,834.36	3,830.04		4.32
Out of State Travel	150.00	83.00		67.00
City Clerk				
Salaries and Wages	19,409.28	19,350.28		59.00
Other Expenses	1,800.00	1,784.79		15.21
Vital Statistics	500.00	499.65		.35
Out of State Travel	150.00			150.00
City Solicitor				
Salaries and Wages	5,060.00	5,059.92		.08
Other Expense	200.00	193.61		6.39
Suits and Claims	200.00	179.62		20.38
Office Expense	2,750.00	2,749.92		.08
Election and Registration				
Salaries and Wages	18,075.69	17,800.89		274.80
Other Expense	7,925.00	7,509.70		415.30
Personnel Board				
Salaries and Wages	2,146.00	2,146.00		
Other Expense	400.00	281.30		118.70
Planning Board - Sal. & Wages	1,900.00	1,899.71		.29
Other Expense	460.00	281.29		178.71
Master Plan	14,500.00	12,000.00	2,500.00	
Slayton Park Fill	3,000.00	3,000.00		
Workmens Compensation				
Administration	1,000.00	742.25		257.75
Compensation	11,000.00	2,807.29	5,000.00	3,192.71
Board of Appeal				
Salaries and Wages	340.00	340.00		
Other Expenses	250.00	226.83		23.17
Property Valuation Board				
Other Expense	688.40	57.83	630.57	
Fence Viewers				
Other Expense	15.00			15.00

APPROPRIATIONS AND EXPENDITURES FOR YEAR ENDING DECEMBER 31, 1960

	Available	Expended	Reserved to 1961	Balance	
General Government (Continued)					
Public Works					
Salaries and Wages	$31,301.25	$31,019.05		$282.20	
Other Expense	1,740.00	1,739.00		1.00	
Vacations	12,088.69	12,010.29		78.40	
Holidays	10,468.62	10,392.12		76.50	
City Yard Improvements	3,350.00	1,129.72	$690.00	1,530.28	
New Equipment	21,527.00	21,527.00			
Sick Leave	11,500.00	10,943.91		556.09	
Overhead Expense	1,100.00*	2,548.36**	326.40	1,121.96	
Parking Meters - Wages	4,621.60	4,482.42		139.18	A
- Maintenance	400.00	390.67		9.33	A
- Rental	376.92	376.92			
Engineers					
Salaries and Wages	28,533.67	27,636.81		896.86	
Other Expenses	1,700.00	1,064.25		635.75	
City Hall- Salaries and Wages	8,183.20	8,183.20			
Other Expense	10,000.00	7,567.20	979.50	1,453.30	
Memorial Building					
Salaries and Wages	6,500.00	5,597.74		902.26	
Other Expense	6,000.00	5,960.15		39.85	
Capital Outlay	3,370.66	2,676.89	533.55	160.22	
Total General Government	352,970.29	328,301.15	10,810.02	13,859.12	
Protection of Persons and Property					
Police					
Salaries and Wages	257,000.00	253,231.21		3,768.79	
Other Expense	4,900.00	3,868.57		1,031.43	
Equipment and Repairs	6,800.00	5,850.58		949.42	
Parking Meter Maintenance	5,643.10	4,987.59		655.51	A
School Traffic Supervisors	15,950.30	15,421.08		529.22	
Maintenance of Building	8,250.00	7,200.21		1,049.79	
Uniforms	1,800.00	1,779.90		20.10	
Out of State Travel	150.00	76.96		73.04	
Indemnification for Personal and Property Damage	100.00	67.50		32.50	
New Cruiser	5,000.00	3,587.28		1,412.72	
Fire					
Salaries and Wages	280,565.13	277,357.07		3,208.06	
Other Expense	4,300.00	4,234.80		65.20	
Equipment and Repairs	6,100.00	6,080.83		19.17	
Repairs to Building	3,077.28	1,833.47	1,043.64	200.17	
Fuel and Light	4,300.00	3,951.14		348.86	
New Hose	1,500.00	1,360.64		139.36	
Hydrant Rental	11,440.00	11,440.00			
Out of State Travel	150.00			150.00	
Indemnification	100.46	100.46			
Door Opener	325.00	325.00			
Short Wave Radio	2,730.00		2,730.00		
Building					
Salaries and Wages	15,676.94	15,676.90		.04	
Other Expense	1,288.44	1,197.86	15.00	75.58	
Wire					
Salaries and Wages	16,612.41	16,576.09		36.32	
Other Expenses	300.00	276.32		23.68	
Police and Fire Alarm Maint.	4,500.00	4,495.60		4.40	
New Equipment	1,264.84	1,248.27		16.57	
Out of State Travel	150.00	112.66		37.34	
Civil Defense					
Salaries and Wages	900.00	899.99		.01	
Other Expense	2,230.46	2,057.99	172.47		

APPROPRIATIONS AND EXPENDITURES FOR YEAR ENDING DECEMBER 31, 1960

	Available	Expended	Reserved to 1961	Balance
Protection of Persons and Property (Continued)				
Weights and Measures				
Salaries and Wages	$1,829.00	$1,828.92		$ .08
Other Expense	460.00	375.60		84.40
Forestry	29,010.00	28,990.28		19.72
Dog Officer				
Salaries and Wages	812.00	811.92		.08
Other Expenses	249.00	249.00		
Total Protection of Persons and Property	695,464.36	677,551.69	3,961.11	13,951.56
Health and Sanitation				
Health				
Salaries and Wages	$31,406.78	$31,390.49		$16.29
Other Expenses	2,100.00	1,986.91	$35.00	78.09
Tuberculosis	2,600.00	1,274.00		1,326.00
Quarantine and Contagious Diseases	250.00	164.36		85.64
Immunization of Dogs (Rabies)	320.88	320.88		
Dental Clinic-Transportation	752.00	728.50		23.50
Salaries	6,743.50	4,989.63		1,753.87
Expense	1,000.00	934.17		65.83
Premature Babies	900.00	168.00		732.00
New Furniture	1,000.00	998.50		1.50
Mosquito Suppression	2,427.12	1,348.51		1,078.61
Polio Clinic	130.00	110.00		20.00
Out of State Travel	100.00	76.80		23.20
Sanitation				
Sewer and Drain Construction	14,800.00	8,646.15	949.58	5,204.27
Main Street Drain	5,200.00	3,541.95	1,658.05	
Sewer Easement	100.00		100.00	
Sewer Maintenance	11,878.62	10,699.24		1,179.38
Operation of Pumping Station	5,000.00	3,924.59	1,053.00	22.41
Sewer Construction	13,250.82	10,053.75	3,111.43	85.64
Private Sewer	12,750.00	12,509.39		240.61
Sewer Connections	1,277.18	1,014.07		263.11
Surface Drain Maintenance	22,000.00	21,890.77		109.23
Bratley Street Easement	100.00	8.34	91.66	
" " "	100.00	5.04	94.96	
Collection of Ashes, etc.	51,000.00	50,179.56		820.44
Dump Development	3,977.76	3,977.76		
Street Cleaning	16,800.00	14,471.10		2,328.90
Collection of Garbage	34,000.00	33,999.51		.49
Total Health and Sanitation	241,964.66	219,411.97	7,093.68	15,459.01
Highways and Bridges				
Highways				
Repairing	74,700.00	73,649.14		1,050.86
Traffic Signs	5,500.00	5,389.00		111.00
Chapter 718 - Repairs	251.94	250.94		1.00
Private Ways- Repairs	7,099.32	6,085.22	852.29	161.81
Construction	102,897.35	68,829.61	31,451.14	2,616.60
Chapter 90-Construct.1959	13,172.82	13,172.32		
" 90 " 1960	42,026.85	41,577.51	449.34	
Sidewalks				
Repairs	12,500.00	11,014.34	1,409.21	76.45
Individual Walks	3,380.00	2,928.92		451.08
Driveways	3,300.00	2,073.05		1,226.95
Continuous Walks	11,673.24	9,178.21	2,259.68	235.35
Snow Removal	80,000.00	71,928.34	1,410.88	6,660.78
Street Lighting	49,000.00	47,514.64		1,485.36

REPORT OF CITY AUDITOR

APPROPRIATIONS AND EXPENDITURES FOR YEAR ENDING DECEMBER 31, 1960

	Available	Expended	Reserved to 1961	Balance
Highways and Bridges (Continued)				
Highway Division				
Traffic Beacons	$4,400.00	$4,138.56		$261.44
Traffic Signals	1,500.00	1,146.31		353.69
Automotive Expense	1,627.00*	3,695.46**	110.50	1,957.96
Total Highways and Bridges	409,774.52	355,181.15	37,943.04	16,650.33
Public Welfare				
General Administration	$21,277.98	$20,132.84		$1,145.14
General Relief	16,000.00	14,946.05		1,053.95
Old Age Assistance	276,000.00	275,377.73		622.27
Aid to Dependent Children	16,000.00	15,616.22		383.78
Disability Assistance	32,000.00	28,966.35		3,033.65
Out of State Travel	150.00	150.00		
Total Public Welfare	361,427.98	355,189.19		6,238.79
Veterans Services				
General Administration	11,637.74	11,637.74		
Other Expense	1,300.00	1,210.63		89.37
Veterans Benefits	36,800.00	36,741.44		58.56
Veterans Burials	300.00	245.00		55.00
Total Veterans Services	50,037.74	49,834.81		202.93
Education				
Salaries and Wages	$1,762,355.00	1,760,710.41		1,644.59
Other Expense	12,950.00	12,466.18	10.00	473.82
Textbooks and Supplies	98,353.00	95,961.47	2,100.60	290.93
Plant Maintenance	168,340.00	166,535.80	1,344.50	459.70
Out of State Travel	300.00	286.85		13.15
Adult Education	10,249.00	9,848.50	20.00	380.50
Sprinkler System	4,624.82	4,624.82		
Equipment - Main High School	16,182.50	8,774.30	7,408.20	
Total Education	$2,073,354.32	2,059,208.33	10,883.30	3,262.69
Library				
Salaries and Wages	68,600.00	68,238.60		361.40
Other Expense	2,950.00	2,942.39		7.61
Books	11,949.53	11,937.98		11.55B
Fuel and Light	1,800.00	1,800.00		
Building and Janitor Supplies	850.00	657.57		192.43
Binding	1,900.00	1,891.10		8.90
Rent - Highlands Branch	1,950.00	1,912.45		37.55
Out of State Travel	150.00	140.15		9.85
Roof Repairs	200.00	19.32		180.68
New Equipment	1,000.00	991.05		8.95
Consultant Services	1,000.00		1,000.00	
Total Library	92,349.53	90,530.61	1,000.00	818.92
Recreation				
Pine Banks Park				
Salaries and Wages	$12,956.06	$12,490.80		$465.26
Other Expenses	3,762.76	3,756.35		6.41
New Equipment	350.00	331.13		18.87
Park				
General Administration-Salaries	20,255.15	20,255.15		
All Other Salaries and Wages	34,560.00	32,188.02		2,371.98
Holidays and Vacations	3,800.00	3,532.23		267.77
General Administration-Other Exp.	900.00	619.76		280.24
All Other Expense	7,200.00	6,685.16		514.84

APPROPRIATIONS AND EXPENDITURES FOR YEAR ENDING DECEMBER 31, 1960

	Available	Expended	Reserved to 1961	Balance	
Recreation (Continued)					
Park					
Golf Maintenance and Operation	$32,000.00	$28,993.26		$3,006.74	C
Recreation Building "	8,300.00	7,134.20		1,165.80	C
Athletic Field - Salaries	5,700.00	5,622.30		77.70	
" " - Maintenance	3,000.00	2,231.73		768.27	
Ski Tow - Maint. & Operation	2,050.00	847.41		1,202.59	C
Christmas Decoration	200.00	173.85		26.15	
Out of State Travel	150.00	150.00			
New Equipment	3,500.00	3,288.28		211.72	
Tar Roads	1,946.10	1,250.25	695.85		
Gooch Playgrounds	2,500.00	3.97	2,496.03		
Recreation					
Salaries	7,100.00	7,099.43		.57	
Other Expense	3,900.00	3,890.42		9.58	
Hallowe'en	650.00	606.56		43.44	
Out of State Travel	150.00			150.00	
Busses to Swimming Pool	1,800.00	1,592.50		207.50	
Total Recreation	156,730.07	142,742.76	3,191.88	10,795.43	
Celebrations					
Memorial Day					
Decorate Graves Union Soldiers	400.00	344.25		55.75	
American Legion	300.00	300.00			
Veterans of Foreign Wars	400.00	400.00			
World War I Barracks	125.00	42.00		83.00	
Band	300.00			300.00	
Disabled Veterans of America	50.00	10.00		40.00	
World War II Memorial Maint.	100.00	50.00		50.00	
Draftees Recognition	100.00	78.00		22.00	
Christmas Lighting					
Main Street	550.00		550.00		
City Hall	300.00	199.08		100.92	
Memorial Building	75.00			75.00	
Total Celebrations	2,700.00	1,423.33	550.00	726.67	
Pensions					
Non-Contributory	$99,608.77	$98,408.53	$367.60	$832.64	
Contributory	68,727.72	68,727.72			
Total Pensions	168,336.49	167,136.25	367.60	832.64	
Public Service Enterprises					
Water Maintenance & Operation	93,670.00	90,028.89	2,195.30	1,445.81	
Water Construction	26,300.00	26,207.36		92.64	
Water Inside Services	7,000.00	6,768.68		231.32	
Total Public Service Enterprises	126,970.00	123,004.93	2,195.30	1,769.77	
Cemeteries					
Maintenance					
Salaries and Wages	$48,328.85	$48,308.63		$20.22	
Other Expenses	5,100.00	5,025.74		74.26	
Grave Liners	3,000.00	2,982.50		17.50	
Drain and Fill Pond	548.80		548.80		
Road Construction	1,495.44		1,495.44		
New Equipment	1,975.00	1,416.10		558.90	
Planting Trees and Landscaping	257.00		257.00		
Purchase of Loam and Fill	4,000.00	334.38	3,665.62		
Total Cemeteries	64,705.09	58,067.35	5,966.86	670.88	

REPORT OF CITY AUDITOR

APPROPRIATIONS AND EXPENDITURES FOR YEAR ENDING DECEMBER 31, 1960

	Available	Expended	Reserved to 1961.	Balance
Municipal Indebtedness				
School Construction	$250,000.00	$250,000.00		
Interest				
Revenue Notes	52,350.80	48,600.32		$3,750.48
Unclassified				
Rental of Quarters				
American Legion	1,000.00	1,000.00		
Veterans Foreign Wars	700.00	700.00		
Amvets	400.00	400.00		
Disabled American Veterans	25.00			25.00
Insurance	23,254.00	18,873.92		4,380.08
Claims	5,155.00	5,155.00		
Ell Pond Improvement	10,000.00	7,849.80	$755.70	1,394.50
Printing City Reports	650.00	528.67		121.33
Land Taking				
Burnett St.	518.67	500.00		18.67
Main and Albion Streets	1,976.82		1,976.82	
Portion of Lot 24	338.64			338.64
46 Franklin Street	13,450.00	13,425.17		24.83
School Construction				
Roosevelt School Addition	1,580.07	24.30	200.00	1,355.77
Alterations-Main High School Wing	14,000.00	12,065.43	1,934.57	
Group Contributory Insurance				
Chapter 32 B	10,679.61		10,679.61	
Bills Payable	17,014.29	7,653.87	8,071.86	1,288.56
Total Unclassified	100,742.10	68,176.16	23,618.56	8,947.38
Court Judgment	266.77	3,240.45	2,973.68*	

LEGEND

* Debit
** Credit
A to Parking Meter Receipts
B to Library Fines
C to Mt. Hood Park Receipts

RECAPITULATION

Appropriations and Expenditures for year
Ending December 31, 1960

	Available	Expended	Reserved to 1961	Balance
General Government	$352,970.29	$328,301.15	$10,810.02	$13,859.12
Protection of Persons and Property	695,464.36	677,551.69	3,961.11	13,951.56
Health and Sanitation	241,964.66	219,411.97	7,093.68	15,459.01
Highways and Bridges	409,774.52	355,181.15	37,943.04	16,650.33
Public Welfare	361,427.98	355,189.19		6,238.79
Veterans Services	50,037.74	49,834.81		202.93
Education	2,073,354.32	2,059,208.33	10,883.30	3,262.69
Library	92,349.53	90,530.61	1,000.00	818.92
Recreation	156,730.07	142,742.76	3,191.88	10,795.43
Celebrations	2,700.00	1,423.33	550.00	726.67
Pensions	168,336.49	167,136.25	367.60	832.64
Public Service Enterprises	126,970.00	123,004.93	2,195.30	1,769.77
Cemeteries	64,705.09	58,067.35	5,966.86	670.88
Municipal Indebtedness	250,000.00	250,000.00		
Interest	52,350.80	48,600.32		3,750.48
Unclassified	100,742.10	68,176.16	23,618.56	8,947.38
Court Judgment	266.77	3,240.45	2,973.68*	
To Excess and Deficiency				91,745.90
To Parking Meter Receipts				804.02
To Library Fines				11.55
To Mt. Hood Park Receipts				5,375.13
	$5,200,144.72	$4,997,600.45	$104,607.67	$97,936.60

SCHEDULE C

Miscellaneous Expenditures

Account			Amount
Temporary Loans Paid			$1,400,000.00
County Dog Tax			3,462.75
State and County Assessments:			
Metropolitan Park		$48,575.83	
	Sewer	60,206.44	
	Water	54,861.60	
State:	Smoke Inspection	667.11	
	Audit	396.34	
	Retirement System	145.73	
County:	Tax	178,753.98	
	Tuberculosis Hospital	35,850.85	379,457.88
Trust Funds			1,920.11
Cemetery-Perpetual Care			11,623.36
Library -Duplicate Fund			923.96
Paid to Fund: Perpetual Care		11,566.60	
	Sale of Lots	3,514.00	
	Stabilization	68,568.98	83,649.58
From Federal Grants for Welfare:			
Administrative		13,105.07	
Old Age Assistance		139,233.86	
Aid to Dependent Children		23,474.99	
Disability Assistance		13,240.35	189,054.27
School Revolving Funds:			
Lunch Program		82,055.74	
Physical Education		32,367.39	114,423.13
Federal Grants for Education:			
Public Law 864		74,304.39	
874		3,230.52	77,534.91
Refunds:			
Guarantee Deposits		6,612.44	
Abated Taxes, etc.		17,967.81	
All Other		1,438.38	26,018.63
Withholding Taxes			460,685.62
Tailings			909.20
Non-Revenue:			
School Construction			574,948.40
Total			3,324,611.80

REPORT OF CITY CLERK

January 31, 1961

To His Honor, the Mayor, and
the Honorable Board of Aldermen,
City of Melrose, Mass.

Gentlemen:

The report of the City Clerk's Department for the year 1960 follows:

The amounts received by the City Clerk for fees for official services from January 1, 1960, to December 31, 1960, were as follows:-

For recording and indexing fishing, hunting, sporting and trapping licenses	$ 151.25
For recording and indexing dog licenses	442.00
For recording marriage certificates	610.00
For licenses to keep and store gasoline and other inflammable materials, and for filing certificates of registration of such licenses	2,238.50
For miscellaneous licenses	675.50
For copies of records, etc.	1,140.25
For recording and indexing discharges of mortgages of personal property and other instruments	41.00
For filing financing statements and copies of security agreements	2,090.00
Total receipts	$7,388.50
Less refunds	14.00
Total net receipts paid into city treasury	$7,374.50

The sum of $3,870.00 has been received by this department for dog licenses issued from January 1, 1960, to December 31, 1960, in the following numbers and amounts:-

For 829 male dogs at $2.00 each	$1,658.00
*For 103 female dogs at $5.00 each	505.00
*For 837 spayed female dogs at $2.00 each	1,672.00
For one kennel license at $10	10.00
For one kennel license at $25	25.00
Total received for dog licenses	$3,870.00

*Two female dog licenses and one spayed female dog license were issued without charge for seeing-eye dogs.

Of the above amount received for dog licenses, $3,428.00 was paid to the County of Middlesex, and $442.00, representing the Clerk's fees, was paid into the city treasury.

REPORT OF CITY CLERK

The sum of $2,622.25 has been received for fishing, hunting, sporting and trapping licenses issued from January 1, 1960, to December 31, 1960, inclusive, in the following numbers and amounts:-

Resident Citizen Fishing licenses, 292 at $4.25 each	$1,241.00
Resident Citizen Hunting licenses, 156 at $4.25 each	663.00
Resident Citizen Sporting licenses, 65 at $7.25 each	471.25
Resident Citizen Minor Fishing licenses, 56 at $2.25 each	126.00
Resident Citizen Female Fishing licenses, 33 at $3.25 each	107.25
Resident Citizen Trapping license, 1 at $7.75	7.75
Duplicate license, 1 at 50¢	.50
Resident Citizen (over 70) Sporting licenses, 37 (free)	00.00
Deer Stamps (bow and arrow), 5 at $1.10	5.50
Total	$2,622.25

Of the above amount, $2,471.00 has been paid to the Commonwealth of Massachusetts, Division of Fisheries and Game, and the balance of $151.25, representing the Clerk's fees, has been paid into the city treasury.

VITAL STATISTICS

Births Recorded

Children born in Melrose of Melrose parents	269
Children born outside of Melrose of Melrose parents	266
Children born in Melrose of non-resident parents	899
Total number of births recorded	1,434

Marriages Recorded

Both parties residents and solemnized in Melrose	52
Both parties residents and solemnized elsewhere in state	13
Both parties residents and solemnized out of state	0
One party resident and solemnized in Melrose	80
One party resident and solemnized elsewhere in state	126
One party resident and solemnized out of state	7
Both parties non-residents and solemnized in Melrose	11
Total number of marriages recorded	289

Deaths Recorded

Melrose residents occurring in Melrose	227
Melrose residents occurring elsewhere	90
Non-residents occurring in Melrose	174
Non-residents occurring elsewhere and buried in Melrose .	7
Total number of deaths recorded	498

Raymond H. Greenlaw

Raymond H. Greenlaw, City Clerk

REPORT OF CITY TREASURER AND COLLECTOR

To His Honor, the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

In accordance with Section 2-39 of Chapter 2 of the Revised Ordinances, I herewith submit my report as City Treasurer and Collector for the year 1960.

Respectfully submitted,

Stanley G. Bunker
City Treasurer-Collector

CITY TREASURER
CASH STATEMENT FOR THE YEAR 1960

Cash, January 1, 1960			
Revenue		$637,554.58	
Non-Revenue	$ 41,437.28		
Securities	884,059.00	925,496.28	$1,563,050.86
Receipts, January 1, 1960, to December 31, 1960			
Revenue			7,750,495.26
			$9,313,546.12
Payments, January 1, 1960, to December 31, 1960			
Revenue		($8,215,921.35	
Less Invested		(497,847.50	$7,718,073.85
Non-Revenue			
School Construction			604,138.40
Balance, Cash December 31, 1960			
Revenue	$172,128.49		
Securities	497,847.50	$669,975.99	
Non-Revenue	$221,964.55		
Securities	99,393.33	321,357.88	991,333.87
			$9,313,546.12

LOANS IN ANTICIPATION OF TAXES

Authorized by Aldermanic Order #13199	$1,400,000.00
Notes paid in 1960	1,400,000.00
Balance due in 1961	000.00
Rate of discount, average	1.90%

TAX TITLE ACCOUNT

Balance, January 1, 1960	$ 2,905.70	
Added during 1960	884.75	$ 3,790.45
Redemption and Foreclosure	$ 1,848.13	
Balance, December 31, 1960	1,942.32	$ 3,790.45

REPORT OF CITY TREASURER AND COLLECTOR

FUNDS HELD BY THE CITY TREASURER

CEMETERY FUNDS:

Perpetual Care

	SECURITIES	TOTAL
January 1, 1960	$ 327,598.30	$ 327,598.30
December 31, 1960	339,164.90	339,164.90

PRINCIPAL ACCOUNT

City of Melrose Collections		$ 11,794.90
PAYMENTS		
Securities Purchased		
10,000 Union Electric Co. of Mo. 4 3/4s 1998	$ 10,000.00	
Transferred to Melrose Savings Bank	1,794.90	
		$ 11,794.90

INCOME ACCOUNT

RECEIPTS		
Balance, January 1, 1960	$ 913.50	
Income from Securities	12,341.78	
		$ 13,255.28
PAYMENTS		
Interest paid on Securities purchased	$ 34.43	
Melrose Trust Company Box Rent	10.00	
City of Melrose, Income	12,204.35	
Balance, December 31, 1960	1,006.50	
		$ 13,255.28

SECURITIES IN FUND

Bonds

American Tel. & Tel. Co.	Dec.	1970	2-3/4	$ 4,000.00
American Tel. & Tel. Co.	Aug.	1980	2-3/4	2,000.00
Arkansas Power & Light Co.	Oct.	1974	3-1/8	2,000.00
Atchison, Topeka & Santa Fe Ry.	Oct.	1995	4	6,000.00
Boston Edison Co.	Dec.	1970	2-3/4	15,000.00
Boston and Albany R. R.	Aug.	1978	4-1/4	8,000.00
Boston and Albany R. R.	Oct.	1963	5	3,000.00
Brooklyn Union Gas Co.	July	1976	2-7/8	5,000.00

Central Maine Power Co.	May	1976	2-3/4	$ 10,000.00
Central Maine Power Co.	Oct.	1970	3-1/2	5,000.00
Central Vermont Public Service Co.	Feb.	1975	2-3/4	13,000.00
Chesapeake & Ohio R. R.	May	1996	3-1/2	5,000.00
Connecticut Light & Power Co.	Oct.	1980	3	7,000.00
Consolidated Edison Co. of N. Y., Inc.	Apr.	1977	2-5/8	6,000.00
Consolidated Edison Co. of N. Y., Inc.	June	1988	4	5,000.00
Georgia Power Co.	Apr.	1983	3-3/4	3,000.00
Illinois Central Ry.	Aug.	1980	3-1/4	3,000.00
Louisville & Nashville R. R.	Apr.	2003	2-7/8	7,000.00
Metropolitan Edison Co.	Mar.	1982	3-1/4	2,000.00
Michigan Bell Telephone Co.	Aug.	1994	4-7/8	5,000.00
Montana Power Co.	Oct.	1975	2-7/8	1,000.00
New Jersey Bell Tel. Co.	July	1988	3-1/8	2,000.00
New York Central Hudson River R. R.	Oct.	2013	4-1/2	3,000.00
Niagara Mohawk Power Co.	Aug.	1984	3-1/8	10,000.00
Northern Indiana Public Service Co.	Aug.	1973	3-1/8	8,000.00
Ohio Edison Co.	Apr.	1989	4-1/2	5,000.00
Ohio Power Co.	Jan.	1983	3-3/8	2,000.00
Pacific Gas & Electric Co.	June	1974	3	5,000.00
Pacific Gas & Electric Co.	Dec.	1979	3	5,000.00
Pacific Tel. & Tel. Co.	Dec.	1985	2-3/4	2,000.00
Pacific Tel. & Tel. Co.	Oct.	1987	3-1/8	4,000.00
Pacific Tel. & Tel. Co.	Mar.	1978	3-1/4	2,000.00
Pennsylvania Power Co.	Feb.	1982	3-1/4	2,000.00
Pennsylvania R. R.	June	1965	4-1/2	3,000.00
Pennsylvania Electric Co.	June	1976	2-3/4	4,000.00
Public Service Co. of N. H.	Jan.	1973	3-1/4	5,000.00
Southern Pacific Co. Oregon Lines	Mar.	1977	4-1/2	5,000.00
Southern Pacific R. R.	Jan.	1996	2-3/4	5,000.00
Standard Oil Co. of California	July	1983	4-3/8	5,000.00
Standard Oil Co. of Indiana	Oct.	1983	4-1/2	5,000.00
Toledo Edison Co.	Apr.	1977	2-7/8	3,000.00
Union Electric Co. of Mo.	Sep.	1990	4-3/4	10,000.00
U. S. Treasury Bonds	Feb.	1990	3-1/2	6,000.00
U. S. Treasury Bonds	Nov.	1998	3-1/2	3,000.00
U. S. Treasury Notes	Aug.	1964	5	10,000.00
Virginia Railway Co.	May	1995	3	5,000.00
Wisconsin Public Service Co.	Jan.	1971	3-1/4	5,000.00
Wisconsin Power & Light Co.	Aug.	1971	3-1/4	5,000.00
				$ 246,000.00

Stocks	Shares	
First National Bank of Boston	198	$ 7,137.50
New England Merchants National Bank of Boston	143	4,044.00
National Shawmut Bank of Boston	150	4,212.50
Newton-Waltham Bank & Trust Co.	59	3,062.50
Rockland-Atlas National Bank & Trust Co.	110	3,600.00
State Street Bank & Trust Co.	115	5,692.50
		$ 27,749.00

Co-operative Bank Shares		
Concord Co-operative Bank	20	$ 4,000.00
Melrose Co-operative Bank	80	16,000.00
Merchants Co-operative Bank	20	4,000.00
Middleboro Co-operative Bank	20	4,000.00
Peabody Co-operative Bank	30	6,000.00
Stoneham Co-operative Bank	40	8,000.00
		$ 42,000.00

Savings Banks	
Malden Savings Bank	$ 5,000.00
Melrose Savings Bank	12,415.90
Suffolk Franklin Savings Bank	5,000.00
Warren Institution for Savings	1,000.00
	$ 23,415.90

Total Investments	$ 339,164.90

CEMETERY

Coyle Perpetual Flower Fund
(Melrose Savings Bank $500.00)

Income received	$ 15.63	
Paid, City of Melrose		$ 15.63

Oscar F. Frost Fund
(Melrose Savings Bank $1184.63)

Income received	$ 44.40	
Paid, City of Melrose		$ 44.40

Wyoming Cemetery Fund
(Melrose Savings Bank $3519.25)

Income received	$127.70	
Paid, City of Melrose		$ 127.70

LIBRARY FUNDS

William Bailey Library Fund
(Melrose Savings Bank $2500.00)

Income received	$ 93.76	
Paid, City of Melrose		$ 93.76

William Emerson Barrett Fund
(Melrose Savings Bank $75.00)

Income received	$ 2.82	
Paid, City of Melrose		$ 2.82

Horatio Nelson Perkins Fund
(Melrose Savings Bank $500.00)

Income received	$ 18.76	
Paid, City of Melrose		$ 18.76

MEMORIAL BUILDING

John C. F. Slayton Organ Fund
($10,000 U. S. Treasury Bonds 4s Feb. 15, 1980)

Income received	$400.00	
Paid, John C. F. Slayton Fund		$ 400.00

PARK FUNDS

Sarah E. Chever Fund
(Sewall Woods Park)
(Melrose Savings Bank $1500.00)

Income received	$ 56.26	
Paid, City of Melrose		$ 56.26

SCHOOL FUNDS:

Adelaide Colburn Memorial Fund
(Melrose Savings Bank $6000.00)

Income received	$225.00	
Paid, City of Melrose		$ 225.00

Community Civics Fund
(Melrose Savings Bank $50.00)

Income received	$ 1.88	
Paid, City of Melrose		$ 1.88

Sarah E. Fitch Fund
(Melrose Savings Bank $230.33)

Balance, January 1, 1960	$221.95	
Income received	8.38	
Balance, December 31, 1960		$ 230.33
	$230.33	$ 230.33

Victor A. & Nellie L. Friend Fund
($5,000 U.S. Treasury Bonds 4s Feb. 15, 1980)
(Melrose Savings Bank $370.85)

Balance, January 1, 1960	$162.22	
Income received	208.63	
Balance, December 31, 1960		$ 370.85
	$370.85	$ 370.85

Levi S. Gould Fund
(Melrose Savings Bank $1,000.00)

Income received	$ 37.50	
Paid, City of Melrose		$ 37.50

Norman Hesseltine Fund
(Melrose Savings Bank $100.00)

Income received	$ 3.76	
Paid, City of Melrose		$ 3.76

Omicron Delta Scholarship Fund

(231 Shares Eaton & Howard Balance Fund	$2,417.81)
(248 Shares Massachusetts Investment Tr.	2,895.80)
(Melrose Savings Bank	191.90)
	$5,505.51

Balance of Income, January 1, 1960	$182.38	
Income received	209.52	
Paid, City of Melrose		$ 200.00
Balance, December 31, 1960		191.90
	$391.90	$ 391.90

Stalker Scholarship Fund

Amount in fund December 31, 1960		
American Tel. & Tel. Co.		$ 13,506.36
Dec. 1970 2-3/4	$ 3,000.00	
Arkansas Power & Light Co.		
Aug. 1978 3-1/8	2,000.00	
Commonwealth Edison Co.		
Mar 1987 4-1/4	5,000.00	
Montana Power Co.		
Oct. 1975 2-7/8	1,000.00	
Pacific Gas & Elec. Co.		
June 1966 3-1/2	1,000.00	
Public Service Co. of N. H.		
Jan. 1973 3-1/4	1,000.00	
Melrose Savings Bank	506.36	
		$ 13,506.36

Stalker Scholarship continued

Stalker Scholarship continued

Income Account

Receipts		
Balance, January 1, 1960	$ 348.50	
Income from Securities	469.96	
Payments		
School Department, Tuition		$ 500.00
Balance, December 31, 1960		318.46
	$ 818.46	$ 818.46

Margaret Bakeman Wing Memorial Award Fund
(9 Shares American Tel. & Tel. Co. $465.00)
(Melrose Trust Co. $143.66)

Balance, January 1, 1960	$ 136.20	
Income received	32.46	
Paid School Department		$ 25.00
Balance, December 31, 1960		143.66
	$ 168.66	$ 168.66

WELFARE FUND

Andrew Burnett Memorial Fund
(Melrose Savings Bank $2,000.00)

Income received	$ 75.00	
Paid, City of Melrose		$ 75.00

A. C. Marie Currier Fund

Amount in fund, December 31, 1960		$ 24,538.39
Securities		
N. Y. Central & Hudson R. R. Oct. 2013 4-1/2	$ 2,000.00	
U. S. Treasury Notes Aug. 1964 5	10,000.00	
Virginia Elec. & Power Co. Oct. 1986 4-1/8	5,000.00	
First National Bank of Boston 23 shares	1,067.00	
Charlestown Savings Bank	619.77	
Eliot Savings Bank	647.01	
Malden Savings Bank	829.98	
Melrose Savings Bank	4,374.63	
		$ 24,538.39

Income Account

Balance, January 1, 1960	$ 373.95	
Income received	1,100.97	
Paid, City of Melrose		$ 300.00
Melrose Trust Co. Box rent		5.00
Balance, December 31, 1960		1,169.92
	$1,474.92	$ 1,474.92

George Emerson Fund
(U.S. Treasury Notes 5s Aug. 1964 $15,000.00)
(Melrose Savings Bank 10,785.08)
$25,785.08

Balance, January 1, 1960	$22,267.78	
Income from George Emerson Estate	2,686.48	
Income received	930.82	
Paid, City of Melrose		$ 100.00
Balance, December 31, 1960		25,785.08
	$25,885.08	$ 25,885.08

OTHER FUNDS

Sale of Lots & Graves
(Melrose Savings Bank $23,632.39)

Balance, January 1, 1960	$23,207.04	
Collection	3,514.00	
Interest	911.35	
Paid, City of Melrose		$ 4,000.00
Balance, December 31, 1960		23,632.39
	$27,632.39	$ 27,632.39

Stabilization Fund
(Melrose Savings Bank $143,189.45)

Balance, January 1, 1960	$70,660.20	
Received from City of Melrose	68,568.98	
Income received	3,960.27	
Balance, December 31, 1960		$ 143,189.45
	$143,189.45	$ 143,189.45

200th Anniversary Town of Melrose
(Melrose Savings Bank $68.52)

Balance, January 1, 1960	$ 66.02	
Income received	2.50	
Balance, December 31, 1960		$ 68.52
	$ 68.52	$ 68.52

Municipal Indebtedness

Balance, January 1, 1960	$1,420,000.00	
Bonds paid 1960		$ 250,000.00
Balance due 1961		1,170,000.00
	$1,420,000.00	$1,420,000.00

RECEIPTS OF CITY COLLECTOR

TAXES:	1957	Poll	$	$ 2.00
	1958	Poll	8.00	
		Personal	298.92	
		Real Estate	941.52	1,248.44
	1959	Poll	20.00	
		Personal	3,991.26	
		Real Estate	53,738.33	57,749.59
	1960	Poll	14,388.00	
		Personal	255,183.57	
		Real Estate	3,264,790.89	3,534,362.46
MOTOR VEHICLE EXCISE:				
	1956		9.07	
	1957		66.97	
	1958		308.75	
	1959		56,470.49	
	1960		369.603.34	426,458.62
APPORTIONED SEWER:				
	1958	(added to taxes)	95.00	
	1959	(added to taxes)	587.51	
	1960	(added to taxes)	11,581.00	
		(paid in advance)	2,815.77	15,079.28
APPORTIONED SIDEWALK:				
	1959	(added to taxes)	25.00	
	1960	(added to taxes)	2,376.00	
		(paid in advance	2,536.63	4,937.63
APPORTIONED STREET:				
	1959	(added to taxes)	389.55	
	1960	(added to taxes)	15,544.13	
		(paid in advance)	8,219.34	24,153.02
WATER:				
	1958	(added to taxes)	3.28	
	1959	(added to taxes)	1,025.24	
	1960	(added to taxes	10,974.19	12,002.71
WATER RATES GENERAL:				215,774.23
FARM ANIMAL EXCISE:				12.14

REPORT OF CITY TREASURER AND COLLECTOR

COMMITTED INTEREST:		
1958	$ 29.95	
1959	321.57	
1960	12,292.66	$ 12,644.18
GENERAL INTEREST:		
Taxes	1,713.79	
Motor Vehicle Excise	723.46	
Assessments	45.17	2,482.42
COLLECTOR'S RECEIPTS:		2,178.05
MUNICIPAL LIEN CERTIFICATES:		1,392.00
BETTERMENT RELEASES:		50.00
DEPARTMENTAL - ACCOUNTS RECEIVABLE:		
Cemetery Dept.		20.00
Estate of Deceased Persons		1,225.28
Health Dept. - Tuberculosis		958.57
Memorial Building - Rental		3,041.55
Police Dept. - Ambulance		2,562.10
PUBLIC WELFARE DEPT:		
Aid to Dependent Children	11,703.42	
Disability Assistance Ad.	16,250.78	
General Relief	5,691.33	
Old Age Assistance	189,213.42	222,858.95
PUBLIC WORKS DEPT:		
Care of Trees	1,076.43	
City Hall Rental	1,000.00	
Driveway Deposit	221.32	
Highway Repair	120.92	
Hydrant Rental	11,440.00	
Individual Walks	85.65	
Private Sewer	2,587.10	
Public Works Misc.	294.30	
Traffic Beacons	18.50	
Water Inside Service	1,189.26	18,033.48
SCHOOL DEPT:		
Misc.	859.93	
Rental	105.00	
Tuition	22,379.68	23,344.61
TREASURER'S MISC:		12.00

VETERANS' BENEFITS & SERVICE:	14,566.46
WIRE DEPT:	145.29
	$4,597,295.06

REPORT OF FIRE DEPARTMENT

To the Honorable Mayor and Board of Aldermen,
City of Melrose 76, Massachusetts.

Gentlemen:

I respectfully submit the annual report of the Melrose Fire Department for the year 1960.

Organization

The fire department consists of four companies.

Engine Company #1
Engine Company #2 (Quad)
Engine Company #3
Aerial Ladder #1

Personnel

Chief of Department
5 - Captains
4 - Lieutenants
1 - Acting Master Mechanic
43 - Privates

Equipment

Maxim - 750 gal. pumping engine..... Installed 1958
Maxim - 750 gal. pumping engine..... Installed 1946
Maxim - 750 gal. Pumping engine..... Installed 1946
Maxim - 750 gal. pumping engine (Quad).... Installed 1953
Peter - Pirsch Aerial Ladder ..... Installed 1935
Dodge Rescue Truck ..... Installed 1956
Ford ½ ton pick-up truck ..... Installed 1954
Willys brush fire truck ..... Installed 1958
Dodge Chief's car ..... Installed 1959
Boat rescue unit fully equipped
Mack Service Rescue Truck ..... Auxiliary
American La France 750 gal. pumping engine Auxiliary
Trailer hose wagon ..... Auxiliary
Trailer lighting plant ..... Auxiliary
All apparatus fully equipped with emergency and fire fighting tools.

Hose

Number of feet of 2½" hose (2,050 Aux.).... 11,950
Number of feet of 1½" hose 6,600
Number of feet of booster hose 2,600
Number of feet of Forestry hose 1,500
Number of feet of 2½" dump hose 150
Number of feet of 1½" dump hose 200
All hose tested at 200 pounds pressure

Hose Condemned 1960

Number of feet of 2½" hose 250
Number of feet of 1½" hose 500
Number of feet of Booster hose 250

Special Work 1960

Animals Aided	14
Auto Accidents	5
Auto Lockouts	12
Auto Fires	37
Awning Fire	1
Bomb Scare	2
Brush Fires	175
Building Fires	13
Chimney Fires	6
Cover Broken Windows	5
Electrical Trouble	12
Emergency Lighting Provided	5
Flooded Cellars	6
False Alarms	55
Gas Leaks	9
Gasoline Leaks	7
Garage Fires	4
House Fires	16
House Lockouts	41
Incinerator Fires	13
Investigations	22
Lumber pile fire	1
Miscellaneous	23
Moved patients to Hospital	3
Needless	35
Overstuffed Furniture	6
Overheated Boiler	1
Resusciator & Inhalator	13
Rubbish Fires	45
Refrigerator Leaks	8
Shack Fires	3
Sprinkler Trouble	15
Stove Trouble	11
T.V. Fires	4
Washing Machines	5
Water Leakes	12
Wires Down & Arcing	17

REPORT OF FIRE DEPARTMENT

Alarms and Special Calls

Total number of bell alarms	267
Total number of still alarms	479
Total number of emergency calls	310
Total number of false alarms	55
Apparatus called out of the city	54

Apparatus called out of the city

Malden	39
Wakefield	13
Stoneham	2
Saugus	2

Mutual Aid Calls to Melrose

Malden	39
Wakefield	28
Stoneham	5

Inspections

Number of buildings	475
Number of oil burner	340
Number of tank	86
Number of paint, varnish, etc.	95
Number of liquid gas	19
Number of blasting	74
Number of garage	89
Number of incinerator and burning	105

Permits Granted

Storage of oil	285
Class A inflammables	1
Explosives for blasting	27
Liquid - Bottled gas	3

Extinguishers Refilled

Soda & Acid	134
Foamite	8
Carbon Tetrachloride	1

Equipment Used

Number of feet of 2½" hose laid	18,100
Number of feet of 1½" hose laid	13,950
Number of feet of Forestry hose laid	2,600
Number of feet of ladders raised	3,292
Number of covers used	61
Number of pounds of CO2 used	191
Number of hours light plant on Rescue used	29
Resuscitator & Inhalator used	13
Number of tanks of Oxygen used	21
Gas Masks	2
Red Cross Heart mask	4
Smoke ejector	4
Pounds of oil dry	95
Total pumping hours of apparatus	26.5
Scott air paks	16
Feet of wire	2,320
Gas indicator	9
Lights	34
Refrigerator Dolly	2
Tank kits	5
Door opener	12

Fire Loss Buildings & Contents

Number of Buildings Damaged		42
Value of Buildings	582,600	
Insurance on buildings	762,000	
Loss on Buildings	90,864.91	
Insurance paid on Buildings	90,864.91	
Value of contents	124,500	
Insurance on contents	52,000	
Loss on contents	101,352	
Insurance paid on contents	101,352	
Total fire loss - Buildings & Contents	192,216.91	

REPORT OF FIRE DEPARTMENT

Fire Prevention Program

Fire prevention, as always, is well planned and efficiently carried out throughout the year. This year through the combined efforts of the Chamber of Commerce and the Fire Department several ideas were incorpated. On January 3, 1961, the bonfire of Christmas trees at Ell Pond stressed very emphatically to the several hundreds attending the need for fire prevention during the festive season. As in the past, lectures and demonstrations of fire prevention were given not only in the school but also in different fraternal and industrial organizations as well. Fire is a necessary evil but through fire prevention programs many persons can learn to use it and control it.

Civil Defense Program

Civil Defense Auxiliary Fire Department again this year has augmented the regular department during several occasions. Many services were also rendered to the citizens of Melrose. Practice has been maintained on rescue operations and use of the resusciatator. Their untiring efforts have given the people of this city a valuable asset. Needless to say, the Auxiliary Fire Department has my sincere appreciation and, I am sure, that of the Director of Civil Defense, Mr. Robert Wilson. We both feel justly proud of this organization.

Conclusion

I desire to express my thanks and appreciation to his Honor, the Mayor, to the Honorable Board of Aldermen, and to all other departments for their assistance in all matters pertaining to the Fire Department. To the officers and man of the Department who rendered efficient service at all hours of the day and night, I wish to extend my sincere thanks.

Respectfully submitted,

Sidney C. Field

Chief of the Department

REPORT OF LAW DEPARTMENT

To the Honorable the Mayor
and the Honorable Board of Aldermen
of the City of Melrose

Gentlemen:

Herewith is submitted the Report of the Law Department of its doings during the calendar year 1960.

A. Van Allen Thomason, Esq. retired as City Solicitor effective March 7, 1960. The undersigned was appointed his successor on that date and received from the able hands of Mr. Thomason the affairs of the Law Department in good order. Since that time, Mr. Thomason has been helpful on frequent occasions with advice and suggestions.

The work of the Law Department has, as in the past, consisted of meetings and conferences with various department heads, including the several committees of the Board of Aldermen and the Mayor.

The research and writing of opinions requested by various departments and the telephonic legal advice given to them has constituted a large part of the work of the Law Department.

Claims against the City due to alleged defects in public ways, blasting operations and other such functions of the City have been common and have either been compromised, defended in Court or otherwise disposed of. There are a number of such matters pending.

There are several actions by the City in behalf of the Collector and the Welfare Department which are presently pending.

Several claims for damages for land takings have been compromised or otherwise disposed of. Several are presently pending, and most of them are in the process of settlement.

A long-standing claim in the amount of $13,155.09 by a contractor for extra work was reached for trial, partially tried and compromised for $2,500.

The writer has had the complete cooperation of all departments and has found the problems of Municipal Law very interesting.

Respectfully submitted,

Thomas J. McArdle

Thomas J. McArdle
City Solicitor

REPORT OF TRUSTEES OF THE MEMORIAL BUILDING

To His Honor the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Mass.

Gentlemen:

The Trustees of the Memorial Building herewith submit their Annual Report for the year 1960.

During this year the building has been rented to several new groups, who greatly appreciate its facilities and the enlarged free parking area adjacent to the property. The Trustees welcomed the Melrose Community Players for this season, along with several Church group meetings, but lost the Amphion Club this Fall, due to its cessation of seasonal activities. This Club has been a renter of this building since its opening when they shifted from City Hall to Memorial Hall for a concert on December 5, 1912.

In August of this year the Trustees were most fortunate in obtaining the services of Mr. Philip B. Harding as Custodian of the Building, following the retirement of Mr. John J. Jeating after 20 years of service.

During the year the Trustees have had several maintenance repairs done on the Slayton Memorial Organ. Since this Organ is now some forty years old, it will need some replacements from time to time to keep its action maintained. A survey is being made to ascertain its present condition regarding structural and mechanical action, by the Builders, the Austin Organs, Inc. of Hartford, Conn.

For its main projects of the year the Trustees have had new doors and a substantial cement platform built at the North Lobby entrance, a new cement walk, including a cement driveway for catering truck service to the kitchen area, thereby fulfilling the requirements of State Safety Laws and the protection of the building against vandalism. This platform has been constructed with careful thought toward the front architectural design of the opposite south side of the building, with special similarity of doors, iron railings, cement steps, platform and walks. Although not used as much by persons coming to programs within the building, numerous citizens from the northerly section of the City generally leave by this main exit. At some future date the Trustees are hoping to construct a similar canopy over this platform to copy the exterior South Lobby entrance covering.

Regarding the interior of the building, some new equipment and interior room furnishings have been purchased to improve the services to the renters. Rooms have been cleaned, floors polished, furniture refinished, and room painting done during the summer months when suitable time is amply provided for this work. Work on the exterior of the building has included painting of newer South Lobby exterior woodwork, painting of several basement window frames, and

varnishing of front main entrance doors and newer South exit doors for weather protection.

In conclusion, the Trustees are hoping next year to construct a new, modern kitchen within the building for smaller group catering service. This kitchen would replace the present ladies parlor in the northeast corner of the building, on the floor level of Grand Army Hall, where groups of one hundred or so might meet at regular weekly intervals.

- FINANCIAL STATEMENT -

SALARIES & WAGES

Appropriated	$6500.00	
Expended	5597.74	
Balance		$ 902.26

OTHER EXPENSES

Appropriated	$6000.00	
Expended	5960.15	
Balance		$ 39.85

CAPITAL IMPROVEMENTS

Appropriated	$2000.00	
1959 Holdover	1370.66	
	3370.66	
Expended	3210.44	
Balance		$ 160.22

Respectfully submitted

TRUSTEES OF THE MEMORIAL BUILDING

Harold L. Margeson

Chairman

To His,Honor the Mayor and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Park Commission respectfully presents the fifty-first Annual Report of the Park Department for the 1960 year.

Francis J. Meehan, Superintendent of Parks has comprised a detailed report with a financial statement of all accounts.

At the Lincoln Playground a new Jungle Gym was erected to replace one that had been repaired repeatedly and had seen many years of service.

A new Sprinkling System for the enjoyment of the young fry was installed on the Conant Playground.

An unexpected but necessary expenditure of several hundred dollars was made necessary this year. This was due to damage to the chain link fences and backstops on several of our play areas.

The new Gooch Playground at the junction of Florence and Maple Streets that had all new equipment last summer was landscaped late this fall.

Grass seed was planted and the following trees, vines and shrubs set out to beautify this area:-

10	Japanese Yew
2	Honey Locust
8	Flowering Dogwood
7	Norway Maple
6	King Maple
14	Winged Euonymus
80	Woodbine Vine
100	Hicks Yew
8	Mountain Ash
10	Austrian Pine

We hope that with the co-operation of those living nearby it can be retained as a beauty spot.

A new truck and power Greens mower were purchased and both were replacements.

The Playgrounds and all areas were well patronized for all activities, including tennis, baseball, golf course and winter sports facilities which afforded a good opportunity for all ages to get some outdoor enjoyment.

The Park Commission feels very happy about the 1960 Mount Hood Memorial Park Receipts which show an increase over previous years. They feel the change made regarding Subscriptions rates really paid off as is shown by the revenue table in this Report.

In behalf of the Commission, may I express their appreciation to the Honorable Mayor and the Board of Aldermen for their co-operation. To the Superintendent and those working in the Department for their interest in the diversified activities of the Department.

Respectfully submitted,

For the

Melrose Park Commission

Harold W Poole

Chairman

Mr. Harold W. Poole, Chairman
and Members of the Melrose
Board of Park Commissioners

Gentlemen:

I hereby submit to the Park Commissioners my Annual Report for the year 1960, together with the financial statement which is part of the report of the Park Department.

- 1960 ANNUAL REPORT -

The winter months of December, January and February gave us the mildest or warmest winter in 7 years. The average 3.8 above normal with 18.6 inches of snow.

In January, a trace or more of snow fell on 16 days. No storm yielded more than 4 inches of snow. The accumulation for the month was 10.3 inches.

February was almost Spring-like many days. The maximum temperature for the month was only 56 degrees.

March was colder than February. In fact, the coldest March in 44 years with a single record snowfall of approximately 24 inches leaving drifts 4-6 feet in height.

- TOTAL NUMBER OF SPORTS' DAYS -

- Skating--Coasting--Skiing -

Common Playground Area.....	34	Days
Conant Playground Area.....	31	Days
Ell Pond.....	19	Days
Ell Pond Rink.....	34	Days
Lebanon Playground Area.....	30	Days
Lincoln Playground Area.....	32	Days
Messenger's Playground Area.....	23	Days
Pond No. 1 - Mount Hood.....	29	Days
Pond No. 2 - Mount Hood.....	26	Days
Pond No. 3 - Mount Hood.....	12	Days
Coasting No. 1 Fairway.....	29	Days
Ski Tow - (5 After) - (7 Eve)....	12 .	Sessions

- PARKS AND PLAYGROUNDS -

Tryouts for the Little League were held in the fall this year on the various Playgrounds or Little League areas, and the teams selected.

All above areas were cut and limed regularly for all Little League, Softball and other games from May through September.

The Playoffs were held at the Conant Field this year with over 1,000 spectators from Malden and Stoneham crowded into the Playground Little League area for the elimination game.

The new Gooch Playground was opened this summer with a Playground Instructor. All new equipment was erected and in use during the 1959, summer season. This fall late in September grass seed was planted, trees, shrubs and vines set out which will make this area a beauty spot.

A new Jungle Gym was purchased and set up at the Lincoln Playground replacing the one formerly there that had seen many years of service.

A Sprinkling System was installed on the Conant Playground late in the summer. The younger set thoroughly enjoyed this addition, especially, on hot days.

A six foot extension was erected to the top of the Common Backstop as it is now being used for baseball. The entire Backstop received a new coat of aluminum paint.

Two new wings added to the small Common Playground Backstop.

Due to vandalism 5-top rails and a new terminal post had to be replaced on the large Common Backstop in less than two weeks after the new extension was added.

Painted the Backstop on the Lincoln Playground repairing 10 ft. plus a lower section of same.

Erected 16. ft. of chain link fencing(to match existing fence) at the Gooch Playground.

Replaced 1 new 21 ft. section, 1-3 inch corner post, 42 ft. of 1 5/8 inch top rail on one section and 10 ft. of top rail on another section of the fence on the Conant Playground.

The Easter Sunrise Service sponsored by the Melrose Youth Council was held at the Ell Pond Knoll with several hundred youth and adults attending at 5:00 A.M.

- ATHLETIC FIELD AND FIELD HOUSE -

- MAINTENANCE AND OPERATION -

Work was continued at the High School addition preventing the usual fall work.

New goal posts were constructed and erected to meet the new specifications.

In May the football field and track were raised approximately 18 inches from the 30 yd. line East to the High School and 30,000 sq. ft. was raked, rolled, limed and seeded. The newly seeded area was then enclosed with snow fencing.

The Melrose High School Commencement was held at the Athletic Field on June 9th for the first graduation exercises to be held outdoors.

Score Board and big Bleachers were painted and 95-100 boards replaced on the Bleachers and painted.

A new electric extension for the P.A.System and telephone installed for use at the High School games, etc.,

Y. M. C. A. World Service Day was held here on the 21st of May.

New cement benches were added on the baseball side of the field.

On December 8th Santa arrived at the field in a helicopter following the Annual Christmas Parade.

- MOUNT HOOD PARK AND GOLF COURSE -

During the winter months when conditions were suitable the Park was a busy place. Not only did the young people take advantage of the sports' areas but many adults and spectators.

The No. 1 Pond was stocked with fish for the children Many could be seen fishing for hours or days at a time during the summer vacation.

The Easter Sunrise Service for the Nazarene Churches, from Melrose, Malden, Cliftondale, and Saugus was held at the Slayton Memorial Tower at 6:30 A.M.

Some of the roads and parking areas in this Park were patched and resurfaced late in the summer. It is hoped that the Road to the Slayton Memorial Tower can be completed next year.

On October 28th a 2.6 mile Cross-Country Course was laid out for the High School Middlesex Cross-Country League. Runners from 18 Cities and towns (app. 200 boys) took part in this Annual Event.

On the Golf Course hundreds enjoyed this type of sport or recreation.

The Golf Course opened on the 9th of April and closed after a very successful season on the 15th day of December.

Number of rounds of Golf played were 75,660 against 65,797 in 1959.

Three trees on the left of the 10th Tee were removed giving the golfer a better view, and 5 trees from the left hand side of the 8th Fairway.

Tar work was continued between Tees and Greens, or (1) from the 8th Tee to Fairway and (1) from the 17th Tee.

Six new celotex Tee Mats were installed to relieve heavy traffic on the turf,i.e., on the 1st, 2nd, 5th, 6th, 9th and 17th and seven had to be replaced.

A new power Greens mower was purchased to replace the one that had been in service for many seasons.

Trees, limbs and debris' had to be cleared away after Hurricane Donna. But we were fortunate in that no major damage was caused from this bad storm.

Repaired and installed (some new) broken Golf benches on the Tees (11 were smashed).

Graded and seeded 17th Tee, the bare spots on the 10th and 6th Tees late in the fall after the peak of the Golf Season.

The men's locker room and passageways were repainted, and the Concession was given two coats of paint, using a light pastel shade to brighten it up.

- SOURCE OF REVENUE -

Subscriptions	$8,590.00
Daily Golf Fees	42,648.00
Locker Rentals	405.00
Transient Lockers, Soap, Towels..	265.30
Geo.W.Rogers M. Hall - Rentals ..	1,855.25
Fireplace Permits	56.50
Ski Tow and Concessions	1,185.75
Restitution.....	200.00
Misc., Telephone, Elec.,Etc.....	286.17
	$55,491.97

- CONCLUSION -

I wish to extend sincere thanks to His Honor, the Mayor, to the Honorable Board of Aldermen, the Park Commission and all City Department Officials and their respective staffs for their willing co-operation and assistance.

To the men and personnel of the Department, I also extend my sincere thanks.

Respectfully submitted,

Francis J. Meehan
Superintendent

- FINANCIAL STATEMENTS -

General Administration - Salaries and Wages

Appropriation	$15,255.15
Appropriation Transfer from, "Mt. Hood Memorial Park Receipts"	5,000.00
	$20,255.15

Expenditures:-

Payrolls	$20,255.15

General Administration - Other Expenses

Appropriation		$ 900.00
Expenditures:-		
Printing	$ 87.25	
Box Rent - Postage	62.80	
Telephone	263.00	
Laundry	.52	
Repair and Maintenance Office Equipment	63.75	
Office Supplies	107.14	
Periodicals and Subscriptions	6.00	
Dues and Memberships	23.00	
Furniture and Fixtures	6.30	
	$ 619.76	
Unexpended Balance...	$ 280.24	

Athletic Field and Field House - Maintenance and Operation

Appropriation		$ 3,000.00
Expenditures:-		
Electricity	$ 136.51	
Repairs and Maintenance - Building	282.31	
Unclassified - Water	202.04	
Fuel	617.00	
Paint and Paint Supplies	352.15	
Electrical Supplies	21.15	
Small Tools	10.78	
Hardware	85.62	
Athletic Supplies	272.30	
Clothing	2.98	
Lumber	248.89	
	$ 2,231.73	
Unexpended Balance...	$ 768.27	

Athletic Field and Field House - Salaries and Wages

Appropriation		$ 5,700.00
Expenditures:-		
Payrolls	$ 5,622.30	
Unexpended Balance...	$ 77.70	

All Other Expenses

Appropriation		$ 7,200.00
Expenditures:-		
Printing	$ 65.75	
Electricity	143.64	
Hire Equipment	106.00	
Welding	35.91	
Repairs - Motor Vehicles	171.03	
Repair and Maintenance - Buildings	328.75	
Repair and Maintenance - Miscellaneous	315.53	
Unclassified - Water	388.14	
Fuel	509.40	
Gas, Oil, Grease and Anti-freeze	511.26	
Tires and Tubes	111.48	
Batteries	52.25	
Automotive Parts and Accessories	618.45	
Cleaning Supplies	34.65	
Paint and Paint Supplies	22.94	
Electrical Supplies	13.10	
Small Tools	458.72	
Hardware	89.20	
Subscriptions	7.75	
Recreational Supplies	554.75	
Sand and Loam	372.04	
Agricultural and Botanical Supplies	87.53	
Cement	2.90	
Lumber	158.95	
Dues and Memberships	5.00	
Meeting Expenses	15.00	
Insurance Automotive	473.50	
Landscaping - Fencing	95.00	
Recreational	936.54	
	$ 6,685.16	
Unexpended Balance ...	$ 514.84	

All Other Salaries and Wages

Appropriation		$34,560.00
Expenditures:-		
Payrolls	$32,188.02	
Unexpended Balance ...	$ 2,371.98	

Christmas Lighting

Appropriation		$ 200.00
Expenditures:-		
Salaries and Supplies	$ 173.85	
Unexpended Balance ...	$ 26.15	

Athletic Field - Renovate Track

Balance	$ 1,000.00

Same Carried to 1961

Golf Maintenance and Operation

Appropriation Transfer from "Mt. Hood Memorial Park Receipts"		$32,000.00
Expenditures:-		
Salaries and Wages	$23,619.50	
Bonds and Insurance	133.96	
Printing and Advertising	122.90	
Golf Supplies	999.90	
Automotive and Insurance	937.11	
Tools, Supplies and Repairs	892.03	
Fertilizer and Fungicides	827.15	
Loam, Sand, Etc.	208.30	
Laundry, Soap and Towels	174.68	
Repair Buildings, Etc.,	81.77	
Water and Service	10.40	
Equipment Rentals	14.63	
Tar Ramps	184.50	
Electricity	110.87	
Replace - Power Greens Mower	435.00	
Tees	240.56	
	$28,993.26	
Balance Revert back to,"Mt. Hood Memorial Park Receipts"	$ 3,006.74	

Holidays - Labor Vacations

Appropriation		$ 3,800.00
Expenditures:-		
Payrolls	$ 3,532.23	
Unexpended Balance	$ 267.77	

Improvement to Gooch Playground

Appropriation	$ 2,500.00

Same Carried to 1961

New Equipment

Appropriation	$ 3,500.00
Balance from 1960	1,861.25
	$ 5,361.25

Expenditures:-

New Playground Equipment - Jungle Gym	$ 497.42
Common Playground Backstop - Six Foot Addition	365.89
"Ad" - Bids	3.97
Replace 1949 Stake-body Truck	2,421.00
	$ 3,288.28
Balance to 1961	$ 2,072.97

Operation - Recreation Building

Appropriation Transfer from ," Mt. Hood Memorial Park Receipts"	$ 8,300.00

Expenditures:-

Salaries and Wages	$ 5,703.80
Fuel Oil and Services	764.36
Printing and Advertising	8.16
Janitor and Building Supplies	207.81
Water and Service	65.40
Electricity	241.24
Repairs	100.07
Mats - Men's Locker Room	43.36
	$ 7,134.20
Balance Revert back to,"Mt. Hood Memorial Park Receipts"	$ 1,165.80

Out-of-State Travel

Appropriation	$ 150.00
Expenditures	$ 150.00

Ski Tow - Maintenance and Operation

Appropriation Transfer from," Mt. Hood Memorial Park Receipts"	$ 2,050.00

Expenditures:-

Salaries and Wages	$ 775.55
Supplies and Repairs	71.86
	$ 847.41
Balance Revert back to,"Mt. Hood Memorial Park Receipts"	$ 1,202.59

Tar Roads and Walks - Mount Hood Park

Appropriation	$ 1,000.00
Balance from 1960	946.10
	$ 1,946.10
Expenditures	$ 1,250.25
Balance to 1961	$ 695.85

Mr. Harold W. Poole,Chairman
and Members of the Melrose
Board of Park Commissioners

Gentlemen:

I hereby submit to the Park Commission my Annual Report for the year 1960.

- 1960 ANNUAL REPORT -

A new development in the summer program was made possible by utilizing the playground on the site of the former Gooch School. One instructor was employed there and the activities attracted a surprisingly large attendance averaging nearly one hundred per day during the entire season. The area has been landscaped and is now recognized as an ornament to the neighborhood.

There is a growing demand and need for a senior citizen recreation program in Melrose.This has been given much study, plans for organizing such a group are underway, amd a full program of activities is being arranged for the summer of 1961 at Ell Pond.

Inauguration of a program of winter activities for senior citizens is dependent upon procurement of an adequate, centrally-located meeting place.

The tax-supported recreation program in Melrose is now so extensive that practically all available facilities for indoor and outdoor activities are being taxed to capacity. The new gymnasium at the High School should tend to improve the indoor situation and allow for some expansion. There are great possibilities for expansion of outdoor recreation upon completion of the Ell Pond development.

A great asset to the department would be the establishment of a community recreation center and study of such a project by city officials is respectfully recommended.

Melrose is now transporting an average of more than 400 children per day to the M.D.C. Stoneham swimming pool during the summer months where they are subjected to overcrowded conditions and long-waiting lines. In view of this situation, thoughtful study of provisions for swimming facilities within the city limits is also respectfully recommended.

I would like to express my sincere appreciation to His Honor Mayor Lloyd, the Honorable Aldermen, members of the Park Commission, Public Service Departments, and the many interested citizens who gave their time and effort in the promotion of recreation.

Respectfully submitted,

Elbert P. Fletcher

Director of Recreation

- RECREATION ACTIVITIES AND EVENTS FOR 1960 -

1. Boys' Inter-Church Basketball League.
2. Girls' Inter-Church Basketball League.
3. Boys' Pee Wee and Bantam Ice Hockey League.
4. Melrose Hickory Hawk's Ski Classes.
5. Adult Indoor Archery Classes.
6. Junior Indoor Archery Classes.
7. Summer playground season --male and female instructor on six playgrounds, female on one area. These playground supervisors are qualified to teach most active and passive games; provide interesting daily programs for all age children. More equipment is being provided to give your youngster a wider variety in his choice of recreation.
8. Indoor Ice Skating program, Hallowe'en and Christmas Party.
9. Melrose Community Players.
10. Tennis program of instruction.
11. Summer daily Handcraft program at Coolidge School.
12. Operation of buses to and from M.D.C.Pool in Stoneham
13. Men's Municipal Softball League.
14. Adult and Junior Outdoor Archery program.
15. Pee Wee and Bantam Contact Football.
16. July 4th and Hallowe'en observance.
17. Doll Carriage, Bicycle and Costume parade.
18. Pet Show.
19. Junior Stamp Club.
20. Women's Bowling League.
21. Stagemobile (Staged by Boston Children's Theater).

- PROPOSED -

1. Senior Citizen's Club of Melrose.
2. Program for retarded children.

- STUDY OF PLAYGROUND ATTENDANCE -

PLAYGROUND	TOTAL ATTENDANCE	DAILY AVERAGE
Common	9,919	230.7
Hesseltine	5,620	130.7
Lincoln	4,594	106.8
Messenger's	4,396	100.2
Gooch	4,007	93.2
Conant	3,550	82.5
Lebanon	3,261	75.8

- COMPARATIVE DAILY AVERAGES -

PLAYGROUND	1958	1959	1960
Common	180.2	205.8	230.7
Hesseltine	85.3	96.6	130.7
Lincoln	94.4	113.8	106.8
Messenger's	87.3	103.6	100.2
Gooch	-----	-----	93.2
Conant	82.8	113.1	82.5
Lebanon	75.8	72.0	75.8

- HANDCRAFT SHOP ATTENDANCE -

1958	Daily Average	54.4
1959	" "	59.3
1960	" "	52.0

- BUSES TO M.D.C. POOL 1960 -

Daily Average - 450 for forty-three days.

New Tags Issued - 1958 - 984
" " " - 1959 - 860
" " " - 1960 - 608

- FINANCIAL STATEMENT 1960 -

SALARIES & WAGES

Appropriated		$7,100.00
Expenditures	$7,099.43	
Balance	.57	

OTHER EXPENSES

Appropriated		$3,900.00
Expenditures	$3,879.91	
Balance	20.09	

CELEBRATIONS

Appropriated		$ 650.00
Expenditures	$ 606.05	
Balance	43.95	

BUSES TO SWIMMING POOL

Appropriated		$1,800.00
Expenditures	$1,592.50	
Balance	207.50	

DIRECTOR'S OUT OF STATE TRAVEL

Appropriated		$ 150.00
Expenditures	$ 000.00	
Balance	150.00	

REPORT OF PERSONNEL BOARD

To His Honor the Mayor and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Annual Report of the Personnel Board is hereby respectfully submitted in compliance with the provisions of Chapter 3, Section 39 of the Revised Ordinances.

The year 1960 was the ninth complete year for the Board in its administration of the Salary Administration Plan. At the June meeting, Nicholas P. Flynn was re-elected as Chairman and Alden Perkins was elected as Clerk of the Board. The vacancy caused by the term-expiration of Horace H. Feltham was filled by the appointment of Paul A. Peters. Albert A. Vogt, Jr. and Kenneth I. Faulkner complete the Board membership. The Board is most appreciative of the valuable service contributed by Mr. Feltham for six years.

During the year, eighty-one decisions were made by the Board which included recommendations for reclassifications, six months and anniversary step rate increases, promotions, hiring rate above minimum, conversion of hourly to annual rates, transfers, and credits for reserve duty for regularly appointed Patrolmen. Also included in the number of decisions were recommendations for the adoption of Chapter 32-B, providing for Group Life Insurance and Hospital Benefits, which was passed by the Board of Aldermen to be effective February 1, 1961; Holiday benefits for Fire and Police, and Uniform Allowance for Fire personnel recommended, was passed by the Board of Aldermen to be effective January 1, 1961, and an amendment for a revision to the vacation schedule for all the employees embraced by the Plan, recommending three weeks vacation after twelve years of service and four weeks after twenty years of service. This matter is still pending with the Board of Aldermen. Those decisions requiring an amendment to the Revised Ordinances were submitted to the Board of Aldermen for confirmation.

As in prior years, surveys were made on various matters contained in the requests and petitions to the Board. The exchange of material with other communities and with the Massachusetts Municipal Personnel Boards Association, of which Melrose is a member, is of considerable interest and value to the Board.

The summer conference of the Massachusetts Municipal Personnel Boards Association and the Governor's Conference was attended by Mr. Vogt. Both of these meetings were held at the University of Massachusetts, Amherst. The Annual Conference of the Personnel Association was attended by the Secretary, Gertrude Gilbert, who is a Director and Treasurer. The annual survey of fourteen "bench mark" jobs made by this Association, included 209 communities this year. The Board appreciates this material as well as other data distributed by the Massachusetts Municipal Personnel Boards Association.

REPORT OF PERSONNEL BOARD

Since the Salary Plan has been in effect, 1951, 811 decisions have been made by the Board. Since 1954, fifty-three recommendations have required an amendment to the Ordinances, thirty-six of which have been passed by the Board of Aldermen as recommended.

Respectfully yours,

Nicholas P. Flynn

Nicholas P. Flynn, Chairman

REPORT OF PINE BANKS PARK

To His Honor, the Mayor and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

As Superintendent of Pine Banks Park I herewith submit the following report of the year 1960.

Pine Banks Park was visted and ulitizied by approximately Two hundred and fifty thousand people during the year of 1960. This year we replaced two of the orginal six fire-places and added four additional ones; making a total of ten fire-places for public use. Even with the additional fire-places the demand far exceeded the supply. On week-onds these fire-places were in constant use from ten o'clock in the morning until the Park closed at sun-down. Each party was allowed just two hours at a fire-place and every week-end there was a long waiting list. Family groups, church groups, Girl and Boy Scouts and many other organizations held their pionics at the Park. This year with the many additional people at the Park the parking of cars created a major problem due to the lack of parking areas.

At the Christmas season the Park was again visted by Santa Claus in the person of the Superintendent. Santa arrived at the Park on Sunday December 11th and he received over 8,000 children before he departed on the 23rd. The Malden Auxiliary Police did an extra fine job of traffic duty and thanks to them there were no traffic accidents to our little folks. Lolly-pops for the youngsters were donated by Ruderman Furniture Company, Tancreti Pharmacy, F & P Clothing Store, Malden Trust Company, Middlesex Furnance Company and Melrose Grain Company. The Trustees of the Park and its Superintendent wish to thank all these people for making the Christmas season such a success.

The lighted soft-ball field and the base-ball fields were in use every evening from May until the end of September. Both Malden and Melrose little leagues used these fields for their home games. Malden High School out-door track team used the Park for practice every afternoon during the fall. The course for the team covered the complete Park area. The Junior Varsity base-ball teams of both Malden and Melrose played their home games at the Park. The girls teams used the Park for their field hockey and soft-ball games.

The Main Avenue flower beds were full of very colorful and beautiful flowers that were grown from seeds in the Park greenhouse and transplanted by the Park employees. These beds were in bloom all during the summer, making an attractive entrance to the Park.

On Arbor Day the Camp-fire Girls and the Blue-birds of Melrose troops paid a vist to the Park and donated and planted two trees. These trees are planted on the Main Avenue just inside the Main gate.

During the year of 1960 the Park suffered a lot of vandalism. The lights in the soft-ball field were stoned during the April vacation and most of the bulbs and reflectors were smashed and had to be

replaced. In November the racoon cage was broken into and the occupants were turned loose. Of the nine racoons in the cage only two have been recovered. At the Christmas season approximately one hundred of the light bulbs were stolen and most of them were on the front hedges. During the summer months much damage was done to the swings and see-saws at the play-ground.

Many of the Boy Scout Troops of both cities used the Park for their jamboree and for over-night camping trips. Both YMCA of Malden and Melrose used the Park for their day camps.

Among the many donations to the Park zoo was a baby lamb, which was only three days old when we received it. The employees of the Park raised the lamb on a baby's nursing bottle. Other donations included a full grown black sheep and three monkeys, plus many Easter chicken and duck. The two sheep made the Christmas decorations so much more attractive to the children.

This year again both Malden and Melrose National Guard used the Park area for their training program. The Malden Fire Department used the Park for schooling and training their new men in the use of fire fighting equipment.

At this time I want to thank my Trustees, my employees, the Malden and Melrose Police and Fire Departments;All departments in both cities, especially the Malden Auxiliary Police for all the help they gave to the Park in the past year making it possible for Pine Banks Park to be a favorite recreational center for all to enjoy.

Respectfully submitted,

George F. Cray
Superintendent

REPORT OF PINE BANKS PARK

FINANCIAL STATEMENT

Appropriations		
City of Malden		
Salaries	$12,956.06	
Sundry expenses	4,112.76	
		$17,068.82
City of Melrose		
Salaries	$12,956.06	
Sundry expenses	3762 .76	
New Equipment	350.00	$17,068.82
Total appropriations for both cities		$34,137.64
Expenditures		
City of Malden		
Salaries	$12,583.37	
Sundry expenses	4,086.76	
		$16,670.13
City of Melrose		
Salaries	$12,490.80	
Sundry expenses	3,756.35	
New equipment	331.13	
		$16,578.28
Total expenditures for both cities		$33,248.41
Unexpended balances		
City of Malden	$ 398.69	
City of Melrose	490.54	889.23
Total expenditures and balances		$34,137.64

Dana F. Batting

Dana F. Batting, Treasurer
Board of Trustees, Pine Banks Park

REPORT OF PLANNING BOARD

To His Honor the Mayor and
Honorable Board of Aldermen
City of Melrose, Mass.

Gentlemen:

The Planning Board has performed its duties at twelve Regular monthly meetings and many Special sessions throughout the year working with consultants and city officials to produce an up-to-date Master Plan for Melrose.

On March 28, 1960, the following officers were elected - Mrs. Merion E. Hartzell, Chairman, Mr. Robert S. Clark, Vice-Chairman, Mr. John H. Lane, Clerk.

In April, George W. Newhall, and in May, Miss Anna T. Wuest were appointed by the Mayor to serve as members of the Board. The Board received with regrets the resignation of Harry M. Brettell who accepted a place on the Board of Appeal at the Mayor's request. Other members of the Board this year have been Paul H. Messer, John E. Buddington, Claude L. Hanley and Daniel F. Tully. Each member has worked faithfully to carry forward the business of the Planning Board for the City.

Concerning subdivisions, all work required in the Boston Rock Park development was completed this year, whereas two new proposals, a plan for Cricklewood Lane and one for Potter Street Extension, are still in the preliminary stages. The Board is making every effort to bring to completion, work required in Flagg Acres, Martin Street Extension, Philip Circle and Woodcrest Drive subdivisions. Negotiations in the adjustment of the Slayton Park problem relative to drainage were completed during the past summer.

The Planning Board has endorsed twenty-seven plans believed not to required Planning Board approval. Several such plans submitted were not endorsed because they did not meet the requirements of the rules and regulations.

The Board has cooperated with the Aldermen to develop a city ordinance controlling trailers (Section 25-14A), passed by that governing body on July 11, 1960.

The Board has conferred frequently with the Melrose Redevelopment Authority to assure that the plans for urban renewal comply with the recommendations of the Master Plan.

The need for a local Pre-School Census, pointed out by planning consultants in Memorandum II, was met by volunteer action from members of the Melrose League of Women Voters who made a study of how this census was accomplished in other communities, its cost and its proven usefulness. From this study developed plans for a 1961 Pre-School Census in Melrose.

REPORT OF PLANNING BOARD

The Planning Board and professional consultants from the firm of Planning and Renewal Associates of Cambridge, have put much time and effort into the preparation of the Master Plan as part of a new comprehensive planning program for Melrose. Current basic studies, include detailed memoranda on Melrose's population and housing, schools, recreation needs, community facilities, traffic circulation, a suggested land use plan and a capital improvements program. Copies of each memorandum have been circulated to city officials and departments for their information and comments. This data will be evaluated and summarized into a final report to be published as an appraisal of what the city has and what it needs. This report will also serve as a guide to how the city can meet its needs in an orderly manner by long-range planning for capital improvements and a regular and constant evaluation and coordination of city policies and decisions.

The part-time office staff, Miss Lillian V. Macdonald, Executive Secretary and Mrs. Gertrude E. Gilbert, Secretary, have made it possible for the Board to function because of their willing and dependable work.

Since November 10, 1960, the position of Executive Secretary has had Civil Service status, Miss Macdonald having passed the examination.

The Planning Board members wish to take this opportunity to express appreciation for the cooperation of His Honor the Mayor, the Honorable Board of Aldermen, city officials and other departments and committees, throughout the year.

Respectfully submitted

Merion E. Hartzell

Merion E. Hartzell, Chairman

REPORT OF POLICE DEPARTMENT

January 13, 1961

To, His Honor, the Mayor, and
The Honorable Board of Aldermen,
City of Melrose, Massachusetts.

Gentlemen:

In accordance with Section 2-39 of Chapter 2 of the Revised Ordinances, I respectfully submit the Annual Report of the Melrose Police Department for the Year ending December 31, 1960.

Number of duty calls	65,664
Number of telephone calls	4,951
Number of radio calls	2,315
Number of Ambulance calls	902

ARRESTS FOR THE YEAR 1960

Offense against the person:		
Assault and Battery	8 Males	2 Females
Murder	1 Male	0 Females
Rape	1 Male	0 Females
Threats and Intimidation	1 Male	0 Females
	11 Males	2 Females
Offenses against the property:		
Breaking and entering and larceny	13 Males	0 Females
Larceny	24 Males	1 Female
Using motor vehicle without authority	3 Males	0 Females
Larceny in a building	2 Males	0 Females
Receiving stolen property	4 Males	0 Females
Selling mortgaged property	1 Male	0 Females
Damage to property	13 Males	0 Females
	60 Males	1 Female
Offences against public order:		
Drunkenness	42 Males	2 Females
Traffic violations	127 Males	42 Females
Motor vehicle violations	58 Males	8 Females
Operating motor vehicle under the influence	3 Males	1 Female
Insane	4 Males	8 Females
Non-support	7 Males	0 Females
Violation of Probation	7 Males	0 Females
Indecent Exposure	3 Males	0 Females
Vagrancy	2 Males	0 Females
Fugitive from Justice	3 Males	0 Females
Violation of Food Law	1 Male	0 Females
Suspicious Persons	2 Males	0 Females

Annual Report - Melrose Police Department

Default Warrant	1 Male	0 Females
Stubborn Child	1 Male	1 Female
Escaped Prisoner	1 Male	0 Females
Illegitimacy	3 Males	0 Females
Disorderly conduct	5 Males	0 Females
Runaway Child	0 Males	1 Female
Contributing to delinquency of minor	1 Male	0 Females
Neglect of minor children	1 Male	1 Female
Sodomy	1 Male	0 Females
	273 Males	64 Females

Arrests on Warrants	66
Arrests without Warrants	396
Total	462
Males	391
Females	71
Minors	17
Delinquents	36
Residents	272
Non-residents	192
Insane Males	4
Insane Females	8
In Court	276
Number of Cases	632
Assisted in arrests	52
Accidents reported	482
Ambulance cases	902
Automobiles stopped and warned	316
Automobiles tagged	3984
Banks inspected	4131
Buildings found open	130
Cases investigated	2897
Dead Bodies	2
Defective streets and sidewalks	4
Defective hydrants and pipes	0
Defective wires	2
Dogs killed	6
Fire alarms attended	200
Fire alarms given	23
Fires extinguished without alarm	1
Lanterns hung in dangerous places	6
Letters delivered	1471
Lost children restored	30
Notices served	1
Sick and injured persons assisted	181
Street lights reported out	154
Street obstructions reported and removed	5
Summonses served	901
Visits to libraries	301
Water leaks reported	1
Traffic duty	17,855
Special messages	354
Extra Duty	45

Annual Report - Melrose Police Department

Dead Animals	23
Vacant houses inspected	4280
Autos stolen	20
Autos recovered	31
Amount of property recovered in city	$ 41,658
Amount of property stolen in city	24,742
Lost property returned to owner	43,744
Missing persons reported	2
Missing persons located	2

I wish to commend the members of this Department for their co-operation and loyalty in maintaining the efficiency of the Department.

I further wish to commend the Auxiliary Police for their co-operation and loyalty in the past year in sacrificing their time to the extent of 585 assignments totalling 1,393½ man hours by 45 members of the Auxiliary attending five months training school, and in doing so assisted this Department in many assignments through-out the year, and the Auxiliary Radio Unit.

At this time I wish to express my appreciation to His Honor the Mayor and to the Honorable Board of Aldermen and to all other Departments for their assistance and co-operation with this Department.

Respectfully submitted,

George D. MacWilliams

George D. MacWilliams
Captain-in-Charge
Melrose Police Department

REPORT OF PROPERTY VALUATION BOARD

To His Honor, the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Property Valuation Board submits, herewith, its annual report for the year 1960. The following parcels of land were disposed of during the year.

Lot No. and Location	Selling Price
Fairfield Avenue - Lots 65-66	$3,000.00
Ledge Street - Lots 1-2-3	750.00
2 Parcels	$3,750.00

Respectfully submitted,

Francis A. Gins — Lewis C. Hennigar

Stanley G. Bunker
Chairman

REPORT OF TRUSTEES OF PUBLIC LIBRARY

for the

Year ending December 31, 1960

TRUSTEES OF THE PUBLIC LIBRARY

Ernest F. Perkins, Jr., Chairman
William L. Carney
Elizabeth C. Hayes
Edwin W. Lundquist
Elisabeth M. Perkins, Treasurer
Howard B. Wilder

THE LIBRARY STAFF

Helen Anderson, Librarian
Barbara G. Mason, Assistant Librarian
Margaret M. Lorenz, Cataloger
Rhoda M. Parmenter, Circulation Librarian
Audrey C. Bergmann, Reference Librarian
Patricia L. White, Art Librarian
E. Claire Friedberg, Children's Librarian
Genieve R. Hanks, Highlands Branch Librarian
Melba L. Belleau, General Assistant (Desk)
Ruth B. Zarella, General Assistant (Catalog Dept.)
Helen Harmen, General Assistant (Desk and Office)
Frances B. Hjerpe, General Assistant (Children's Dept.)
Elizabeth B. Smith, General Assistant (Children's Dept. Cataloger)
Roxolana Yarymovych, General Assistant (Part-time, Desk, Jan.-Sept.)
Mary J. Herberg, General Assistant (Part-time, Desk, Sept.-Dec.)
Fanny B. Arnold, Assistant, Winthrop School Branch
M. Pearl Rawding, Assistant, Ripley School Branch
Jean P. Sewell, Assistant, Lincoln School Branch
Doris B. Pratt, Substitute, Highlands Branch
Edwin W. Allen, Building Custodian

LIBRARY STATISTICS ACCORDING TO
AMERICAN LIBRARY ASSOCIATION FORM

Name of Library	Melrose Public Library
City and State	Melrose, Massachusetts
Name of Librarian	Helen Anderson
Date of Founding	1871
Population ....1960 census	29,619
Number of agencies	Main Library, 1 branch, 3 branches in schools
Number of days open during the year	286
Hours open each week	Main Library 63 (10 months); 55 (2 months)
Number of volumes at the beginning of the year	79,855
Number of volumes added by purchase	4,740
Number of volumes added by gift	131
Number of volumes withdrawn	3,711
Number of volumes at the end of the year	81,015
Circulation of books	272,247
Number of registered borrowers	15,892

REPORT OF TRUSTEES OF PUBLIC LIBRARY

February 7, 1961

To His Honor, the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Trustees of the Public Library submit their annual report for 1960.

The accompanying reports indicate the sustained use and interest of the 10,991 adult and 4,901 children who use the facilities of the Public Library. The conscious efforts of the Librarian and her staff, working in crowded conditions, have provided efficient service to our patrons.

The major concern of the Trustees in 1960 was the modernization and expansion of our facilities. Existing services are most difficult to perform efficiently and future expansion of services is seriously limited. Our continuing efforts to enlarge our facilities resulted in a meeting in January with a sub-committee of the Mayor's Advisory Board. This group met with the Librarian and Trustees to discuss the general requirements of the Library and the use of the present building in relation to the proposed addition.

Further meetings with members of the Board of Aldermen and the Mayor's Advisory Committee in April, June, and October resulted in the appropriation of funds for a Consultant to recheck the space needs of the main Library. Mr. Ralph Nason, Librarian of the Lexington Public Library was hired to work with the Melrose Librarian and Trustees to establish these requirements. Mr. Nason's report and recommendations were completed in January and presented to the Mayor for further action by the City.

At the Mayor's request the Board of Aldermen at their January meeting appropriated funds for an architect to furnish preliminary plans and specifications for an addition to the main Library based upon the Consultant's report.

I would like to express the appreciation of the Trustees to the Mayor and the Board of Aldermen for the time and effort put into this project.

Respectfully submitted,

Ernest F. Perkins Jr.

Chairman of Trustees - 1961

REPORT OF TRUSTEES OF PUBLIC LIBRARY

To the Board of Trustees
Melrose Public Library

February 7, 1961

THE BUILDING

In addition to the regular work of the library, much time and thought have gone into planning for an addition to the library. Staff consultations, meetings of the Trustees, and meetings with city officials have taken place. By the end of 1960 we had had several conferences with Mr. Ralph Nason, Librarian of the Lexington Public Library where a large addition was recently constructed. Mr. Nason has agreed to work with us as consultant in making estimates of space needs and later to work with an appointed architect. A preliminary report was completed and sent to the Trustees for further action in January,1961.

REFERENCE WORK: Mrs. Audrey C. Bergmann, Reference Librarian

Your Library Has Loads of Information! The Reference Department wonders if the Public is aware of the many services that are available in the Library.The Librarians are ever alert to the new printed materials which will give desired information in this changing world.

"Facts on File" is a weekly news digest to which we would like to call your attention.

"McGraw-Hill Encyclopedia" is a new Science Dictionary. There are 15 volumes including the index.

"Worldmark Encyclopedia of the Nations" is a new publication. This is a one-volume edition serving as a practical guide to the geographic, historical, political, social and economic status of all nations and their international relationships.

A 1961 "World Book Encyclopedia" has replaced an older edition.

Current, and revised editions are constantly replacing out-of-date volumes on all subjects.

"Legislative Information" is a bulletin which reports impartially on State legislation in the fields of Social Welfare,Health, Education and Recreation.

Our magazine section is already bursting at the seams but we have added many new titles in our subscription for 1961, "Science", "American Artist", "American Forests", "Craft Horizons", "Harvard Business Review", "Motor Boating".

Young People's Work: Much thought, space, material and time is devoted to the Young People of our community. The accelerated school program has been felt in the use of the library. Emphasis continues to be placed on cooperation between these two departments. There are special book collections of particular interest to the Senior High young people.A very recent addition is "Antarctica"by Emil Schulthess. This is a beautiful edition with many colored plates. A few other new titles include Pat Boone's new book, "Between You, Me, and the Gatepost", "Mask and Flippers" by Lloyd Bridges, "Six More at Sixty" by Robert Hyde, "Surface at the Pole" by Commander James Covert, U.S.N., "Challenge of the Sea" by Arthur Clarke.

CHILDREN'S WORK: Mrs. E. Claire Friedberg, Children's Librarian

Reference: There has been more reference work this year, especially in science and history fields. A list was kept for several months during the year noting the subjects requested by the junior high students that were not in the children's collection. This list served two purposes. It pointed out certain subjects such as science, geography, history, and social studies that need new material. Secondly it emphasized a growing need for junior high students to have access to the Main library collection. Several hundred uses of the adult resources have been necessary.

Posters and Displays: To call attention to the contents of books less used, questions were placed on posters--such as "Why do wild geese fly in a V formation?"or "Why do we place laurel wreaths on a victor's head?"--"These books have the information." Exhibits of rocks and minerals, shells, seeds, pods, and fossils led to the borrowing of books on the subjects. School needs prompted special collections of historical novels, family novels, Revolutionary and Civil War stories.

Group Work: Two groups of girls read stories to the small children in the mornings during the summer months. In the fall these same girls put on two short plays at the Unitarian Parish Hall for an audience made up of Summer Reading Club members, who had read at least ten books. The plays were "The Lady Who Put Salt in Her Coffee" and "Cinderella". The library expresses its gratitute for the use of the Unitarian Church rooms.

For the Summer Reading Club, Mrs. Friedberg chose a different topic each week and collected books on the subject to broaden the scope of the children's reading. The honor system was used so that each child was responsible for the list reported without check-up. Many booklets and illustrations were made for books read, and these were displayed during Book Week.

A weekly story hour was started in December--one in which children often participate. Mrs. Lewis Scott's scout troop gave a puppet show, Patricia White, Art Librarian, told the Christmas story, illustrated with colored slides of great paintings, Mrs. Meardon's French class sang French songs, Mrs. Friedberg told The Sleeping Beauty story which was followed by a ballet interpretation of it by Rose O'Neil and Georganne Giffen.

Carrying out the idea of children's participation in their library, decorations used for the Christmas season consisted partly of cut-outs and drawings of stories told during story hours. These produced interested comments from the children.

Statistics:

Juvenile Book Stock 1960 (including Main and Branches)		
Volumes at beginning of year	21,347	
Volumes added by purchase	1,551	
Volumes added by gift	15	
Volumes withdrawn	508	
Volumes at end of year	22,405	
Juvenile Circulation:		
Main desk	46,763	
Schools (charged to teachers)	3,234	
2nd grade uses of classroom deposits	4,200	
3rd grade uses of classroom deposits	5,711	
4th grade uses of classroom deposits	3,225	
5th grade uses of classroom deposits	3,444	
Total Main and Schools	66,577	
Highlands	20,814	
East Side	11,862	
Ward 7	8,261	
Wyoming	7,801	
Total Branches	48,738	
Total Main, Schools, and Branches		115,315
Registered Juvenile Borrowers - through 8th grade:		
Main	2,145	
Highlands	981	
East Side	862	
Ward 7	259	
Wyoming	654	
	4,901	

ART WORK: Patricia L. White, Art Librarian

Book Collection: From a total of over a hundred new art titles, forty were purchased from interest on the Gendrot bequest. A leaflet listing most of the acquisitions of 1960 was prepared for distribution to patrons. It is available at the circulation desk or art department. Outstanding among the books are:

The Kremlin, by David Duncan
The Stones of Florence, by Mary McCarthy
The Jubilee edition of Pevsner's "Outline History of European Architecture"
Encyclopedia of World Art - the two volumes published to date
The Taste of Our Times Series (new titles)
Unesco World Art Series (new titles)
For "Armchair Museum" travelers, books on the Venice Academy, Prague National Gallery and Sao Paulo Museum

Mr.Frank H. Noyes presented 33 art books and other items in memory of his late wife,Sarah R. Noyes,who had an ardent interest in collecting them. Pijoan's 3-volume "Outline History of Art" and Craven's "Treasury of Art Masterpieces" are among the titles.

Prints of Famous Paintings: Inspired partly by an interest expressed by the School Art Supervisors, Mrs. Abbott B. Foster, and Mrs. Miriam B. Kaplan,through our citizen's committee on art selection, the library purchased over 100 prints of varying sizes that may be borrowed. Examples are Renoir's "Bal a Bougival", Van Gogh's "Vase of Irises", and Cezanne's "La Route Tournante".

Sculptures: To date we have only one country represented in sculptured objects. Our set on Africa was of special interest during the Congo crisis. Grade 6-M at Roosevelt school borrowed them and the children did some beautiful scratch-board drawings inspired by the figurines. These black and white drawings were displayed at the Public Library for several weeks, adjacent to their pieces of sculpture.

Slides: The Pond feilde Club presented the library with a very fine slide projector in memory of Ethel G. Day, given for the furthering of education. The library is most grateful for this, especially in view of its growing slide collection. This now numbers over 1,000, 837 having been added in 1960. These slides cover the history of Western art, with special emphasis on German drawing and Italian painting. Just over 300 slides in black and white represent sculpture. The rest reproduce paintings, sculpture and minor arts in color.

Miss White has organized a number of interesting programs from the collection for public showing.

The Wednesday morning Art Class has used slides at least twice, supplementing with some belonging to Alison Fonda.

A painting class from our Women's Clubs under Ture Bengtz, was given a talk with slides on "Great Paintings from the National Gallery in Washington".

Pond feilde Club members were invited to a similar illustrated talk which demonstrated the use of the new slide projector.

The Christmas story was adapted into colored slide programs that were used by Mrs. Scott in her Sunday-school class; by the Children's Department at a library story hour; and by members of both the Melrose Woman's Club and the Melrose Highlands Woman's Club.

Some other slide showings were cancelled due to bad weather.

Other Items of Interest: From the Eldridge estate the library received a large copy of Raphael's "Madonna del Gran Duca".

Mrs. F. L. Mullock presented an attractively framed painting by Mary K. Baker representing a path in the early 1900s in Sewall Woods, near Vinton Street, across from the present Roosevelt School.

In addition to Mr. Bengtz's weekly painting class, Mrs. Harold Rand organized a class that did intensive work in tray painting designs, under the direction of Mr. Walter Wright, president of the Brazer Guild.

CIRCULATION WORK: Rhoda M. Parmenter, Circulation Librarian

Borrowers at the library now number 15,892: 10,991 adults, and 4,901 children. This indicates an increase of 556 (304 at the Main Library) over last year. New borrowers numbered 1,593; there were 2,008 re-registrations; and 1,037 names were withdrawn. This was in accordance with our policy of a re-check of each person's card every three years to keep the file up-to-date.

For a slight fee, people living out-of-town may borrow from the Melrose Library. We now have 78 non-resident borrowers.

Several factors possibly had some influence on a 10,000 decrease in circulation figures in 1960 - our first in many years. Three small branches in schools were closed during July in addition to the regular August closing; the Main Library was closed four more Saturdays than in other years; and inclement weather also reduced business on seven other days. The extra closings were necessary because of a cut in our budget request for salaries. An increase of over 1,500 in the use of adult non-fiction contrasts with the 4,800 drop in adult fiction circulation.

Statistics:	1960	1959
Circulation		
Adult	156,932	162,443
Juvenile	115,315	120,193
Total	272,247	282,636
Adult - 1960		
Periodicals	circulated	12,795
Biography	"	10,107
Rental Books	"	4,494
Pictures	"	664
Record Albums	"	2,051
Sculpture items	"	32
Slides of art subjects	"	96
Pamphlets	"	1,640

Arts and recreation, science and sociology were among the subjects showing increased use.

There were nineteen visits to the hospital by Mrs. LeRoy Bateman, who distributed 443 books.

To shut-ins Miss Parmenter sent 2,644 books or 340 bundles. These are delivered by Francis Belleau, who is also our collector of long-overdue books.

From the Melrose Library, 38 books were borrowed on inter-library loan. We borrowed 18 from other libraries.

The monthly list of current additions has featured a cover with seasonal designs by Melba Belleau.

BRANCH WORK:

Highlands Branch: Mrs. Genieve R. Hanks, Highlands Branch Librarian

The appearance of Highlands Branch Library was improved by a new awning. Additional shelving was adapted from a two-shelf unit left in the basement by the First National Store when it moved out. Now housed on it are part of the reference collection and some of the newer books.

A new part-time assistant is Mrs. Doris Pratt, who comes in two afternoons and substitutes as needed. She has had previous library experience, which is helpful. Beverly Peavey, formerly a high school page, is now assisting while attending college.

Second graders visited the library early in the year for a tour of instruction.

Mrs. Hanks had as guests about 35 members of the Melrose Highlands Woman's Club and gave a talk about new books and items of interest about the library.

Children's books were rearranged for easier use and special collections were weeded and replaced.

Statistics: Circulation: Adult 17,259 Juv. 20,814 Total 38,073
Borrowers: Adult 1,765 Juv. 981 Total 2,746

Branches in Schools: Barbara G. Mason, Supervisor

East Side - Winthrop School: Mrs. Fanny B. Arnold, Assistant

An inventory of the books was taken during the summer by Miss Mason and Mary Herberg. William Scarborough, Jr., the building custodian built new shelving to replace part of the old ones.

Statistics:

Circulation:	Adult 1,288	Juvenile 11,862	Total 13,150
Borrowers:	Adult 456	Juvenile 862	Total 1,318

Ward 7 - Ripley School: Mrs. M. Pearl Rawding, Assistant

Circulation:	Adult 4,504	Juvenile 8,261	Total 12,765
Borrowers:	Adult 170	Juvenile 259	Total 429

Wyoming - Lincoln School: Mrs. Jean P. Sewell, Assistant

Circulation:	Adult 1,195	Juvenile 7,801	Total 8,996
Borrowers:	Adult 501	Juvenile 654	Total 1,155

CATALOGING WORK: Mrs. Margaret Lorenz, Head Cataloger

The Catalog Department classified,cataloged,labeled,and filed cards for 3,305 new volumes added to the library collection during 1960.They withdrew cards for over 3,000 discarded volumes. In addition, the Catalog Department made cards for a six-drawer file representing books at the East Side Branch.

New backings with clearer labels were added to many of the biography books on the shelves.

New subject headings continued to be added and old ones changed to keep pace with the times.

Mrs. Lorenz and Mrs. Zarella,each week, prepared a striking bulletin pertinent to the display of new books for the week.

Under the general supervision of the head cataloger,Mrs. Elizabeth Smith has cataloged,and filed cards for 1,566 new children's books and withdrawn cards for 508 discards.

Statistics:

Adult new books added including branches	3,305	
Juvenile new books added including branches	1,566	4,871
Adult books discarded	3,203	
Juvenile books discarded	508	3,711
Book Stock, January 1, 1960		
Adult	58,508	
Juvenile	21,347	79,855
Book Stock, December 31, 1960		
Adult	58,610	
Juvenile	22,405	81,015

STATE AID BILL:

Meetings in the local area attended by the Librarian in 1960 emphasized the need, in Massachusetts,for improving services in individual libraries and the need for coordinating the joint resources of all libraries. The culmination of the work of many librarians and others dedicated to the fair solution of interlibrary use and relations, came with the passage of the ACT PROVIDING STATE AID FOR FREE PUBLIC LIBRARIES in November. Briefly, provision is made for the very small libraries,and the bill allows qualifying libraries in towns and cities with a population of 2,000 or more a grant-in-aid of 25¢ per capita. In addition to that, it provides for a program of up to five regional systems in the entire state, in which the libraries will cooperate in the reference and loan use of their facilities. Melrose would be in the Metropolitan Boston region. Where the aid will be exceedingly beneficial is in the very small libraries with relatively few resources.

Other meetings that have helped Melrose were held in some of the newly constructed libraries and additions. Many ideas for our own problem have been noted for future application. Problems that arise in attempts to serve the school students, and the free use of reference materials have been considered.

Group activities at the library included the Writers' Workshop; the Wednesday morning Art Study Class; a painting class under Mr. Bengtz; a tray painting class organized by Mrs. Rand under Mr. Walter Wright; the Community Ambassador Selection Committee meeting; The League of Women Voters; and groups from the Women's Clubs and Pond feilde Club.

Exhibits included The Young Artists' Exhibit, and an exhibit of black and white scratch-board paintings made by a sixth grade from Roosevelt School from pieces of African sculpture borrowed from the library.

The Melrose Free Press has given the library excellent space for its book reviews and book lists. In addition to that they have given feature space whenever positive action on the building project occurred. At National Library Week, several illustrated articles were presented for us. The Trustees join the librarians in expressing their appreciation.

The Trustees have shown a very gratifying readiness to put time and thought into planning for an addition to the library. Many extra hours have been and probably will be freely given.

Respectfully submitted,

Helen Anderson

Librarian

REPORT OF TRUSTEES OF PUBLIC LIBRARY

CREDITS AND DEBITS FROM APPROPRIATIONS AND TRANSFERS

	Credits	Debits	Balance Dec. 31, 1960
Salaries and Wages	$66,600.00	$68,238.60	$361.40
Additional Appropriation	2,000.00		
Other Expenses	2,950.00	2,942.39	7.61
Books and Periodicals	4,000.00	12,015.98	11.55
Dog Tax	2,449.53		
Transfers (Fines)	5,500.00		
Refund	78.00		
Fuel and Light	1,800.00	1,800.00	00.00
Building and Janitor's Supplies	850.00	657.57	192.43
Rent (Highlands Branch)	1,950.00	1,912.45	37.55
Binding	1,900.00	1,891.10	8.90
New Equipment	1,000.00	991.05	8.95
Out-of-state Travel	150.00	140.15	9.85
Roof Repairs	200.00	19.32	180.68
	$91,427.53	$90,608.61	$818.92

INCOME AND DISBURSEMENTS FROM TRUST FUNDS OF WHICH THE TRUSTEES OF THE PUBLIC LIBRARY HAVE THE CUSTODY

	Balance Jan. 1, 1960	Income	Disbursements	Balance Dec. 31, 1960
Sarah A. Chever Fund	$871.71	$32.98		$904.69
Stephen C. Deering Fund	558.38	21.11		579.49
Jabez Dyer Fund	1,437.64	54.39		1,492.03
Sarah E. Odlin Fund	2,140.01	81.01	40.99	2,180.03
Lizzie P. Smith Fund	582.03	22.01		604.04
Pond feilde Club Gift-May 1	200.00		151.72	48.28
Pierre Gendrot Fund				
Principal	41,597.28			41,597.28
Cumulated Income	2,382.70	1,780.99	1,469.94	2,693.75
	$49,769.75	$1,992.49	$1,662.65	$50,099.59

INCOME AND DISBURSEMENTS FROM FUNDS IN THE CUSTODY OF THE CITY TREASURER

	Balance Jan. 1, 1960	Income	Disbursements	Balance Dec. 31, 1960
William E. Bailey Fund	$3,441.66	$93.76	$20.00	$3,515.42
William E. Barrett Fund	87.49	2.82		90.31
Horatio N. Perkins Fund	696.40	18.76		715.16
Duplicate Fund	390.08	860.56	923.96	326.68
Fines Account	1,462.30	5,716.19	5,500.00	
Bals. ret'd to Fines		11.55		1,690.04
	$6,077.93	$6,703.64	$6,443.96	$6,337.61

REPORT OF BOARD OF PUBLIC WELFARE

To His Honor, the Mayor, and
the Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Board of Public Welfare herewith submits its report for the year ending December, 1960.

Respectfully submitted,

WILLIAM J. NEELY, CHAIRMAN
Woodbury L. Cogswell
Gertrude M. Curtin
Charles F. Kezer
Carol F. Offenbach

The 1961 amendments to the Federal Social Security law reflect the concern of the government with the increasing problem of providing and financing medical care for the aged. A broad general program for medical care was established and provision made for federal reimbursement to those states which adopt plans acceptable to the Department of Health, Education and Welfare. An emergency bill which met these conditions was filed in the General Court of Massachusetts early in October, 1960. There was little or no opposition to the bill at the public hearing and Chapter 781 of the Acts of 1960 was enacted into law and signed by Governor Furculo on November 23, 1960. This Act amended the Old Age Assistance law by inserting the new program of Medical Assistance for the Aged, effective October 1, 1960.

MEDICAL ASSISTANCE FOR THE AGED

Medical Assistance for the Aged is to be administered by local Boards of Public Welfare under rules and regulations of the State Department of Public Welfare. The Federal Government will reimburse 50% of the cost of medical assistance and administration; after the deduction of Federal participation, the state reimburses for two-thirds of the remainder of the medical assistance payments and one-half of the remainder of the expenses of administration.

The eligibility requirements for Medical Assistance for the Aged are more liberal than those for Old Age Assistance. The law provides for assistance to persons 65 years of age or over who are resident in the state and for assistance to residents who are temporarily absent from the state. An unmarried person residing outside of a licensed nursing

home or chronic hospital has an exemption of $150 monthly and $2000 ownership of personal assets; a married couple has an exemption of $225 monthly income and $3000 ownership of personal assets. The cash surrender value of life insurance, or the ownership of real estate does not disqualify an applicant from receiving medical assistance and no lien may be taken on real estate. Children are still required to contribute to the support of their parents but they have a somewhat larger exemption than the amount allowed under the Old Age Assistance law. Medical care may be provided in the person's own home or in recognized medical facilities.

It is expected that many of the applications for Medical Assistance will be initiated by hospitals, especially for persons who have sufficient income to meet ordinary living expenses but who have hesitated to apply for Old Age Assistance because of ownership of real estate and/or other assets. As provided in the law, 68 Old Age Assistance recipients who were patients in nursing homes or chronic hospitals were transferred to Medical Assistance for the Aged in November, 1960. We should note that only 13 of the 68 cases had income from Old Age and Survivors Insurance; 21 had income from private pensions, annuities, or from their children; the remaining 34 had no income from any source.

OLD AGE ASSISTANCE

Fifty-five applications were received during 1960; 35 were approved, ten of them transfers from other cities; 18 requests were denied or withdrawn, two were pending at end of year. One hundred and forty-five cases were closed; 68 transferred to Medical Assistance for the Aged, 46 died, 13 transferred to other cities, and the other 18 became ineligible because of admission to a state hospital, increased income from their children or from other resources.

AID TO DEPENDENT CHILDREN

The number of cases aided on this program has been fairly constant for several years. During 1960 there were ten applications for ADC; eight were approved, two denied. Seven cases were closed; three transferred to other cities, four recipients withdrew from assistance when they found employment and were able to make suitable arrangements for the care of their children.

DISABILITY ASSISTANCE

There were eleven applications for Disability Assistance; ten were approved, one denied. Ten cases were closed during the year, three because of transfer to Old Age Assistance,

two recipients died, one became employed, the others entered institutions or became ineligible because of improved health.

GENERAL RELIEF

There has been no change in the General Relief picture for several years. For the most part, aid is granted for short periods of time to persons who are unemployed, or in need of hospital care, or in need of partial support to supplement inadequate income. There were 39 cases opened during the year, and 38 closed. The total number of cases aided in each month varied from eight to fourteen.

TRUST FUNDS

The sum of $500 was expended from the Andrew Burnett Fund in December, 1960 to provide Christmas dinners for needy Melrose families.

An additional $299.80 was expended at Christmas time from the A. C. Marie D. Currier Fund.

One Hundred Dollars was used from the George Emerson Fund to assist a low income family to pay a hospital bill.

Mary J. Melville
Director of Public Assistance

FINANCIAL STATEMENT FOR 1960

RECEIPTS	City Appropriation	Federal Funds 1959 Balance	Federal Funds 1960 Receipts	TOTAL
Administration:				
Salaries and Other Expenses	$ 21,277.98	$ 4,568.12	$ 16,699.33	$ 42,545.54
Out of State Travel	150.00			150.00
General Relief	16,000.00			16,000.00
Old Age Assistance	276,000.00		158,418.82	434,418.82
Aid to Dependent Children	16,000.00	3,979.13	19,324.50	39,303.63
Disability Assistance	32,000.00	492.70	15,230.50	47,723.20
TOTAL RECEIPTS	$ 361,427.98	$ 9,039.95	$ 209,673.15	$ 580,141.08

EXPENDITURES					
Administration:	Expended	Unexpended	Expended	Unexpended	
Salaries and Other Expenses	$ 20,132.84	$ 1,145.14	$ 13,105.35	$ 8,162.10	$ 42,545.43
Out of State Travel	150.00				150.00
General Relief	14,946.05	1,053.95			16,000.00
Old Age Assistance	275,377.73	622.27	136,353.99	22,064.83	434,418.82
Aid to Dependent Children	15,616.22	383.78	22,436.04	867.59	39,303.63
Disability Assistance	28,966.35	3,033.65	12,808.20	2,915.00	47,723.20
TOTAL EXPENDITURES	$ 355,189.19	$ 6,238.79	$ 184,703.58	$ 34,009.52	$ 580,141.08

EXPENDITURES FOR SELECTED YEARS 1945 - 1960

FEDERAL AND CITY FUNDS COMBINED

	1945	1950	1955	1959	1960
Administration					
Salaries and Other Expenses	$ 9,120.30	$ 17,571.90	$ 25,090.93	$ 32,534.96	$ 33,238.19
Out of State Travel			125.00	150.00	150.00
General Relief	19,882.95	49,988.10	32,476.05	17,497.34	14,946.05
Old Age Assistance	151,375.58	357,992.56	385,328.55	446,530.20	411,731.72
Disability Assistance			33,755.02	48,202.15	41,774.55
Aid to Dependent Children	14,580.28	35,225.82	27,005.95	36,390.42	38,052.26
Totals:	$194,959.11	$460,778.38	$503,781.50	$581,305.07	$539,892.77

SUMMARY OF EXPENDITURES AND REIMBURSEMENTS FOR 1960

	OLD AGE ASSISTANCE	AID TO DEPENDENT CHILDREN	DISABILITY ASSISTANCE	GENERAL RELIEF	ADMINISTRATION	TOTAL RELIEF AND ADMINISTRATION
	%	%	%	%	%	%
TOTAL	411,731.72 - 100.0	38,052.26 - 100.0	41,774.55 - 100.0	14,946.05 - 100.0	33,238.19 - 100.0	539,742.77 - 100.0
FEDERAL	136,353.99 - 33.1	16,212.96 - 42.6	12,808.20 - 30.7		16,999.33 - 51.1	182,374.48 - 33.8
STATE	195,554.49 - 47.5	11,703.42 - 30.8	16,008.15 - 38.3	3,102.74 - 20.7	914.00 - 2.8	227,282.80 - 42.1
RECOVERIES AND OTHER REIMBURSEMENTS	12,826.28 - 3.1		422.63 - 1.0	2,925.56 - 19.6		16,174.47 - 3.0
MELROSE	66,996.96 - 16.3	10,135.88 - 26.6	12,535.57 - 30.0	8,917.75 - 59.7	15,324.86 - 46.1	113,911.02 - 21.1

ASSISTANCE CASELOAD AND EXPENDITURES FOR 1960

Month	Old Age Assistance	Amount	Medical Assistance for Aged	Amount	Aid to Dependent Children	Amount	Disability Assistance	Amount	General Relief	Amount
January	324	34,965.32			22 (53)	2,938.99	31	3,640.71	9	985.28
February	323	34,047.03			24 (53)	2,635.82	30	3,301.25	10	656.46
March	316	32,440.95			25 (55)	3,071.49	30	2,872.62	13	1,243.71
April	315	37,439.13			26 (62)	3,485.41	31	3,848.78	14	853.90
May	314	35,132.70			26 (65)	2,904.51	30	3,084.21	11	627.47
June	309	34,251.56			25 (62)	2,840.46	30	3,257.50	10	560.68
July	301	31,922.06			25 (61)	3,026.24	31	3,001.01	10	885.25
August	297	31,358.89			26 (60)	3,334.65	32	3,406.40	12	1,870.98
September	298	35,347.89			27 (59)	3,524.17	32	3,922.87	10	599.53
October	295	31,098.11	68	952.90	27 (63)	3,555.21	32	3,425.20	9	490.99
November	222	17,139.19	70	13,683.50	27 (64)	3,442.39	32	3,661.36	8	279.60
December	219	17,992.76	71	13,649.04	27 (61)	3,475.82	30	4,475.74	8	1,198.61

REPORT OF PUBLIC WORKS DEPARTMENT

To His Honor the Mayor
and the Honorable Board of Aldermen,
Melrose 76, Massachusetts.

Gentlemen:

I submit herewith the following report of the Public Works Department for the year of 1960.

The division of the Public Works Department are:-
Engineering - Edwin H. King, Engineer in charge
Highway - John B. Simonds, Asst. Supt. in charge
Sewer - Walter Jones, Asst. Supt. in charge
Water - Walter Olson, Asst. Supt. in charge
Mechanical - Burton J. Shaughnessey, General Foreman

While the activities of the Highway, Sewer, and Water Divisions are more or less independent, the Engineer and Mechanical Divisions serve not only the three public works operating divisions but also in many instances other departments of the city.

ENGINEERING DIVISION

The Engineering division of the Public Works Department has the responsibility of preparing, designing and supervising all of the contract work of the department. This division also performs general engineering required by the other departments of the city government, including plan work for the Assessors, engineering for the Park, School, and Building Departments; construction estimates, assessments (both extimated and final), and engineering descriptions for the Board of Aldermen, court work for the City Solicitor plus supervision of maintenance in certain public buildings.

HIGHWAY DIVISION

The Highway Division has three primary interests, the first being highway construction which is the initial building of the streets, seccond is maintenance and repair of the highways, and third is a general field of interest which includes rubbish collection, snow removal and sanding, street cleaning, street signs and markings, private way repairs.

During this year sanding on icy streets was done on forty three separate days, using over three thousand tons of sand. This tonage of course has to be swept up after the winter is over or removed from our catch basins which adds expense to our street cleaning and drain maintenance

Under the Highway construction program the following streets were built:-

REPORT OF PUBLIC WORKS DEPARTMENT

HIGHWAY CONSTRUCTION

B/A Order	Street	From	To	Lineal Feet
12245	ØHeywood Ave.	Damon Ave.	Frost Ave.	465.00
12503	ØBrunswick PK.	Vinton St.	Accepted end	645.00
11888	ØPorter St.	Orchard Lane	Ellis Farm Lane	620.00
11888	Ellis Farm Lane	Porter St.	Accepted end	850.00
12278	Cranmore Lane	Boardman Ave.	Carlida Rd.	826.00
12246	*Ridgewood Lane	Upham St.	Altamont Ave.	1093.00
10638A	Sylvan St.	Main St.	Derby Rd.	375.00
				3144.00

*Unfinished
Ø/Reported as started in 1959

HIGHWAY MAINTENANCE

The maintenance program included Type I resurfacing on the following streets:-

Street	From	To	Lin. Ft.
Wheeler Avenue	Swains Pond Avenue	#70	700.0
Maple Street	Vinton Street	Poplar Street	1540.0
Lynde Street	Main Street	Lebanon Street	2385.0
Summer Street	Linwood Avenue	E. Wyoming Avenue	985.0
Ashland Street	Richardson Road	Wakefield line	210.0
Sanford Street	Florence Street	Bridle Path	1376.0
Cass Street	Grove Street	E. Foster Street	532.0
Dell Avenue	Grove Street	Upham Street	1160.0
Cleveland Street	Maple Street	W. Wyoming Avenue	1340.0
Chestnut Street	Mt. Vernon Street	E. Wyoming Avenue	300.0
Forest Street	Lebanon Street	Naples Road	1250.0
Beech Avenue	Swains Pond Avenue	Granite Street	550.0
Mystic Avenue	Summer Street	Gibbons Street	1004.0
Gibbons Street	Mystic Avenue	Ryder Avenue	150.0
Gould Street	Washington Street	Pleasant Street	894.0
Vinton Street	Maple Street	W. Emerson Street	950.0
Mendum Street	Orris Street	Melrose Street	350.0
Rockland Street	Harrison Street	South Avenue	690.0
Melrose Street	Warren Street	Westerly	200.0
Woodland Avenue	Botolph Street	Wakefield line	1050.0
Greystone Road	First Street	Upham Street	382.0
Cottage Street	W. Wyoming Avenue	Alden Street	200.0
			18,198.0

CHAPTER 90 CONSTRUCTION

Street	From	To	Lin. Ft.
W. Wyoming Avenue	Lynde Avenue	Stoneham line	1230.0
Main Street	Malden line	Wyoming Avenue	4050.0

Tar berms were installed on the following streets:

Street	Lin. Ft.
Wheeler Avenue	222
E. Foster Street	165
Botolph Street	179
Russell Street	240
	806

PRIVATE WAY REPAIRS

B/A Order	Street	From	To	Lin. Ft.
12788	Upham Terrace	Upham Street	End	295.00
12998	Franklin Terrace	Franklin Street	End	250.00
13059	Chipman Avenue	W. Highland Ave.	Marvin Road	450.00
13081	Haverhill Place	Green Street	End	235.00
13082	Holbrook Court	Green Street	End	340.00
13124	Clifton Park Court	Clifton Park	End	140.00
	Cypress Park	Vinton Street	End	300.00
				2010.00

REPORT OF PUBLIC WORKS DEPARTMENT

CONTINUOUS WALKS

Street Name	From	To	Lin. Ft. Edgestone	Sq.Ft. Walks	Sq. Ft. Drives	No. of Cor. Blocks
Forest St.	Church St.	#144 incl.	300.	1548 G	1025 G	12
Brunswick Pk.	Vinton St.	Angle	-	7165 T	-	-

G - Granolithic Walk
T - Tar Walk

INDIVIDUAL WALKS

Location	Type	Sq. Yds.	Sq. Ft. Walks	Sq. Ft. Drives
108-118 W. Emerson Street	Gran.	-	693.0	240.0
High School Additions	Gran.	-	4984.0	-
Memorial Hall	Gran.	-	-	664.0
Linwood Avenue	Gran.	-	199.0	72.0
Renwick Rd. #2 to #30	Asphalt	245.0	-	-
295 Lebanon Street	Asphalt	27.0	-	-
66 Mt. Vernon Avenue	Asphalt	26.0	-	-
7 Gooch Street	Asphalt	89.0	-	-
81 Oakland Street	Asphalt	55.0	-	-
114 Mt. Vernon Avenue	Asphalt	68.0	-	-
		510.0	5876.0	976.0

In addition - Eleven new driveways were installed or widened using 435 sq. ft. of granolithic and ten corner blocks.

SIDEWALK REPAIRS (Granolithic)

Location	Walks Sq. Ft.	Drives Sq. Ft.
Perkins Street	1077.0	75.0
Franklin Street	2080.0	-
Sargent Street	633.0	153.0
Lebanon Street	859.0	259.0
Sewall Woods Road	597.0	75.0
Washington Street	319.0	-
Argyle Street	375.0	-
Crystal Street	325.0	136.0
First Street	435.0	-
Marvin Road	360.0	-
W. Wyoming Avenue	457.0	19.0
Mooreland Road	401.0	-
Porter Street	336.0	-
General Repairs	3079.0	789.0
	11,330.0	1,506.0

SIDEWALK REPAIRS (Asphalt)

Location	Square Yards
West Emerson Street	215.0
Otis Street	175.0
Hillside Avenue	25.0
East Emerson Street	184.0
Essex Street	171.0
Chestnut Street	218.0
East Foster Street	48.0
West Foster Street	319.0
	1355.0

RUBBISH DISPOSAL

The rubbish burning area is filling up much more rapidly than was expected, however it can serve for many years PROVIDED the smoke problem does not deprive use of this facility.

SPECIAL INTEREST should be taken to find some means of controlling the smoke problem. It may be of interest to follow the experience of the City of Newton who has purchased two cone type rubbish burners which have not been erected yet, and observe their use in disposing of municipal rubbish brought to the disposal crew in all kinds of vehicles

Some goodwill could be created which to some extent would offset some of our smoke annoyance if we would take steps to improve the quality and quantity of our water supply in this area. We have tried in previous reports and in our budgets to point out the many advantages of such a water improvement.

The chute at the top of the quarry rim for dumping removed trees and other larger burnable items not common to rubbish is working out very well and our supplemental bulldozing has been reduced to a minimum.

Improved roadways onto the burning area will need consideration in the near future.

FORESTRY

The tree section of the Highway Division is in charge of the planting of new trees, the repairs and maintenance of healthy trees and the removal of diseased or dead trees.

This past year, the city removed 104 trees infected by Dutch Elm Disease and 36 trees that had died from other causes, of these, 83 were removed by contract and 57 were removed by city forces. Dutch Elm disease continues to take its toll though there does seem to be some drop over the years in the number of infected trees. In 1960 we sampled 151 trees and found 121 of these infected, this is almost a ten percent drop from the previous years total.

Hurricane Donna hit us on September 12, but since it was a glancing blow we lost only twelve trees, and had a comparatively small amount of damage done to our trees in general.

The city planted 128 new trees in 1960 which was twelve less than were removed, but since many of the trees removed were on private land the total of city owned trees actually increased.

Elimination of stumps of trees which have been removed in the sidewalks or sidewalk planting strips is done by use of auger bits and gouges which are operated by air compresser crews and equipment. This is an effective method with very little special equipment expense.

REPORT OF PUBLIC WORKS DEPARTMENT

PARKING AREAS

The metered parking areas were painted for parking and maintained in the usual manner . The revenue from the metered lots could be increased if it was possible to give proper supervision enforcing meter violations.

SEWER AND DRAIN DIVISION

The "Big Ditch" was put into operation in the Fall of 1960. This is the largest single project ever built in the City of Melrose and will have a direct effect on the water shed served by the Spot Pond, Ell Pond brooks. The ground water in that section of West Wyoming Avenue between Main Street and Washington Street has been lowered approximately four to four and one-half feet while the entire area in Melrose served by Spot Pond Brook has been relieved of that constant threat of Spring and Fall flooding.

The city will take full advantage of this improvement when designing any new drainage in this area.

The following tables and outlines will indicate many of the various services rendered by this division:-

SEWER CONSTRUCTION

Location	Lin. Ft.	Size & Type of Pipe	No. of Manholes
Burnett St. west from Sycamore Rd.	253	8" Clay	1
Pleasant St. east to M.D.C. main	209	8" Transite	1
Pleasant St. south from interceptor	715	8" Clay	4
Pleasant St. north from interceptor	149	8" Clay	1
Ferdinand St. north from York Terrace	117	6" Clay	-
	1443		7

SEWER MAINTENANCE

	Relay Sanford Street from Whittier to Cutter Street - 8" Clay
1	Manhole rebuilt on Fairfield Avenue
59	House Connections
2	Private drains
12	Street line connection
141	Private sewer blocks
52	Private sewer blocks freed outside normal working hours
16	Private sewer blocks dug up and cleared
6	Miles of sewers cleaned
2	Sewage Pumping Stations Maintained
8	Sewer Manholes built
71.56	Miles of sewers in operation
7640	Sanitary house connections

NOTE: Blasting is done for all other city departments needing this type of service.

SURFACE DRAIN CONSTRUCTION

Location	Lin. Ft.	Size & Type of Pipe	No. of Manholes or Catch Basins
Wheeler Ave. south from Beech Ave.	442	12" Corr.	4 Manholes
Heywood Ave. west from Brook	143	10" Corr.	1 Manhole-2 Catch Basins
Linden Road Brook relay	246	42" Corr.	1 Manhole
Mountain Ave. Brook west from Bratley	337	24" Corr.	5 Manholes
High School Drain	322	12" Corr.	6 Catch Basins*
Sycamore Rd. south via right of way	100	12" Corr.	1 Manhole
Cleveland St. north from W Wyoming Ave	162	12" Corr.	2 Catch Basins (new)
Short St. east from Main Street	125	6" Clay	--

*3 new and 3 rebuilt

DRAIN MAINTENANCE

Orchard Lane relaid (95' of drain)
W. Emerson Street - rebuilt 1 basin
Ruggles Street - rebuilt 1 basin
Felton Place - rebuilt 2 basins
Brunswick Park - rebuilt 2 basins
E. Highland Avenue - repair culvert
Structures raised under resurfacing -
146 Manholes
68 Catch Basins
12 Total number of drain manholes built
10 Total number of catch basins built
1631' Total drains laid
1225 Catch basins cleaned

- - - - - -

Memorial Hall - built platform & stairs on north side of Hall.

WATER DIVISION

The water division has four main interests, the first is extension of the present system into areas that have never been served with water, this is called Water Construction; the second is a relay program which is the replacing of old worn out pipes with new pipes of larger size which does two things, reduces the number of main line breaks to a minimum and at the same time increases the flow pressure. This work is known as Water Relay. The third interest is known as maintenance and includes repairs of all kinds, Mains - Services - Hydrants etc., Meters the installation, repair, testing and reading, could be considered a fourth interest even though it does not require as many personnel as the other three interests.

It should be noted here that the installation, repair and collections for all the parking meters, comes under this division.

Water construction for obvious reasons, has been greatly reduced so the division has been able to give more time to the water relay program, and to improving the system. The importance of this work is demonstrated by the improvement gained in the following case. A routine test was taken at the hydrant at the westerly end of West Emerson Street in the summer of 1960. The results of this test were as follows. Static pressure 54# - Floor pressure 6# - length of stream from a 2½" nozzel wide open, 4 feet. In 1960 another test was taken after the end of the pipe in West Emerson Street had been connected to the main on Holland Road. The results of this test were very gratifying. The Static pressure of course remained the same but the flow pressure has been increased to 36# and the length of the stream from the same size nozzel had gone from 4 feet to 30 feet. This same type of improvement has brought about in many of the older sections of our City by the water relay program. These resultant advantages of better pressure, in homes, business areas, apartments and fire protection attribut to both the health and safety of our citizens.

The following tables show the work done by this division in 1960.

REPORT OF PUBLIC WORKS DEPARTMENT

MAIN LINE CONSTRUCTION

Location	Lin Ft.	Pipe Size	From and To
West Emerson St.	286	8" CICL	#367 to Holland Road
Morningside Lane	32	8" CICL	Street line connection east of Carlida Road
Pleasant Street	1027	8" CICL	Goodyear Avenue to Converse Lane
Converse Lane	46	8" CICL	2 street line connections west of Pleasant Street

TOTAL NEW MAINS LAID 1390 feet 8" CICL Pipe

WATER LINE RELAY

Location	Lin. Ft.	*CICL	Replacing	From - To
Prospect St.	56	8"	4" Cast Iron	Standish Rd. to Stoneham line
Grove St.	880	12"	4" Cement & 6" Iron	Burnett Street to Sixth Street
Ashland St.	637	8"	4" Cement & 6" Iron	W. Highland Ave. to Marvin Road
Heywood Ave.	46	8"	6" Iron	Starbird Road southerly
Holbrook Court	230	8"	6" Cement	Green Street westerly
Chipman Ave.	513	8"	4" Cement	W. Highland Ave. to Marvin Road
Marvin Road	40	8"	4" Cement	Ashland St. west to hydrant
Sanford St.	267	8"	6" Iron	Florence St. to Cleveland St.
Mystic Ave.	700	8"	4" Iron	Gibbons St. to #60 Mystic Ave.
Woodland Ave.	613	8"	4" Iron & 4" Cement	Clifton Park to Greenwood St.

TOTAL MAINS RELAID 3982' CICL Pipe

HYDRANTS REMOVED AND RESET

Location	Set
Marvin Rd. at Ashland St.	6" Rensselaer
Ashland St. at Henry Ave.	6" Rensselaer
Rear of High School	6" Rensselaer
W. Wyoming Ave. at Stoneham line	6" Rensselaer
Grove St. opposite Dell Ave.	6" Smith
Mystic Ave. at Glen Ave.	6" Rensselaer
Mystic Ave. at #59	6" Rensselaer
City Dump	6" Rensselaer
Pine Street at #21	6" Corey
W. Wyoming Ave. at Lynde Ave.	6" Smith
Simonds Road at bend	6" Corey
Porter St. at Ellis Farm Lane	6" Rensselaer
Grove Street at Wheeler Ave.	6" Smith
Woodland Ave. at #39	6" Rensselaer

REPORT OF PUBLIC WORKS DEPARTMENT

GATES REPLACED

Location	Set
Sixth Street at First Street	6" Kennedy
Dell Avenue at E. Foster Street	6" Kennedy
Ash Street at Gibbons Street	2" Jenkins
Grove Street at Sixth Street	12" Crane
Wheeler Street at Grove Street	8" Kennedy
Marvin Road at Ashland Street	8" Kennedy
Marvin Road at Ashland Street - On hydrant	6" Kennedy
Ashland Street at W. Highland Avenue	8" Kennedy
Ashland Street at Marvin Road	8" Kennedy
Henry Avenue at Ashland Street	8" Kennedy
Chipman Avenue north of W. Highland Avenue	8" Kennedy
Chipman Avenue at Marvin Road	8" Kennedy
Chipman Avenue south of W. Highland Avenue	6" Kennedy
Rear of High School - Main line	6" Kennedy
Rear of High School - On hydrant	6" Kennedy
W. Wyoming Avenue at Stoneham line - On hydrant	8" Kennedy
Sanford Street at Florence Street	8" Kennedy
Mystic Avenue at Gibbons Street	8" Crane
Mystic Avenue at Glen Avenue	8" Crane
Mystic Avenue at Glen Avenue - On hydrant	6" Crane
Mystic Avenue at #59 - On hydrant	6" Crane
Woodland Avenue at Clifton Park	8" Kennedy
Clifton Park at Woodland Avenue	6" Kennedy
Woodland Avenue at #63 - On hydrant	6" Kennedy

GENERAL SUMMARY

1390	Linear feet - new mains laid
3982	Linear feet - mains relaid
3156	Linear feet - new services laid
3353	Linear feet - services relaid
61	New services laid
11	Street line connections
114	Services in street renewed
27	Services in street repaired
42	Services in Private property renewed
3	Services in private property repaired
66	Services cleaned
150	Services turned off and on, various reasons
145	Emergency leaks investigated
27	Leaks in main line repaired
7669	Water services
160	Curb and Gate boxes reset
25	Additional gates set
1757	Gates on mains
8	Gates repaired
24	Gates replaced
6	Additional hydrants set
577	City hydrants
7	Private hydrants
14	Hydrants removed & reset
40	Hydrants repaired
50	Hydrants flushed
33	Fire services - active 29
59	New meters set on new services
2	New meters replace old meters discarded
10	New meters replaced meters to be repaired
7	New meters purchased
151	Old meters repaired
12	Old meters discarded
82	Meters repaired in service
500	Special meter readings
7611	Meters serviced
12	Services abandoned

REPORT OF PUBLIC WORKS DEPARTMENT

MECHANICAL DIVISION

In the mechanical division the following equipment changes took place during the year of 1959 - equipment acquired is as follows:

1 Hough payloader
1 Street sweeper
1 Heavy duty dump turck body
1 Heavy duty platform body
1 Air Jack for lifting heavy trucks

In our own shop we are installing double floor in all of our heavy duty bodies.

In addition to the equipment of the public works department servicing is also done to equipment of the Police, Wire, Building, Welfare and School Departments.

INSURANCE

This year another one fifth of the city's fire insurance has been renewed in mutual companies.

With the completion of the two large additions to our High School of highly fire resisting construction, the partial sprinkler installation at the Coolidge and Washington Schools and some area adjustments it is expected that there will be some substantial reduction in our premium rates in 1961.

ELL POND PARK

The area east of the old bath house and north of the dyke is being filled with waste material whenever we have any to spare. This year has seen some progress but it has been much slower than in the past. When this area from the knoll to Crystal Street is finally compacted with solid fill the city will have reclaimed and improved better than 13 acres of waste land along the north and west shores of Ell Pond. The economic value, improved health conditions, the improved appearance, and recreational possibilities are a few of the substantial benefits the city has gained from this progressive project.

SCHOOL CONSTRUCTION

The twenty classroom addition to the High School was "substantially completed" at 5:15 P.M. on September 6th, 1960, the day before the school year was to open. A very close dead line. The boys gymnasium which also includes a music suite was occupied on December 5th, 1960.

Many minor items had not been completed at the end of the year but it is expected that they will be by the time final payment to the contractor is due early next March.

Throughout the year the city continued to do work on the overall project which was outside the limits of the general contract for the two wings.

MISCELLANEOUS

The Public Works Department with its diversified manpower and equipment is called upon many time by other agencies of the city government to lend a helping hand, in carrying out some project which is not within the scope of normal activities for their department.

The Planning Board had a problem of filling the low land between Bow Street and Slayton Road for a given sum of money. This department has also cooperated with the Planning Board in their analysis and deliberations concerning subdivision petitions and the various unusual situations which invariably arise.

The Police Department needed a traffic count for the Board of Aldermen.

The Red Cross had furniture to move on Blood Bank Days.

The School Department had a problem of grading and paving the play yard at the Beebe School.

The Park Department needed help rough grading the Gooch play area.

The City Clerk's office needed signs for election day.

Memorial Hall Trustees needed a platform and steps built on the north side of the Hall along with a reinforced driveway leading to it from Main Street.

This is only a partial list indicative of the things the Public Works Department was glad to take over, in carrying out an established policy of cooperation.

REPORT OF PUBLIC WORKS DEPARTMENT

CITY of MELROSE
MIDDLESEX COUNTY, MASS

Location	7 miles north of Boston
Population - January 1st, 1960	30590
Number of Voters	15235
Greatest extent of City, east and west	2.85 miles
Greatest extent of City, north and south	2.44 miles
Valuation of Real Estate	$48,350,400
Valuation of Personal Property	$3,675,750
Tax Rate per thousand	$69.80
Area of City:	
Land ..... 3,079.50 acres	
Water ..... 35.50 acres	
Length of Public Streets	67.90
Length of Private Streets	8.54
Length of Water Mains	81.84
Length of Sewer Mains	71.56
Range of pressure on mains	23-96 lbs.

STREET LIGHTING	(street)	(parking)	(total)
Number of 1000 Lumen Incandescent Lights ANOH	1228	2	1230
Number of 1000 Lumen Incandescent Lights ANUG	4	0	4
Number of 2500 Lumen Incandescent Lights ANOH	65	10	75
Number of 2500 Lumen Incandescent Lights ANUG	1	0	1
Number of 3500 Lumen Incandescent Lights ANOH	1	0	1
Number of 6000 Lumen Incandescent Lights ANOH	29	0	29
Number of 6000 Lumen Incandescent Lights ANUG	10	0	10
Number of 10000 Lumen Incandescent Lights ANUG	1	0	1
Number of 10000 Lumen Mercury Vapor Lights ANUG	2	0	2
Number of 11000 Lumen Mercury Vapor Lights ANOH	0	2	2
Number of 15000 Lumen Mercury Vapor Lights ANUG	22	3	25
Number of 15000 Lumen Mercury Vapor Lights ANOH	4	10	14
Number of 21000 Lumen Mercury Vapor Lights ANUG	126	0	126
Number of 21000 Lumen Mercury Vapor Lights ANOH	0	8	8

Area of Parks:

Bowden Park	.62
Colby Park	.90
Ell Pond Park	34.41
Horace Mann Park	.60
Lebanon Street Playground	.95
Lincoln School Playground	1.60
Melrose Common	4.40
Messengers Meadow Playground	2.89
Middlesex Fells	170.00
Mount Hood	225.00
Pine Banks	81.80
Sewall Woods Park	9.00
Conant Park	4.80
Wyoming Cemetery	43.50
Gooch School Playground	.64

Elevation, Main Street at City Hall - 61 feet above mean tide.
Elevation, Franklin Square - 85 feet above mean tide.

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CONCLUSION

Appreciation is here expressed to Mayor Lloyd and to the members of the Board of Aldermen for their support of the Public Works Department in carrying out the requirements of the department and for the generous cooperation of all of the other city departments.

Glen S. Weeks,
Engineer and Superintendent
Public Works Department

REPORT OF BOARD OF REGISTRARS OF VOTERS

January 31, 1961

To His Honor, the Mayor, and
the Honorable Board of Aldermen,
City of Melrose, Mass.

Gentlemen:

The report of the Board of Registrars of Voters for the year 1960 is herewith submitted:

As required by law, the Registrars caused lists to be made of all persons twenty years of age and older found to be residing in Melrose on January 1, 1960. The number so listed was as follows:-

1-1	1-2	2-1	2-2	3-1	3-2	4-1	4-2	5-1	5-2
1,189	1,238	1,747	1,683	1,165	1,216	1,174	1,577	1,345	1,758

6-1	6-2	7-1	7-2	7-3	TOTAL
1,237	1,190	1,081	1,301	853	19,754

Concurrently with the annual listing a determination was made of the total population of Melrose as of January 1, 1960, as follows:-

1-1	1-2	2-1	2-2	3-1	3-2	4-1	4-2	5-1	5-2
1,866	1,954	2,730	2,486	1,732	1,920	1,611	2,498	2,055	2,637

6-1	6-2	7-1	7-2	7-3	TOTAL
1,886	1,851	1,798	2,145	1,421	30,590

Lists containing the names of all male persons twenty years of age and older found by the Registrars to be residing in Melrose on January 1, 1960, to the number indicated below, were transmitted to the Assessors, as required by law:-

1-1	1-2	2-1	2-2	3-1	3-2	4-1	4-2	5-1	5-2
531	548	793	747	521	533	474	731	609	822

6-1	6-2	7-1	7-2	7-3	TOTAL
553	543	502	622	413	8,942

Questionnaires were sent to 200 female persons and to 275 male persons for the purpose of determining their qualifications for jury service. From the replies received to these questionnaires 122 female persons and 234 male persons, making a total of 356, were found to be qualified and their names were included in the jury list.

The names of 160 enrolled voters of the Democratic party and of 140 enrolled voters of the Republican party were determined by the Registrars to be those of persons qualified for service as election officers, and a list containing the names of such persons was transmitted to His Honor, the Mayor, as required by law.

REPORT OF BOARD OF REGISTRARS OF VOTERS

Applications for registration for voting were received during regular business hours, except for the periods preceding the presidential primaries, state primaries and state election when registration was required by law to cease, and at eighteen special evening sessions. During the year the names of 2,747 persons were added to the general and current annual registers of voters.

The names of 1,021 persons found to be no longer qualified to vote by reason of removal from the city, death or other causes were stricken from the register of voters.

The number of persons whose names were included in the current annual register of voters as of December 31, 1960, was

1-1	1-2	2-1	2-2	3-1	3-2	4-2	4-2	5-1	5-2
1,080	1,054	1,567	1,489	1,069	1,055	973	1,429	1,187	1,428

6-1	6-2	7-1	7-2	7-3	TOTAL
1,035	1,073	971	1,178	721	17,309

In addition, 63 residents of Melrose serving in the armed forces, or spouses or dependents of persons so serving, were qualified, either on direct application or on application of their kindred, for voting by absent voting ballot at the state election, making the total of duly registered and qualified voters as of December 31, 1960, 17,372.

The ratio of duly registered voters to population was 56.70%

Signatures on nomination papers of candidates to be voted for at the presidential primaries and at the state primaries were certified as being those of duly registered and qualified voters of the city of Melrose, signed in the manner prescribed by law, to the number of 1,739.

The names of 301 signers of petitions for the submission to the voters at the state election of a question of public policy relating to pensions, medical care and funeral expenses of persons 65 years of age or over were certified as being those of duly registered and qualified voters of the city of Melrose.

The names of 658 persons making application for absent voting ballots for the state election, including 182 persons serving in the armed forces, or spouses or dependents of persons so serving, from whom, or in whose behalf, applications were received, were certified as being those of duly registered or qualified voters of the city of Melrose.

The total number of sessions held by the Registrars was 37.

The sum of $529.00 was received for 529 copies of the Street Lists, at $1.00 each, sold during the year.

John F. Flynn
John F. Flynn, Chairman

Paul H. Provandie 2nd
Paul H. Provandie, 2nd

Edward J. Murphy
Edward J. Murphy

Raymond H. Greenlaw
Raymond H. Greenlaw, Clerk

BOARD OF REGISTRARS OF VOTERS

REPORT OF RETIREMENT BOARD

To His Honor the Mayor and the Honorable Board of Aldermen

The Retirement Board of the City of Melrose submits herewith the report of the financial statements reflecting the condition of the System on December 31, 1960, together with the results of its operation for the year 1960 with supporting schedules.

The earnings from our investments are well above the State average. The average earned rate of interest for all retirement systems in the Commonwealth was 3% while the Melrose Board was able to invest their funds with average earnings of 3.64%, resulting in a savings to the city of $12,003.44.

Respectfully submitted,

Arthur M. Holland Chairman

Edward L. Hutchinson

Walter Jones Secretary

REPORT OF RETIREMENT BOARD

CONTRIBUTORY RETIREMENT SYSTEM
CITY OF MELROSE

Statement of Income and Disbursements
for the year ended December 31, 1960

Amount of Ledger Assets Dec. 3;, 1959			$842,990.00
	INCOME		
From Members:			
Regular contributions			
Group A	$46,266.27		
Group B	20,310.47	66,576.74	
Voluntary additional contributions			
Group A	798.31	798.31	
Late entry payments:			
Group A	6,794.40	6,794.40	
Re-deposits			
Group A	82.11	82.11	
Transfer of mebers' accts. from other systems:			
Group A	232.92		
Group B	629.98	862.90	
From Employer:			
Contributions to Pension Fund	66,876.00		
Contribution for expenses	1,850.00		
Workmen's compensation credit	1.72	68,727.72	
Pension reimbursements from other systems	839.42	839.42	
Workmen's Compensation settlement	3,493.26	3,493.26	
From interest:			
-Gross interest on bonds and dividends on stocks, less $704.61 accrued int. on bonds acquired during the year	26,100.05		
-Gross interest on coop. shares less $12.00 on shs. acquired during the year	4,700.60		
-Gross interest on deposits in trust companies and banks	563.50	31,363.15	
Accrued interest on bonds Dec. 31, 1960		6,502.24	
Gross profit on sale of maturity of ledger assets:			
Bonds per schedule 3	73.73	73.73	
Gross Increase by adjustment: of ledger assets:			
Bonds by amortization	819.43		
Stocks per schedule 2	6,163.45	6,982.88	193,096.86
	TOTAL AVAILABLE RECEIPTS $		1,036,086.86

		Amount Brought Forward	$1,036,086.86
		DISBURSEMENTS	
Annuity Payments:			
Regular		6,083.22	
Ordinary and accidental disability		1,232.84	
Additional on account of voluntary contributions		808.80	
Payments to beneficiaries of deceased annuitants under Opt. b		710.85	
Annuity payments to beneficiaries of deceased annuitants under Opt. (c) and (d)		1,562.96	
Pension Payments:			
Option (a)	11,829.42		
Option (b)	39,543.17		
Option (c)	4,712.64	56,085.23	
Survivorship Payments:			
Option (d)	4,648.51	4,648.51	
Disability Pension Payments:			
Ordinary	1,258.44		
Accidental	21,494.31	22,752.75	
Pension reimbursements paid to other systems	93.56	93.56	
Refunds:			
Withdrawals from annuity savings funds:			
All Others Group A	13,401.74		
# B	487.82	13,889.56	
Administrative Expenses:			
Salaries	500.00		
Medical Fees	165.00		
Printing & Stationery	186.52		
Postage, telephine, et.	28.00		
Furniture, fixtures & maintenance	186.50		
Travel , association dues	144.10		
Safe deposit box ,premium on bond	67.50		
Miscellaneous	23.42	1,301.04	
Accrued interest on bonds Dec. 31, 1959		5,930.36	
Gross loss on sale or maturity of ledger assets:			
Bonds	87.98		
Stocks	572.80	660.78	
Gross decrease by adjustment of ledger assets:			
Bonds by amortization	737.62		
Stocks per schedule 2	6,623.00	7,360.62	
	Total disbursements		123,121.08
	Balance		$ 912,965.78

BALANCE SHEET DECEMBER 31, 1960

ASSETS			LIABILITIES	
Book Value of Bonds	$ 603,525.43		Annuity Savings Fund	$624,439.07
Stocks	147,854.25	751,379.68	Annuity Reserve Fund	119,926.20
Book Value of Cooperative Shares		134,000.00	Special Fund for Military Service	6,666.89
Deposits in trust companies and banks not on interest		6,083.86	Pension Fund	160,020.93
Deposits in trust companies and savings banks on interest		15,000.00	Expense Fund	1,912.69
Accrued interest on bonds		6,502.24		
		$ 912,965.78		$ 912,965.78

SCHEDULE OF MEMBERSHIP FOR 1960
ACTIVE MEMBERS

Active Membership December 31, 1959		294
Enrolled during 1960		55
Transfers between groups		1
	Total	350
Deduct: ceased by		
Withdrawal	20	
Retired for		
Superannuation	5	
Accidental disability	2	27
		323

Inactive Members

Inactive membership, December 31, 1959	45
Retirements,	5
Termination	2
	52
Deduct,	
Death including retired members	6
	46
Total active and inactive membership, Dec. 31, 1960	369
Beneficiaries Dec. 31, 1960	9

SXHEDULE OF INVESTMENT EARNINGS
during 1960

Gross interest		$31,363.15
Plus gross increase by amortization	819.43	
Less gross decrease by amortization	737.62	81.81
		31,444.96
Plus interest due and accrued 12/31/1960	6,502.24	
Less interest due and accrued 12/31/59	5,930.36	571.88
		32,016.84
Total regular interest required to maintain funds of System in accordance with law		20,013.40
		$ 12,003.44

SCHEDULE OF BONDS DECEMBER 31, 1960

Governments:	Percent	Due	Book Value Dec. 31,1960
U. S. Treasury, Ser. G	2½	Sept. 1963	$6,000.00
U. S. " Note	4 3/4	May 1964	10,023.83
U. S. " Note	4 3/4	May 1964	30,000.00
U. S. Government Ser. K	2.76	Feb. 1967	10,000.00
U. S. Treasury	4	Oct. 1969	9,919.32
U. S. "	4	Oct. 1969	9,919.33
U. S. "	3 7/8	May 1968	8,000.00
Int'l.Bank for Rec. & Dev.	3½	Oct. 1971	9,867.19
" " " " " (Reg.)	3	July 1972	9,172.35
Twelve Federal Land Banks	3 7/8	Sept. 1972	5,970.00
Int'l.Bank for Rec. & Dev.	4⅛	May 1978	9,890.62
" " " "	4⅛	Jan. 1979	10,234.01
U. S. Treasury	4	Feb. 1980.	29,919.94
U. S. " Notes	4	Oct. 1969	8,000.00
		Total Governments	$166,916.59

Railroads:			
Atchison, Topeka and Santa Fe	4	Oct. 1995	5,333.13
Chesapeake and Ohio	4½	March 1992	5,954.95
Chicago, Burlington and Quincy R.R.Co.	3 1/8	Aug. 1985	4,016.96
Erie R. R. Ser. E	3¼	Oct. 1964	5,059.67
Great Northern Rwy. Ser. O	3 1/8	Jan. 2000	6,960.73
" " " Ser. O	2 5/8	Jan. 2010	6,765.17
Lexington & Eastern Rwy. Co.	5	Apr. 1965	5,234.95
Louisville & Nashville R.R. Co.	2 7/8	Apr. 2003	4,940.26
N. Y. Central & Hudson River R.R. Reg.	3½	July 1997	14,787.09
Northern Pacific Rwy., Prior Lien	4	Jan. 1997	9,962.51
Reading Co. (R.R.) Ser. D	3 1/8	May 1995	5,005.54
St. Louis, San Francisco Rwy Co.	4	Jan 1997	7,344.17
Southern Pacific R.R. Co. Ser. E	2 7/8	Jan. 1986	5,076.12
" " " " " F	2 3/4	Jan. 1996	5,000.00
Texas & Pacific Rwy.Co.	5	June 2000	3,269.89
Virginia Rwy. Co. Ser. B	3	May 1995	5,276.57
		Total Railroads	$99,987.71

Utilities - Telephone			
Amer. Tel.and Tel. Co.	2 3/4	Apr. 1982	$9,825.54
Illinois Bell Tel.	2 3/4	Jan. 1981	9,923.43
" "	4 3/4	Mar. 1994	9,885.79
Mountain States Tel. & Tel.	2 5/8	May 1986	4,987.50
" " " "	3½	June 1990	9,766.08
New England Tel. and Tel.	3	Mar. 1974	5,165.13
" " " "	3⅛	Dec. 1977	5,000.00
New Jersey Bell Tel. Series D	3 1/8	July 1988	5,221.90
New York Tel. and Tel. " D	2 3/4	July 1982	9,777.07
" " " "	4 1/8	July 1993	9,610.48
Northwestern Bell Tel. Co.	2 3/4	June 1984	4,702.15
Pacific Tel. and Tel.	3¼	Nov. 1979	4,923.56
" " " "	2 7/8	Oct. 1986	5,152.04
" " " "	5 1/8	Feb. 1993	10,246.99
Southern Bell Tel. and Tel.	3	July 1979	4,847.65
" " " " "	2 7/8	July 1987	5,193.87
" " " " "	5½	Oct. 1994	5,362.34
Southwestern Bell Tel.	2 3/4	Oct. 1985	9,858.22
		Total Telephone	$129,449.74

SCHEDULE OF BONDS DECEMBER 31, 1960
(Continued)

Utilities	Percent	Due	Book Value Dec. 31,1960
Alabama Power Co.	5	Apr. 1990	$20,275.00
Arkansas Power and Light	3 3/8	Apr. 1985	5,062.01
Boston Edison	2 3/4	Dec. 1970	4,045.15
" "	2 3/4	Apr. 1980	5,097.74
Central Illinois Pub. Service	3 3/8	Oct. 1971	4,480.93
Central Maine Power Co.	2 3/4	May 1976	5,062.51
Commonwealth Edison Co.	3	Mar. 1987	4,922.05
Cons. Edison of N. Y. Ser. C	2 3/4	June 1972	4,913.16
" " " "	3 3/8	Jan. 1984	5,191.45
Cons.Gas,Elect.Lt.& Pwr.of Baltimore	2 3/4	Jan. 1986	5,052.41
Consumers Power Co.	4 3/4	Oct. 1987	7,591.08
Detroit Edison Co. Ser. K	3 3/8	Nov. 1976	5,190.34
Duquesne Light Co.	2 3/4	Aug. 1977	5,059.99
Georgia Power Co.	4 1/8	Mar. 1988	10,089.54
Houston Lighting and Power Co.	4 7/8	Aug. 1989	10,100.00
Idaho Power Co.	4 3/4	Nov. 1987	10,629.14
Indianapolis Power & Light Co.	2 7/8	Oct. 1979	5,150.30
Jersey Central Power Co.	5	July 1987	5,022.02
Mississippi Power and Light Co.	4 1/8	Apr. 1985	5,119.69
Mystic Valley Gas Co.	6	Nov. 1977	5,089.86
Northern Indiana Service Co.	3 1/8	Aug. 1973	4,060.58
Ohio Power Co.	3¼	Oct. 1968	5,078.76
Pacific Gas and Electric Co.	2 7/8	Dec. 1980	5,181.00
" " " "	3 3/8	Dec. 1985	5,046.33
Pennsylvania " "	4 1/8	June 1983	5,025.39
Public Service of New Hampshire Ser.A	3¼	Jan. 1973	5,217.72
Pub. Service Elect. and Gas Co.	2 3/4	May 1980	5,060.07
Southern California Edison	3	Sept. 1965	5,047.62
" " "	2 7/8	Feb. 1976	4,936.34
Union Electric Co.	4 3/4	Sept. 1990	5,080.40
West Penn. Power Co.	3⅜	Jan. 1966	5,011.39
Wisconsin Power and Light Co.	3¼	Aug. 1971	5,153.79
Wisconsin Pub. Service Corp.	3¼	Jan. 1971	4,709.21
" " " "	3⅜	Jan. 1971	9,418.42
		Total Utilities	207,171.39

Governments	$166,916.59
Railroads	99,987.71
Utilities-Telephone	129,449.74
" Other	207,171.39
Total	603,525.43

SCHEDULE OF STOCKS - DECEMBER 31, 1960

	No. of Shares	Market Value Dec.31, 1960
Bank of America, San Francisco, Cal.	150	$7,649.25
Chase Manhattan Bank, New York City	102	6,630.00
Chemical Bank, New York Trust Co.	187	11,220.00
First National Bank of Boston, Mass.	270	19,440.00
First National City Bank of New York	104	8,008.00
Girard Trust - Corn Exchange, Philadelphia, Pa.	100	5,700.00
Melrose Trust Co., Melrose, Mass.	230	10,120.00
Merchants National Bank, Boston, Mass.	160	7,680.00
Middlesex County National Bank, Everett, Mass.	231	12,012.00
Morgan Guarantee Trust Co.,New York	120	12,360.00
New England Trust Co., Boston, Mass.	200	9,000.00
National Shawmut Bank, Boston, Mass.	220	11,880.00
Newton - Waltham Bank and Trust	50	2,700.00
Second Bank - State Street Trust Co.,Boston,Mass.	67	4,690.00
Security Trust Co., Lynn, Mass.	74	2,590.00
Aetna Insurance Co., Hartford, Ct.	100	9,300.00
Fireman's Fund Insurance	125	6,875.00
	Total Stocks	$147,854.25

SCHEDULE OF COOPERATIVE BANK SHARES

	No. of Shares	Book Value Dec31,1960
Beverly Cooperative Bank, Beverly, Mass.	10	$2,000.00
Cape Cod " " , Yarmouthport, Mass.	50	10,000.00
Concord " " , Concord, Mass.	80	16,000.00
Hyannis " " , Hyannis, Mass.	10	2,000.00
Malden " " , Malden, Mass.	80	16,000.00
Mattapan " " , Mattapan, Mass.	20	4,000.00
Meeting House Hill Cooperative Bank, Dorchester,Mass.	30	6,000.00
Melrose Cooperative Bank, Melrose, Mass.	100	20,000.00
Merchants " " , Boston, Mass.	20	4,000.00
Middleborough " " , Middleborough, Mass.	10	2,000.00
Saugus " " , Saugus, Mass.	80	16,000.00
Stoneham " " , Stoneham, Mass.	10	2,000.00
Wakefield " " , Wakefield, Mass.	80	16,000.00
Waverly " " , Waverly, Mass.	80	16,000.00
Wellesley " " , Wellesley, Mass.	10	2,000.00
Total Cooperative Bank Shares		$134,000.00

REPORT OF RETIREMENT BOARD

MEMBERS RETIRED IN YEAR 1960

Name	Former Position	Date Retired
John J. Norkeveck	Patrolman	3/8/60
Joseph A. Botto	Patrolman	3/15/60
A. Van Allen Thomason	City Solicitor	4/30/60
H. Nelson Rolfe	Principal Clerk	6/30/60
Henry L. Restall	Assessor	9/30/60
Herbert Leving	Laborer	10/31/60
Peter Concannon	Laborer	12/9/60
Edwin W. Allen	Janitor	12/31/60

Retired Members as of Dec. 31, 1960

** Arthur A. Hayden	Board of Health	12/19/38
Ralph Hallahan	Truck Driver	10/20/40
Bertha C. Lapham	Clerk	6/5/44
Fred C. Fellows	Call Fireman	4/1/46
Philip C. Cassell	Laborer	5/3/46
George H. Cray	Superintendent	6/1/46
Eugene F. McCarthy	Foreman	4/3/46
Arthur J. Burke	Laborer	1/22/47
Paul V. De Franco	Patrolman	5/5/47
Lillian B. Warren	Clerk	3/31/48
John F. Grace	Laborer	6/30/48
Ethel M. Hewson	Secretary	10/1/48
M. Eileen Dunlay	Clerk	9/15/48
George K. Lyons	Patrolman	9/25/48
Mary E. Ayers	Librarian	9/1/49
Michael Fahey	Laborer	7/31/50
Emily N. Osgood	Clerk	12/1/50
Elsie M. Ashmead	School Nurse	1/1/51
Julia A. Sullivan, Ben. of Julian T. Sullivan	Working Foreman	2/21/51
Clifton E. Bain	Fireman	11/8/51
Charles E. Van Riper	Senior custodian	11/27/51
Fred C. Solberg	Laborer	2/29/52
Margaret M. Welch	Clerk	5/31/52
* Harvey L. McGilley	Laborer	6/2/52
Paul W. Watson	Fire Fighter	9/30/52
Janette K. Graham	Bookkeeper	2/6/53
Mary E. Donovan, Ben of Rdward J. Donovan	City Auditor	6/30/53
Astrid J. Abrahmson,	Cafeteria Helper	7/14/53
Harry P. Lord	Laborer	1/9/54
Robert B. Toomey	Fire Fighter	4/3/54
Harry Leary	Laborer	4/9/54
Martin J. Armstrong	Working Foreman	2/27/54
William Damory	Tree Foreman	5/7/54
Wesley H. MUrray	Clerk of Committees	5/31/54
James R. Findlay	Foreman	9/17/54
Genevieve C. Walden, Ben. of Henry C. Walden	Lineman	10/1/54
Helen Coye, Ben. of Francis L. Coye	Laborer	12/26/54
George A. LeFave	Laborer	4/22/55
Frank Gilmartin	Laborer	10/31/55
Genevieve J. Creeley	Health Nurse	12/31/55
Annie M. McCormack, Ben. of Michael J. McCormack	Laborer	6/30/56

* Deceased 10/24/60
** Deceased 12/16/60

REPORT OF RETIREMENT BOARD

RETIRED MEMBERS AS OF Dec. 31, 1960
(Continued)

Name	Former Position	Date Retired
Ruth S. Winship	Asst. Librarian	7/31/56
Catherine Velmure, Ben. of George Velmure	Laborer	9/12/56
*Abina T.Greelish, ben, of * Anthony J. Greelish	Laborer	11/1/56
Michael J. Murphy	Firefighter	11/30/56
Emily E. Sheridan, Ben. of Frank J. Sheridan	Laborer	1/27/57
Malcolm G. Fillmore	Building Commissioner	6/30/57
John Gilmartin	Laborer	3/31/58
John E. Grover	Laborer	6/27/58
Baptiste Bucci	Laborer	6/30/58
Georgia M. Flagg	Secretary	8/29/58
Charles G. Lindberg	Custodian	10/10/58
Owen MacDonald	Laborer	2/28/59
John F. Cogan	Custodian	1/31/59
Henry Grubb	Custodian	1/31/59
Mary C. Thatcher	Clerk	4/30/59
William Ball	Truck Driver	8/31/59
Doris T. Ussher	Clerk-steno.	7/31/59
S. Homer Buttrick	Treas.-Coll.	8/31/59
E. Maude Brown	Asst. City Clerk	9/30/59
Johanna P. M. Versteeg	Health Nurse	11/30/59

* Deceased 12/22/60

ANNUAL REPORT

of the

SCHOOL DEPARTMENT

CITY OF MELROSE

Year Ending December 31, 1960

Financial Summary - January 1, 1960 - December 31, 1960

	Requested by School Committee	Appropriated by Board of Aldermen	Plus or Minus Transfers, Credits	Net Appropriations	Expenditures	Balances
Salaries	$ 1,762,355.00	1,762,355.00		1,762,355.00	1,760,710.41	1,644.59
Other General Expense	12,950.00	12,950.00		12,950.00	12,476.57	473.43
Textbooks and Supplies	98,353.00	98,353.00		98,353.00	98,121.21	231.79
Plant Maintenance and Operation	168,340.00	168,340.00		168,340.00	167,900.00	440.00
Support of Athletics	19,098.00	19,098.00	+ 10,000.00	29,098.00	26,300.63	2,797.37
	2,061,096.00	2,061,096.00	10,000.00	2,071,096.00	2,065,508.82	5,587.18
Special Appropriations						
Out of State Travel	300.00	300.00		300.00	295.85	4.15
Adult Education	9,654.00	9,654.00	+ 595.00	10,249.00	9,868.50	380.50
	9,954.00	9,954.00	595.00	10,549.00	10,164.35	384.65
GRAND TOTAL	$ 2,071,050.00	2,071,050.00	10,595.00	2,081,645.00	2,075,673.17	5,971.83

REPORT OF SCHOOL DEPARTMENT

General Statistics

Population of Melrose - January 1, 1960		30,590
Number of different pupils enrolled, exclusive of re-enrollment, school year 1959-1960		5,935
Number in High School		1,575
Number in Elementary Schools		4,360
Total approved bills 1959-1960 (Support)	$	1,978,569.79
Amount expended for High School, exclusive of General Control, 1959-1960	$	651,060.90
Cost per pupil in High School based upon average membership 1959-1960 (1,575)	$	413.37
Amount expended for Elementary Schools, exclusive of General Control, 1959-1960		1,327,508.89
Cost per pupil in Elementary Schools, based upon average membership 1959-1960 (4,360)		304.47
Amount expended for tuition (Vocational Schools)		6,882.28
Number of full-time High School teachers including Principal, January 1, 1960		82
Number of full-time Elementary School teachers including Principals, January 1, 1960		165

REPORT OF SCHOOL DEPARTMENT

Cost per pupil, Average Membership, Fiscal Year 1960

		High	Elementary
General Control	$	10,503.36	31,510.09
General Control, per pupil		6.66	7.22
Teachers' Salaries		542,643.06	1,041,184.44
Teachers' Salaries, per pupil		344.53	238.80
Textbooks		13,292.81	13,713.52
Textbooks, per pupil		8.44	3.14
Supplies		28,269.20	42,764.28
Supplies, per pupil		17.95	9.81
Operation of School Plant		42,172.71	148,154.85
Operation of School Plant, per pupil		26.77	33.98
Maintenance of Buildings and Grounds		17,928.54	55,409.06
Maintenance of Buildings and Grounds, per pupil		11.38	12.70
New Furniture and Furnishings		1,425.97	9,596.11
New Furniture and Furnishings, per pupil		.90	2.20
Other Expense		15,717.78	8,488.65
Other Expense, per pupil		9.97	1.94

Tuition - Vocational and Evening Schools	$7,304.68
Transportation	$7,790.68

Showing Enrollment, Attendance, etc., for the School Year Ending June 30, 1960

1. By Schools

School	No. of different pupils enrolled exclusive of re-enrollment	No. of Boys	No. of Girls	Average Attendance	Average Membership	Percent of Attendance
High	1575	803	772	1436.54	1523.47	94.29
Beebe	284	144	140	260.06	278.92	93.20
Coolidge	834	434	400	763.68	810.13	94.26
Franklin	151	74	77	144.63	153.52	94.20
Lincoln	612	346	266	560.99	601.92	93.20
Horace Mann	423	210	213	396.16	423.07	93.63
Ripley	204	92	112	182.49	193.54	94.29
Roosevelt	580	300	280	535.38	567.46	94.34
Washington	440	253	187	402.12	432.68	92.93
Whittier	127	61	66	110.96	123.09	90.14
Winthrop	705	317	388	638.79	688.08	90.28
	5935	3034	2901	5431.80	5795.88	93.71

2. By Grades

Grade						
Post Graduate	9	6	3	5.03	5.59	89.98
Senior	351	179	172	320.58	342.25	93.37
Junior	384	173	211	350.07	370.95	94.37
Sophomore	378	196	182	347.77	367.60	94.60
Freshman	453	249	204	413.09	437.08	94.51
Special	33	25	8	30.87	33.61	91.85
Eighth	441	216	225	410.18	433.33	94.65
Seventh	487	253	234	454.45	481.26	94.42
Sixth	474	240	234	444.27	468.62	94.80
Fifth	441	214	227	412.66	435.18	94.25
Fourth	486	250	236	451.24	476.23	96.85
Third	488	248	240	453.21	482.46	93.93
Second	457	229	228	419.28	445.51	94.11
First	475	246	229	422.18	453.46	93.10
Kindergarten	578	310	268	496.92	562.75	88.32
	5935	3034	2901	5431.80	5795.88	93.71

School Year	No. of different pupils enrolled in elementary schools exclusive of re-enrollment	No. of different pupils enrolled in High School exclusive of re-enrollment	Average membership in elementary schools	Average membership in High School	Average attendance in elementary schools	Average attendance in High School	No. of graduates from High School	No. of graduates from grammar school
1940-41	2,702	1,414	2,675.99	1,379.13	2,539.31	1,311.52	302	296
1941-42	2,695	1,392	2,610.29	1,365.20	2,404.33	1,290.64	332	320
1942-43	2,648	1,308	2,569.75	1,249.51	2,371.82	1,168.83	265	335
1943-44	2,546	1,249	2,474.18	1,216.49	2,295.41	1,135.55	288	311
1944-45	2,452	1,220	2,391.13	1,193.39	2,230.73	1,125.37	269	296
1945-46	2,532	1,223	2,447.29	1,175.46	2,287.43	1,106.65	261	325
1946-47	2,486	1,237	2,419.63	1,203.70	2,259.02	1,139.01	265	247
1947-48	2,485	1,159	2,419.45	1,133.40	2,265.17	1,070.04	283	257
1948-49	2,543	1,094	2,515.75	1,073.86	2,345.14	1,021.50	280	277
1949-50	2,646	1,051	2,500.00	1,037.06	2,427.84	983.04	260	294
1950-51	3,095	1,090	3,066.54	1,048.97	2,751.07	1,001.24	216	274
1951-52	3,200	1,078	3,095.24	1,047.14	2,824.01	985.65	233	271
1952-53	3,366	1,076	3,262.25	1,057.97	3,013.04	1,002.65	224	286
1953-54	3,517	1,154	3,473.74	1,147.91	3,216.28	1,089.08	263	292
1954-55	3,687	1,167	3,605.13	1,153.31	3,318.55	1,091.41	264	333
1955-56	3,859	1,236	3,765.19	1,208.45	3,518.72	1,152.52	257	352
1956-57	4,022	1,334	3,925.91	1,289.80	3,651.73	1,222.68	256	384
1957-58	4,014	1,475	3,959.19	1,414.03	3,653.56	1,343.34	273	320
1958-59	4,207	1,457	4,137.52	1,424.47	3,858.00	1,344.58	288	398
1959-60	4,360	1,575	4,272.41	1,523.47	3,995.26	1,436.54	337	427

Showing Total Enrollment by Ages and Grades as of October 1, 1960

Age	Spec.	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	Total
4 to 5 yrs.		79														79
5 to 6 yrs.		497	83													580
6 to 7 yrs.	1	7	391	65	1											465
7 to 8 yrs.	1	1	24	358	77											461
8 to 9 yrs.			3	30	326	74										433
9 to 10 yrs.	1		2		41	356	82									482
10 to 11 yrs.	5				5	47	352	74								483
11 to 12 yrs.					1	10	38	307	87							443
12 to 13 yrs.	5						6	54	306	80						451
13 to 14 yrs.	6						1	8	49	342	108					514
14 to 15 yrs.	1								10	51	295	79				436
15 to 16 yrs.									1	7	72	247	92			419
16 to 17 yrs.	1										9	51	203	110		374
17 to 18 yrs.											2	11	54	231	3	301
18 to 19 yrs.											1	1	9	26	5	42
19 to 20 yrs.														3		3
20 to 21 yrs.											1					1
21 and over																0
Total	21	584	503	453	451	487	479	443	453	480	488	389	358	370	8	5967

DENTAL REPORT OF HEALTH TEACHER

School Year 1959-1960

Number of individual inspections	3,651
Number of group dental health classroom talks	115
Number of notifications sent	1,175
Number of home visits	348
Number of telephone consultations	911
Number of visits to Forsyth	23
Number of children served at Forsyth	138
Number of children served at the Local Dental Clinic	92

A twelve page annual report by the school dental health teachers may be found in the office of the Superintendent of Schools which explains in full the details of the above statistics.

INFORMATION ABOUT SCHOOL BUILDINGS
Melrose, Massachusetts

Name	When Built	Valuation
Whittier	1884	$ 36,880
Warren (Administration)	1892	55,550
Franklin	1896	137,220
Lincoln	1896	365,550
Washington	1896	243,880
Coolidge	1897	609,550
Roosevelt	1924	480,770
Ripley	1924	148,000
Winthrop	1926	403,495
High	1933	1,319,220
Horace Mann	1950	515,057
Beebe	1955	383,200

Respectfully submitted,

Harold T. Rand

Harold T. Rand
Superintendent of Schools

REPORT OF SEALER OF WEIGHTS AND MEASURES

To His Honor, the Mayor, and the Honorable Board of Aldermen:

Gentlemen:

The report of the Sealer of Weights and Measures for the year 1960 follows:

	Not Sealed	Adjusted	Sealed	Condemned
Scales	0	2	155	2
Weights	0	0	350	0
Oil Trucks	0	0	0	0
Gasoline Pumps	0	0	85	2
Oil and Grease Meters	0	0	32	2
Bulk	0	0	0	0
Yard Sticks	0	0	0	0
Taximeters	0	0	3	0
Pedlar's License	0	0	5	0
Trial Weighing	0	0	89	0
Inspections	0	0	47	0

Equipment:
In quantity and value, approximately the same as at the end of 1959

Cost of Department

Salary	$ 1829.00
Other Expenses	375.60
Total	$ 2204.60

Receipts of Department

Sealing Fees	$ 255.00
Licenses	10.00
Plates	1.40
	$ 266.40

Respectfully submitted,

Oscar D. Knight

Oscar D. Knight

Sealer

REPORT OF DEPARTMENT OF VETERANS' BENEFITS AND

To His Honor, the Mayor
and the Honorable Board of Aldermen
Melrose, Massachusetts. -

Gentlemen:

Submitted herewith is the annual report of the Department of Veterans' Benefits and Services covering the calendar year of 1960. Massachusetts laws make it mandatory that financial aid be furnished to needy veterans and their dependents in a special way apart from other public aid programs and that there be made available to all veterans and their kin such advice information and assistance as may be necessary to enable them to procure the benefits to which they may be entitled relative to employment, vocational or other opportunities, hospitalization, medical care pensions, compensation, insurance and other benefits and must keep on hand current booklets and other printed matter pertaining to the statutory rights and privileges of war veterans provided by Federal and State laws. This report deals with the services provided and the financial aid disbursed to needy veterans and their dependents.

VETERANS' SERVICES

Photostatic copies made	577
Documents Notarized	35
Permanent Recordings - Peacetime	46
Contacts made to furnish information and assistance relative to claims of veterans, their survivors and dependents and processing applications for all types of benefits	1200
Visits to hospitals, homes, nursing homes	400
Letters, history entries and records	1000
Veterans Administration forms completed	400
Veterans Administration claims handled as agent for claimants	500
Liens taken (accident on the job)	3
Employment found	30
	4191

VETERANS' BENEFITS AND BURIAL AID

A record relative to aid eligible to veterans and their dependents follows:

Cases held over from 1959	30
New Applications and Re-Applications	22
Hospital Cases	8
Terminated by death	3
Transfer of Settlement	2

Applications and Re-Applications (need not show)	9
Temporarily aided and suspended	7
State settled	1
Cases carried over to 1961	35

Compare expenses on the following:

	1960	1959
Ordinary Benefits	18,773.29	17,270.97
Nursing Homes	4,483.57	3,385.75
Doctor	4,180.80	3,566.00
Medicine	1,861.90	1,799.18
Hospital	5,262.69	5,976.86
Dental	250.00	140.00
Fuel	1,672.69	1,460.00
Miscellaneous	256.50	863.55
	36,741.44	34,462.31

A Real Estate lien law became effective as of October 22nd, 1958, whereby an applicant of Veterans' Benefits who is a dependent mother or father of a veteran and who has an interest in real estate, of which the fair market value is more than $1500. - shall be eligible under Chapter 115 of the General Laws, provided a lien signed and acknowledged by the Veterans' agent is taken and recorded against said property. The taking of such liens is in conformity with Chapter 487 of the Acts of 1958 which amends Chapter 115 of the General Laws by inserting a new section after Section 5. A new section entitled 5"A" provides for the placing of a lien on real property owned by a dependent mother or father of a veteran, applying for or receiving benefits based on war service of such dependent's son or daughter. It is a condition precedent to the granting of said benefits.

Complete files of Melrose Veterans of all wars are maintained in this office and an active file is kept up to date with information received from families of those still in the Armed Forces and from news clippings from the local press.

On Veterans' Burials, the Government allows $250, toward veterans' burial expenses. The State allows $150, for veteran and $250, for a dependent of a veteran. This applies only where the veteran or dependent of a veteran is without sufficient means to defray funeral expense. Reimbursement made to the City of 50% on settled cases and 100% on State settled cases.

Reimbursement by the State for Veterans Benefits and Burials is 14 months in arrears. The City Collector and Treasurer received from the State Treasurer in 1960 the amounts due for months February through November 1959, as follows: - $15,624.93.

Close liaison is maintained with the U. S. Veterans Administration and the Departments of the Army, Navy and Air, the Selective Service Boards, the Department of Labor, other Federal agencies with which veterans come in contact and the various departments of our state government. Close liaison is also maintained with the United Spanish War Veterans, World War I Veterans U.S.A., Veterans of Foreign Wars, American Legion, Disabled American Veterans and other organizations of veterans, The American Gold Star

Mothers and like organizations and with all groups having an active interest in the welfare of veterans.

This report represents only the tangible work of the Department of Veterans' Benefits and Services, the services that can be definitely counted. The "intangibles" are the numerous queries answered in person or by telephone; advice given veterans on questions of loans, on-the-job training, educational benefits insurance and benefits open to veterans of W.W. II and the Korean emergency; rehabilitation within families and rebuilding of morale.

H. Leslie Trickey

H. Leslie Trickey, Agent and Director
Veterans' Benefits and Services

REPORT OF DEPARTMENT OF VETERANS' BENEFITS AND SERVICES

To His Honor, the Mayor
and the Honorable Board of Aldermen
Melrose, Massachusetts. -

Gentlemen:

I herewith submit the following report of the Department of Veterans' Benefits and Services for year ending December 31, 1960. -

General Administration
Salaries and Wages

Appropriation		
Budget	$11,637.74	
Expenditures		
Agent		$ 4,925.29
Clerks		6,712.45
	$11,637.74	$11,637.74

General Administration
Other Expenses

Appropriation		
Budget	$ 1,300.00	
Expenditures		
Bills Paid		1,210.63
Balance		89.37
	$ 1,300.00	1,300.00

Veterans' Benefits

(One-half of State Approvals to be refunded to City of Melrose)

Appropriation		
Budget	$35,000.00	
Additional Order #13497	1,800.00	
Expenditures		
Cash (Treasurer's Payroll)		$36,741.44
Balance		58.56
	$36,800.00	$36,800.00

Veterans' Burials

(One-half of State Approvals to be refunded to City of Melrose)

Appropriation		
Budget	$ 300.00	
Expenditures		
Bills Paid		$ 245.00
Balance		55.00
	$ 300.00	$ 300.00

H. Leslie Trickey

H. Leslie Trickey, Agent and Director
Veterans' Benefits and Services

REPORT OF WIRE DEPARTMENT

To His Honor, the Mayor
and the Honorable Board of Aldermen
Melrose, Massachusetts

Gentlemen:

I respectfully submit the Annual Report of the Wire Department for the year 1960.

During the year one thousand six hundred and seventy-five wire permits were issued by the department, with the following breakdown.

Eleven hundred and sixty-three permits were issued for inspection of new work. On new houses this included a rough inspection, a service inspection and a final inspection, made at different times.
One hundred and thirty-nine permits were issued for oil burner and gas heater installations. This included oil burner replacements as well as new ones.
Three hundred and thirteen permits were also issued to the Suburban Electric Company to allow current to be turned on in cases of new house construction, increase of services and breakdown of services.

On the Fire Alarm System, all fire boxes, of which there are one hundred and seventy-one, including street boxes, school boxes and boxes on or in business establishments, were tested every sixty days for a total of one thousand and twenty-six tests with additional tests being made for special reasons such as being pulled for fire or false alarms.

We have installed this year, four new Gamewell boxes in various sections of the city. Also replaced two non-succession boxes with new type non-interfering, succession boxes.

New work done that benefits both Fire and Police Systems was as follows.
One and one half miles of weatherproof wire was installed on existing crossarms.
Three hundred and twelve feet of underground cable was installed to replace defective cable.
Ninety-four crossarms were renewed due to new pole locations and pole replacements by the Suburban Light Co. and the New England Telephone Co. Also cross arms and wire drops to fire and police boxes were renewed due to age.

In addition to the new work done the normal maintenance to the systems, such as replacement of police red lights, batteries renewed in police boxes, traffic flood lights renewed, etc., was continued through the year.

Respectfully submitted,

Stanley A. Riggs

Stanley A. Riggs
Wire Inspector

REPORT OF WORKMEN'S COMPENSATION AGENT

To His Honor, The Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Workmen's Compensation Agent submits, herewith his annual report for the year 1960.

During 1960, the State Legislature made no changes in the Workmen's Compensation Act that affected us in any way at the present time.

This year, however, we had a most unfortunate accident occur. A Public Works employee, Mr. Philip Munroe, lost his right hand in a mishap involving one of the rubbish collection trucks. Under the Workmen's Compensation Act, General Laws, Chapter 152 he will receive $2500 for the loss of the hand plus up to $2500 for permanent disfigurement. In addition to this he will receive weekly compensation until he is once again employable. Mr. Munroe's recovery is remarkable and he is looking forward to returning to work in the future. We are thankful that it was not even more serious.

A summary of this years cases follows:

8 cases	No expense
32 cases	Medical payments only
6 cases	Medical payments and Compensation
46 cases	Total

Respectfully submitted,

Charles A. Woodman

Charles A. Woodman
Workmen's Compensation
Agent